

1 LAKE HAMILTON
2 TOWN COUNCIL WORK SESSION MEETING MINUTES
3 TUESDAY, FEBRUARY 4, 2014
4 6:00 pm
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6 The Town Council of Lake Hamilton held a regular meeting on Tuesday, February, 2014 at Town Hall
7 located at 100 Smith Avenue, Lake Hamilton, FL 33851.

8 **CALL TO ORDER:** Chair Harris called the work session meeting to order at 6:00 PM.

9 **Invocation/Pledge/Roll Call:** Chair Harris called the meeting to order at 6:00 PM and asked
10 Councilmember Kehoe to lead the invocation and Councilmember Tomlinson lead the pledge. Clerk
11 called the roll. Present: Mayor Wagner, Chair Harris, Councilmembers Kehoe, Tomlinson and Swanson.
12 Councilmember Roberson was absent (she arrived at 6:20 PM). Town Attorney Christman does not
13 attend work session meetings.

14 **Old Business**

15 **Mayor's recommendation on staffing Lake Hamilton Police Department** – Mayor Wagner
16 requested this item be discussed at the regular meeting.

17 **Charter Review Committee Appointments** – Clerk Irvine reported that this item has been tabled
18 for several meetings now. At the last meeting, Ruth Ann Eaddy was appointed to the Charter Review
19 Committee and Councilmembers were requested to submit a nomination to Clerk by January 10th but
20 she did not receive any. Chair Harris reported that he would nominate Sandra Harris and
21 Councilmember Tomlinson reported that his nomination is Phyllis Hall.

22 **Consider Adopting a Special Events Policy** – Clerk Irvine reported that her and Planner Leonard
23 worked up a first draft for the Council to review.

24 **Update on Water Quality Team at Water Plant/Report of the water quality to**
25 **Council/Citizens-** Chair Harris combined these two items as they deal with the same topic. They will be
26 discussed at the Regular meeting.

27 **Status Updates:**

28 **Crump Road Driveway** – Attorney to provide update at regular meeting. Chair Harris reported
29 that he thinks the town needs to hold a special meeting on this item.

30 **CDBG Marye Jayne Heights/Lake Gordon Project-** Planner Leonard reported that construction is
31 anticipated to start mid March.

32 **Highway 27 Sewer Project** – Planner Leonard reported that the DEP is meeting on February 17th.

33 **Crump Road Water Line** - Planner Leonard reported the engineers are working on the loop
34 design. Amendments need to be submitted by April.

35 **Town Water line Replacement** – This item was to be placed on a status update list of other items.

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37 **Dollar General Land Donation** –Irvine reported that the land has been sold to a private party.

38 **New Website** – Councilmember Kehoe stated that we are trying to find an IT person to help us
39 transition to the new website. Chair Harris stated that he spoke with Jason Goodin and that he might be
40 of help.

41 **Maintenance Shed upgrades** – Clerk Irvine reported that the roofing company pulled a permit.
42 J.D. Johnson reported that the work is done.

43 **Gunter Park Lights** – Clerk Irvine reported that the two lights which were approved have been
44 placed. On Friday the town received a petition from residents for one or two additional full scale lights.
45 She reported that the letter with the request is not easy to read as it is cut off on the edge. Staff is verify
46 the names on the petition.

47 **Gunter Park Fence** – Clerk Irvine reported that maintenance staff put up a fence and she is
48 working with the insurance company to get full replacement.

49 **Second Reading Ordinance 2014-01 –Site Development Regulations** –Planner Leonard reported this
50 ordinance requires two public hearings.

51 **New Business**

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53 **Discussion on search for Police Chief position** – Clerk Irvine reported that Chair Harris asked for
54 this item to be on the agenda. Chair Harris would address the item at the regular meeting.

55 **Council Member Swanson Conduct Concerns** – Clerk Irvine reported that Councilmember
56 Swanson requested this item be on the agenda. Mr. Swanson stated he would wait for the regular
57 meeting to address this item.

58 **Discuss Polo Shirts for Council** –Clerk Irvine reported that Chair Harris requested this item be on
59 the agenda. Chair Harris reported that he felt the council should have a uniform such as polo shirts.
60 Swanson stated that the Council changes and it would be a waste to purchase shirts for members who
61 may not stay. Kehoe reported that he does not want to be required to wear a uniform. He also stated
62 that the item was discussed at budget time but removed from consideration. Mr. O’Neill reported that
63 he would donate name tags.

64 Councilmember Roberson arrived at 6:20 p.m.

65 **Discuss Business Cards for Council** – Clerk Irvine reported that Chair Harris requested this item
66 be on the agenda. Chair Harris reported that he thought it was a good idea for Council to have business
67 cards. He reported that the town council voted on this in the past and they were never ordered. Irvine
68 was directed to review the minutes.

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70 **Discuss Purchase of new chairs for council dais**-Clerk Irvine reported that Councilmember Roberson
71 requested this item. Irvine included two examples of chairs and Councilmember Kehoe had a third
72 option. Kehoe stated that although he couldn't support shirts for the Council he could support this
73 unbudgeted item as it is for more than just the council as other boards and committees use the dais.
74 Councilmember Roberson wondered why the town couldn't share the cost with the member for the
75 shirts? Chair Harris stated that it can be voted on at the meeting. The Mayor reported that council could
76 wear polo shirts with a name tag.

77 **Code Enforcement Job Descriptions**-Clerk Irvine reported that staff was directed to provide the
78 Council with a job description for a certified code enforcement officer. She reported that certification is
79 not required by Statute. Three job descriptions were included.

80 **Mayor's report** – She reported that the Daughters of the American Revolution (DAR) would like
81 to restore and possibly relocate the Indian marker that is located at Sample Park. She also reported a
82 resident has asked for a port-a-potty because users of the boat ramp use his lawn for a toilet. Council
83 Member Tomlinson suggested closing the boat ramp until the county does something about it. Chair
84 Harris thought it would be a good idea to restore the entire park.

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86 **Chair Harris closed the work session meeting at 6:30 PM.**

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90 ATTEST:

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TOWN CLERK Sara K. Irvine


Chair Person Ralph N. Harris