

**MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY JUNE 7, 2016
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday June 7, 2016 at 100 Smith Ave, Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Wagner called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Nathan Lewellen

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by all

ROLL CALL

Kehoe, O'Neill, and Wagner along with Administrator/Clerk Sara Irvine and Attorney Christman were present. Absent from the meeting were Tomlinson and Roberson.

APPROVAL OF MINUTES

Administrator/ Clerk Sara Irvine announced two changes that were being made to the minutes. 1. May 3, 2016 Regular minutes page 2, Police disbursement request was \$1,581.81 not \$1,050. 2. May 24, 2016 Budget minutes, Tomlinson was marked as present but he was absent. **Motion Made** by Kehoe and a second by O'Neill to approve the minutes of May 3, 2016 and May 24, 2016 along with the revisions stated unto the record. 3-0 **Motion Carried.**

RECOGNITION OF CITIZENS/SPECIAL PRESENTATION

SPECIAL RECOGNITION: Chief Michael Teague presented Officer William Hlas with a Chief Accommodation for responding and diligently working a critical vehicle crash.

-Item C of Recognition of Citizens was moved up on the agenda.

Appointment to Park Committee

Motion made by Kehoe and a second by O'Neil to appoint Marisol Ortega to the Parks Committee. 3-0 **Motion carried.**

Kris Kaye from Envisors held a presentation for a proposal on a new project that could be submitted for a CDBG Grant, as the previous Grant has been closed out. The project focused on the Lake Gordon area where Storm water runoff was an issue. Planner Doug Leonard and Public Works Director Nathan Lewellen explained the issues that are present in those areas and the intention of adding a dry retention pond to eliminate overload to the lake and to improve the water quality of Lake Gordon. The upfront costs of the project would be for the plans to make it eligible to submit for the Grant. After surveying they will return to Council with the preliminary plans. An estimate of \$60,000 was given for the plans and surveying.

PWD Nathan Lewellen stated if there were leftover funds from the grant, it could be used to make improvements to Monroe Lane and also Gunter Park qualifies under the grant. O'Neil questioned if the Town would still have to meet certain economical standards which was

confirmed that they would. Kris Kaye mentioned a new material that could be placed to help remove contaminants from the water. O'Neil stated that the Town should use funds from the reserves and add a storm water charge to utility bills to recoup the cost.

Motion made by O'Neil and a second by Kehoe to contract with Envisors for the plans and surveying of the Storm water project for the Lake Gordon Area for CDBG Grant. 3-0 **Motion Carried.**

OLD BUSINESS

Adopt Resolution 2016-05-Polk County Water Cooperative.

Attorney reads title into the record.

Resolution 2016-05-A Resolution Of The Town Council Of The Town Of Lake Hamilton Florida' Approving The Interlocal Agreement Creating The Polk Regional Water Cooperative; Authorizing The Mayor And Town Clerk To Execute Said Interlocal Agreement' Appointing A Primary And Severability' Providing An Effective Date.

Motion made by O'Neil and a second from Kehoe to enter into the Interlocal and appoint Mayor Wagner and Vice Mayor Kehoe to serve as primary and alternate directors on the board for the Town at the Polk Regional Water Cooperative meetings. ROLL CALL: Kehoe aye, O'Neil aye, Mayor aye **Motion carried.**

Water System Update - Improvements to Sample Ave water system were discussed as there are three properties that are not located near the water line. This is part of the larger waterline project that will be submitted for Grant. To start earlier council discussed to have builder pay a portion of costs to offset losses. Estimated cost of Sample Ave project is \$29,700. A special meeting may be set to discuss further options.

Park improvements updates Planner Doug Leonard- the Project for Sample Park of major tree removal and trimming will be held Wednesday thru Friday. Gunter Park project has already commenced with trimming and cutting of trails. Bruce Martin park project is waiting on approval.

Building addition update- Pilke has received the updated plans; the project is moving forward slowly to submit for Grants. The total was raised from 150,000 to 200,000. Vice Mayor Kehoe was tasked with drafting specifications. Town Administrator/Clerk Irvine stated she was using \$1000 for new air filters for the offices.

NEW BUSINESS:

First reading of Ordinance 2016-04- Rezoning request

Attorney read Ordinance title into the record.

Ordinance 2016-04- An Ordinance Rezoning Two Parcels Of Land Totaling 58.38 Acres From R-3 Single Family Dwelling Zoning District To M-1 Industrial Zoning District. The Larger Parcel Is 38.89 Acres And Is Located At The Southeast Corner Of The Intersection Of Scenic Highway (Sr17) And Hughes Road, And The Smaller Parcel Is 19.49 Acres And Is Located On The North Side Of Hughes Road Approximately 660 Feet West Of Detour Road In Section 9, Township 28 South, Range 27 East, Polk County, Florida; Repealing All Ordinances In Conflict Herewith; And Providing An Effective Date.

Planner Leonard stated Mark Bennett was present and represents the owners requesting the rezoning.

Motion made by Kehoe and a second by O'Neil to approve on first reading Ordinance 2016-04, rezoning request. ROLL CALL Kehoe aye, O'Neil aye, Mayor aye 3-0 **Motion Carried.**

Rural Economic Development Initiative Application- This process will improve the Town's ability to compete for Grants through DEO and gives an advantage to the entire Town. Motion made by O'Neil and a second by Kehoe to approve signing the Rural Economic Development Application. 3-0 **Motion carried.**

TOWN ADMINISTRATOR/CLERK'S REPORT:

Sara asked Council to wave the maximum 2.5% merit raise to have flexibility to raise Public Works Director Nathan Lewellen's salary to \$22 an hour (estimated 8%). O'Neil states a reassessment of position and salary would warrant an increase to the suggested salary increase.

Motion made by Kehoe to change Public Works Director Pay scale to \$22 starting pay. Discussion was made **Motion withdrawn.**

Motion made by Kehoe and a second from O'Neil to raise the Public Works Director's salary to \$22 an hour. 3-0 **motion carried.**

Deputy Clerk Freeman is out to Clerks conference and plans to apply to become a certified Municipal Clerk.

POLICE: Update on new officer; he is doing great with all his training.

O'Neil thanks all Directors and Supervisors for their great work of improvements to each department.

COMMUNITY DEVELOPMENT: Planner Leonard stated that there is sewer grant money available and he received word from DEP of resubmission of applications. Was also stated that there may be money in the budget it would only need to be re allocated. Planner stated rules regarding the Grants have been changed and they are 85% maximum grants. The cost to submit the grant would be \$2,500.

PUBLIC WORKS: Nothing new to report they are working through things. The new sanitation truck driver is working very well with the clawtruck and doing other projects.

CODE ENFORCEMENT: Administrator/ Clerk Irvine and Office Clerk Sandovalsoto had a meeting today with Polk County Code Enforcement Supervisors to discuss plans. The old case files are being handled currently and almost completed and active code enforcement should begin in the next couple of weeks.

APPROVAL OF INVOICES:

Motion made by O'Neil and a second by Kehoe to pay the bills.3-0 **Motion carried.**

ATTORNEY COMMENTS: None

COUNCIL COMMENTS: Mayor Wagner addressed that the 1st annual Memorial Wall Commemoration would be held on July 2nd starting with an ice cream social at the Woman's Club at 7pm, following a service at 8pm and Fireworks at 9pm.

Kehoe asked for an update for Ken Barton of Kris Construction. Discussion was made, stating no permit would be issued until the demolition of the raised cottages.

ADJOURNMENT: **Motion made** by Kehoe and a second by O'Neill to adjourn the meeting at 7:01 pm. 3-0 **Motion carried.**

ATTEST:


Town Administrator/Clerk – Sara Irvine


Marlene M. Wagner, Mayor