

## **TOWN OF LAKE HAMILTON**

### **TOWN COUNCIL SPECIAL MEETING TUESDAY, JULY 22, 2014 5:00 P.M.**

#### **AGENDA**

The Town Council of the Town of Lake Hamilton will hold a SPECIAL Meeting on Tuesday, July 22, 2014 at 5:00 p.m. in the Council Chambers at Town Hall, 100 Smith Avenue, Lake Hamilton, FL 33851.

#### **CALL SPECIAL MEETING TO ORDER**

#### **INVOCATION**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

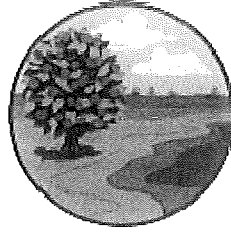
#### **SPECIAL MEETING BUSINESS:**

- A. Continue Discussion on 2014-2015 Budget Process
- B. Set Proposed Millage Rate
- C. Review 2013-2014 Budget Amendment

#### **ADJOURNMENT**

IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, AFFECTED PERSONS MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE WHICH THE APPEALS IS TO BE BASED. (F.S. 286.26.105)

# Memorandum



Town of Lake Hamilton

**To:** Mayor Marlene Wagner and Town Council  
**From:** Town Clerk Irvine  
**Date:** 7/18/2014  
**Re:** Budget Special Meeting, Tuesday, July 22nd

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## ITEM A: 2014-2015 Budget

I have enclosed a proposed revenue budget and some information on the State taxes other than ad valorem. The budget document provides an explanation of the revenue source or how the calculation was made.

The notes from the last meeting have been transferred to large flip chart paper and are posted on the Council wall for you to review prior to the meeting.

CPA Mike and I have talked about removing the Water and Sanitation funds into their own budget. We will isolate those revenues and create three separate budgets. The letter on the left margin indicates which budget we believe the revenue should support. At the next meeting, we should have a General Fund, Water Enterprise and Sanitation Enterprise budgets and perhaps an updated capital improvement budget.

ITEM B: Set proposed millage – this needs to be done by a motion so I can turn the information into the State by August 4<sup>th</sup>. We can schedule another meeting if the Council is not ready to set the proposed at this time. In September we will have a meeting to set the tentative millage. The proposed and tentative millage can be higher than the final millage but we cannot increase the final millage after the tentative is set.

Please bring your calendars so we can schedule the rest of our budget meetings. I have attached a proposed schedule.

## ITEM C: 2013-2014 Mid-year Budget Amendment

Please bring the documents that were provided with the June 25<sup>th</sup> Work Session agenda. It was two budget documents, one on legal size paper and one on large statement paper.

2014-2015 Revenue

1st proposal 7/22/14

Oct '13 -  
Jun 14

Amended  
Budget

\$ Over  
Budget

Proposed  
2014-2015

Difference  
Budget v

Explanation

Income

310-000 - TAXES

C	311-001 - Ad Valorem Tax	454,673	474,829	-20,156	475,103	274	
R	312-410 - Local Option Gas Tax	42,368	55,000	-12,632	63,553	8,553	
R	312-420 - Second Local Option Gas Tax	26,946	34,000	-3,865	40,419	6,419	
R	312-300 - 9th Cent Tax	7,665	11,000	2,385	11,497	497	
G	314-100 - Utility Tax - Power	78,753	100,000	-21,247	118,129	18,129	
W	314-300 - Utility Tax - Water	28,993	40,000	-10,506	43,489	3,489	
G	314-800 - Utility Tax - LPG	1,345	1,000	345	2,018	1,018	
G	315-000 - Communication Service Tax	20,547	30,000	-7,261	30,820	820	
G	316-001 - Local Business Tax	1,048	220	878	1,572	1,352	
G	316-002 - Business Tax - From County	329	300	29	494	194	
Total 310-000 - TAXES		662,666	746,349	-72,030	787,093	40,744	

320-000 - PERMITS AND FEES

G	322-001 - Building Permits	39,475	45,000	-5,380	25,000	-20,000	
S	323-700 - Republic Refuse Franchise Fees	19,101	28,000	-8,899	28,652	652	
G	323-100 - Duke Energy Franchise Fees	75,748	107,000	-31,252	113,622	6,622	
W	324-210 - Water Impact Fees	4,158				0	
G	329-001 - Golf Cart Registrations	245	245	0	245	0	
G	329-002 - Planning Department Fees	2,155	500	1,655	500	0	
Total 320-000 - PERMITS AND FEES		140,883	180,745	-39,718	168,019	-12,726	

330-000 - INTERGOVERNMENTAL REVENUE

G	331-201 - JAGD Grant - Federal	65	1,000	-935	1,000	0	
G	331-202 - Police Grant JAGC - Federal	5,352	5,500	-148	5,675	175	
G	331-312 - CDBG Grant - Mary Jane Heights	229,834	488,500	-258,666	40,000	-448,500	
G	335-100 - State Revenue Sharing Sales Tax	19,217	25,000	-3,648	25,000	0	
G	335-140 - State Shared - Mobile Home Lic.	83				0	
G	335-150 - State Shared Alich. Beverage Lic	245	1,650	-1,405	367	-1,283	
G	335-180 - Local Government Half-Cent Sale	50,884	66,000	-9,157	70,300	4,300	
G	335-901 - State Revenue Sharing .08 TX	6,671	10,000	-2,588	10,000	0	

Projected	rollback	current millage
7.979	8.000	8.4276
475,103	476,352	501,814

Should only be dedicated to roads/CIP

see attachment

see attachment

Collected from Duke Energy

Collected from local water customers 10%

Collected from gas companies

State generated

other business tax collected by the State

residential and commercial (no rumblings of new const.)

based on 15% of revenue collected from local customers

based on a percentage of revenue collected from local customers

paid by builders should be dedicated to water fund

\$35 per registration

Fees 4 non building applications apps i.e. zoning changes, subd, ect.

Always \$1,000

find out later what is approved

anticipated leftover from const use 4 updates to restrooms

based on state estimate

based on state estimate

based on State estimate

based on State estimate

	2014-2015 Revenue		2014-2015	Difference	Explanation
	Oct '13 - Jun 14	Actual Budget			
<b>330-000 · INTERGOVERNMENTAL REVENUE</b>					
Total 330-000 · INTERGOVERNMENTAL REVENUE	312,349	597,650	-276,464	152,342	-445,308
<b>340-000 · CHARGES FOR SERVICE</b>					
<b>S 343-401 · Sanitation Income</b>					
S 343-401 · Sanitation Income	72,633	95,000	-21,346	98,530	3,530
S 343-402 · Trash Collection	42,538	45,000	-1,872	57,720	12,720
<b>W 343-301 · Water Income</b>					
W 343-301 · Water Income	269,684	410,000	-135,228	404,525	-5,475
<b>W 343-302 · Water Meter Set Fees</b>					
W 343-302 · Water Meter Set Fees	1,580	2,500	-920	1,500	-1,000
<b>W/S 343-901 · Late Fee Income</b>					
W/S 343-901 · Late Fee Income	16,218			15,000	15,000
<b>343-902 · Return Check Revenue</b>					
343-902 · Return Check Revenue	60				0
<b>G 342-001 · Police Misc. Charges for Servic</b>					
G 342-001 · Police Misc. Charges for Servic	849	1,200	-339		-1,200
<b>G 341-901 · General Misc./Elections</b>					
G 341-901 · General Misc./Elections	10,579				0
Total 340-000 · CHARGES FOR SERVICE	414,142	553,700	-131,383	577,275	23,575
<b>350-000 · JUDGEMENTS, FINES AND FORFEITS</b>					
<b>G 351-101 · Police Fines &amp; Forfeitures</b>					
G 351-101 · Police Fines & Forfeitures	3,392	9,500	-6,108	6,000	-3,500
<b>G 351-102 · Police Education</b>					
G 351-102 · Police Education	1,545	2,000	-455	2,000	0
<b>G 351-103 · Clerk of County Court Fees</b>					
G 351-103 · Clerk of County Court Fees	11,143	7,000	4,143	8,000	1,000
<b>G 351-104 · Police Investigations</b>					
G 351-104 · Police Investigations	1,065	500	625	1,000	500
<b>G 354-001 · Local Ordinance Violations</b>					
G 354-001 · Local Ordinance Violations	238			0	0
Total 350-000 · JUDGEMENTS, FINES AND FORFE	17,383	19,000	-1,557	17,000	-2,000
<b>360-000 · MISCELLANEOUS REVENUE</b>					
<b>G 361-001 · Interest</b>					
G 361-001 · Interest	4,227	4,500	-273	4,500	0
<b>G 369-900 · Other Misc. Income</b>					
G 369-900 · Other Misc. Income	1,234	5,000	-3,766	5,000	0
Total 360-000 · MISCELLANEOUS REVENUE	5,461	9,500	-4,039	9,500	0
<b>380-000 · OTHER SOURCES</b>					
<b>382-200 · Contributions from Water Reserv</b>					
382-200 · Contributions from Water Reserv		50,400	-50,400		-50,400
Total 380-000 · OTHER SOURCES		50,400	-50,400	0	-50,400
Total Income	1,552,883	2,157,344	-575,592	1,711,229	446,115
					decrease due to CDBG project

## **Florida State Revenue sharing**

**Section 218.245(2), Florida Statutes** The apportionment factor for all eligible municipalities shall be composed of three equally weighted portions as follows:

(a) The proportion of the population of a given municipality to the total population of all the eligible municipalities in the state, as adjusted by the following factors:

1. For a municipality with a population in excess of 50,000, the population shall be adjusted by multiplying its population by a factor of 1.791.
2. For a municipality with a population in excess of 20,000, but less than 50,001, the population shall be adjusted by multiplying its population by a factor of 1.709.
3. For a municipality with a population in excess of 5,000, but less than 20,001, the population shall be adjusted by multiplying its population by a factor of 1.425.
4. For a municipality with a population in excess of 2,000, but less than 5,001, the population shall be adjusted by multiplying its population by a factor of 1.135.

(b) The proportion of the sales tax collected within a given municipality to the total sales tax collected within all the eligible municipalities in the state. The sales tax collected within a given municipality shall be derived by allocating the amount of sales tax collections for the county in which the municipality is located to each municipality in the county on the basis of the proportion of each municipality's population to the total population of the county.

(c) The ratio of the relative local ability to raise revenue, to be determined:

1. By dividing the per capita nonexempt assessed real and personal property valuation of all eligible municipalities by the per capita nonexempt real and personal property valuation of each eligible municipality.
2. By multiplying the population of an eligible municipality by the percentage applicable to that municipality as established under subparagraph 1.
3. By dividing the population, as recalculated to reflect the relative local ability, by the total recalculated population of all eligible municipalities in the state.

# Florida Local Option Fuel Taxes

## 1. The Local Options Fuel Tax.

Sections 206.41(1)(e) An additional tax of between 1 cent and 11 cents per net gallon may be imposed on motor fuel by each county, which shall be designated as the “local option fuel tax.” This tax shall be levied and used as follows.

336.025(1)(b)3, Florida Statutes County and municipal governments shall use moneys received pursuant to this paragraph for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks by local governments. For purposes of this paragraph, expenditures for the construction of new roads, the reconstruction or resurfacing of existing paved roads, or the paving of existing graded roads shall be deemed to increase capacity and such projects shall be included in the capital improvements element of an adopted comprehensive plan. Expenditures for purposes of this paragraph shall not include routine maintenance of roads.

## 2. The Municipal Fuel Tax

Section 206.41(1)(c) An additional tax of 1 cent per net gallon, which is designated as the “municipal fuel tax” and shall be used for the following purposes.

Section 206.605(2) Funds available under this section shall be used only for purchase of transportation facilities and road and street rights-of-way; construction, reconstruction, and maintenance of roads, streets, bicycle paths, and pedestrian pathways; adjustment of city-owned utilities as required by road and street construction; and construction, reconstruction, transportation-related public safety activities, maintenance, and operation of transportation facilities. Municipalities are authorized to expend the funds received under this section in conjunction with other cities or counties or state or federal government in joint projects.

## 3. The Ninth Cent Fuel Tax

Sections 206.41(1)(d) An additional tax of 1 cent per net gallon may be imposed by each county on motor fuel, which shall be designated as the “ninth-cent fuel tax.” This tax shall be levied and used as follows.

336.021(7), Florida Statutes For the purposes of this section, “transportation expenditures” means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

- (a) Public transportation operations and maintenance.
- (b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.
- (c) Roadway and right-of-way drainage.
- (d) Street lighting.
- (e) Traffic signs, traffic engineering, signalization, and pavement markings.
- (f) Bridge maintenance and operation.
- (g) Debt service and current expenditures for transportation capital projects in the foregoing program areas

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**Note:** The Florida Legislature has authorized the statewide equalization of local option tax rates on **diesel fuel**. It requires that the full 6 cents of the 1-to-6-cents fuel tax as well as the 1-cent ninth-cent fuel tax be levied on diesel fuel in every county, even though the county government may not have imposed either tax on motor fuel or may not be levying the tax on motor fuel at the maximum rate. As a result, 7 cents' worth of local option tax revenue on diesel fuel are distributed to local governments, regardless of whether the county is levying these two taxes on motor fuel.





TOWN OF LAKE HAMILTON  
 PROPOSED BUDGET MEETING DATES  
 July 22, 2014

**July**

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**August**

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**September**

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 22nd– Special Meeting to set proposed millage

July 28<sup>th</sup> – Work shop or Cont. Special meeting to set proposed millage if needed

Aug. 5<sup>th</sup> – ½ hour work shop prior to regular meeting

Aug. 12<sup>th</sup> – Work shop

Aug. 19<sup>th</sup> – Work shop

Sept. 2<sup>nd</sup> –Adopt tentative millage and budget at Regular meeting

Sept. 11<sup>th</sup> – Work shop to finalize budget or hold work shop prior to meeting on the 16th

Sept. 16 – Public Hearing to adopt Final millage and budget – this date leaves enough room for another meeting if Council is not prepared to adopt the final yet.

# TOWN OF LAKE HAMILTON

## 2014-2015 Preliminary Budget Information

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Final Gross Taxable Value for Tax Year 2014	\$ 60,204,901
July 1 <sup>st</sup> Certified Taxable Value for Tax Year 2013	<u>\$ 59,544,081</u>
Increase in Taxable Value	\$ 660,820

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FY 2013-2014 <b>Estimated</b> Ad Valorem Tax Revenue	\$ 474,829
FY 2014-2015 <b>Projected</b> Ad Valorem Tax Revenue based on the 2013-14 Millage Rate of <b>8.4276</b> mills	\$ 501,814
<b>FY 2014-2015 Projected</b> Ad Valorem Tax Revenue based on projected Rollback rate of <b>7.979</b> mills	\$ 475,103
1 Mill =	\$ 59,544

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