

**MINUTES
TOWN COUNCIL SPECIAL MEETING
THURSDAY, JULY 28, 2016
9:00 A.M.**

The Town Council of Lake Hamilton held Special Council meeting on Thursday, July 28, 2016 at Town Hall, located at 100 Smith Avenue, Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Wagner called the meeting to order at 9:02 am.

INVOCATION

Was provided by resident Bob Howland.

PLEDGE OF ALLEGIANCE

Was recited.

ROLL CALL

Kehoe, O'Neill, Roberson, and Wagner present. Staff present included Town Administrator Sara Irvine and Community Development director Leonard.

SPECIAL MEETING BUSINESS:

Building Committee recommendation on architect firm for renovations and additions to town hall and police department.

Doug Leonard briefed the council on the building committee selection process for reviewing the received proposals. Three firms submitted proposals. They were Parlier + Crews, Lunz, Prebor, Fowler and CHP. The committee ranked the proposals and was in agreement to recommend Parlier + Crews. Mark Parlier was present to answer any questions from the Council. He stated they have experience with Federal grants through the Lake Wales Charter School and Bok Academy. Doug Leonard explained that the cost of services is limited to 6% of the project. Other services such as inspection and coordination fees would be extra. The USDA grant application requires a Preliminary Architect Report (PAR) be certified and stamped by August 5th. Mr. Parlier felt they could get the PAR completed by that time.


MOTION by Kehoe/O'Neill to approve architect firm Parlier + Crews for the building addition and remodel USDA grant application. Motion carried 4-0.

MOTION by Kehoe/O'Neill to adjourn at 9:19 a.m.

ATTEST:



Administrator/Clerk Sara K. Irvine


Marlene M. Wagner, Mayor