

**TOWN OF LAKE HAMILTON
MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY, MAY 1, 2018
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday May 1, 2018 at 100 Smith Ave, Lake Hamilton, FL 33851.

CALL TO ORDER

Vice-Mayor Kehoe called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Tomlinson.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

ROLL CALL

Kehoe, O'Neill, Tomlinson, were present. Wagner and Roberson were absent. There was quorum. Town Administrator/Clerk and Attorney Dawson were present.

SCHEDULED PRESENTATIONS

Annual Financial Report – David Ramos, CPA was present to review the annual audit for fiscal year ended September 30, 2017. He reported the town is in good financial shape. The audit took a little longer because the Hydrogen Sulfide Removal System loan was finalized and needed to be audited prior to March 2018. He reported there were two areas of concern, one related to insurance on the HSRS which has been taken care of and the other is a continued one from last year regarding water deposits, which he reported he believes is being worked on. There were no comments from anyone.

Motion by O'Neill/Tomlinson to accept the Annual Financial Report for year ended September 30, 2017. No comments. Motion carried 3-0

Vice-Mayor Kehoe asked the council to move item 9a to next item since it is a request from Mr. Ramos. Council concurred.

Item 9a: Review request to renew agreement with David Ramos, CPA for continued auditing service. Administrator Irvine reported that the town went out for RFP in 2015 and Mr. Ramos was selected by a committee made up of herself, Mike Brynjulfson, CPA and Shirley Lowrance, Finance Director from Auburndale. The Council approved the agreement with David Ramos for fiscal years ending 2015, 2016 and 2017. That agreement included a continuation of the agreement for another multiyear contract. The request is to renew the contract for fiscal years ended 2018, 2019, and 2020. There was no further discussion. **Motion by O'Neill/Tomlinson to renew the audit agreement with David Ramos, CPA for fiscal years ended 2018, 2019, 2020. No comments. Motion carried 3-0.**

Water Impact Fee – Doug Leonard reported that he was not able to get anyone from Florida Rural Water to attend tonight's meeting. Mr. Leonard highlighted some items of the report. The base impact fee \$2319.29. This fee varies depending on size of water meter, type and location of structure. He reported that he and Attorney Dawson are working on the ordinance which will adopt the new impact fee. State statute requires a 90 day notice prior to adoption. There were no more comments.

APPROVAL OF CONSENT AGENDA

Motion Made by O'Neill and a second by Tomlinson to approve the consent agenda items a and b as noted on the Agenda. No Comments. Motion Carried 3-0.

RECOGNITION OF CITIZENS/SPECIAL PRESENTATION:

No Citizen comments

OLD BUSINESS:

Monroe Lane Paving – Doug Leonard reported that the town did not receive any bids for the published project. After conferring with Town Counsel and the project engineer, it was determined that the town could accept proposals for the project. Tucker Paving has submitted a proposal for \$59,800. Mr. Leonard reported this is comparable to the projected cost and it would take two to three days to complete the project. **Motion by O’Neill/Tomlinson to accept the proposal from Tucker Paving in the amount of \$59,800 and authorize the execution of the contract. No comments. Motion carried 3-0.**

Approve the consultant recommendation of the CATF review committee for CDBG consultant – Angie Hibbard reported that the committee met on Tuesday afternoon to review the bids. Two bids were received. The committee recommends the appointment of Fred Fox Enterprises with a quote of \$48,000. Irvine asked for clarification on the price. It was reported that this is a bigger project therefore; the cost is higher than the FRDAP grants. This project is for storm water management in the Lake Gordon area. **Motion by O’Neill/Tomlinson to accept the committee recommendation and appoint Fred Fox enterprises as the Administrative Consultant for the CDBG project. No comments. Motion carried 3-0.**

NEW BUSINESS

Resolution 2018-02 – Authorizing issuance of Revenue Bonds of \$1,255,000 for the Water Distribution System project (USDA Grant) – Randy Clement was available from Bryant Miller Olive to explain the process for the Bond resolution. The resolution gets adopted and then it moves on to the court system to verify the bonds and project. Attorney Dawson read the resolution for the record:

A Resolution Providing For The Construction, Development And Improvements To The Water Distribution System Of The Town Of Lake Hamilton, Florida; Authorizing The Issuance Of Not Exceeding \$1,255,000 Water System Revenue Bonds To Finance A Portion Of The Cost Thereof; Pledging A Lien On The Net Revenues Of The Water System To Secure The Payment Thereof; Providing For The Rights Of The Holders Of Such Bonds; Providing Certain Other Matters In Connection Therewith And Providing An Effective Date.

Motion by O’Neill/Tomlinson to approve Resolution 2018-02. No comments. Roll call vote: O’Neill – aye; Tomlinson – aye; Kehoe – aye. Motion carried on a roll call vote 3-0.

Review Request for a street light on Hidden Lake Lane – Administrator Irvine reported that the residents in the area have requested another street light. Three decorative lights are located on Hidden Lake Lane. The electric has been hooked up and will be charged to the Town account. There is a light pole currently located at the entrance to the development. Council directed staff to place a light on the pole currently located at the entrance.

Consider Request to vacate or purchase South 4th Street – Don Paris- Councilmember Tomlinson would rather authorize the purchase of the ROW rather than just giving it away. Planner Leonard reported the process for vacation. Council directed Planner Leonard and Attorney Dawson to review the ROW's in town which are not needed and present a plan at a later meeting.

Select Vice-Mayor (Charter provision) – Irvine reported that per the Charter the Council is required to select a Vice-Mayor after the election. Although we did not have an election, historically the council selects a Vice-Mayor every year. **Motion by O'Neill/Tomlinson to select Mike Kehoe as Vice-Mayor.**
Motion carried 3-0.

Consider Kompan Park Grant – Kompan is offering a dollar for dollar match on playground equipment with a minimum project of \$30,000 (15K us and 15K them). This grant money is only for playground equipment and its construction, including a shade structure overhead. It is my recommendation that we go for 50K (25K us and 25K them). This would be only for Gunter Park, as we don't have as much space for playground equipment at the other parks.

After Council discussion it was decided to discuss this grant during the budget process and apply for it next year.

TOWN ADMINISTRATOR/CLERK'S REPORT:

Town Administrator Irvine reported that the budget workshop will be on Tuesday, May 15th at 5:30, she will invite CPA Mike to present his year-end financial statements. She also reported that we are accepting donations for the annual fireworks which will be on July 1st. Time to be determined.

Police Department – Councilmember Tomlinson asked about some of the training that was listed.

Code Enforcement- Included in packet

Community development-No further discussion.

Public Works- Nothing further.

ATTORNEY COMMENTS: None

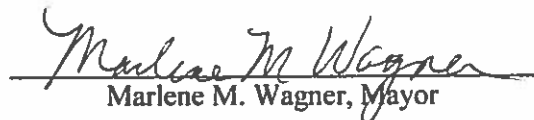
COUNCIL COMMENTS: None

ADJOURNMENT: Motion made by Tomlinson and a second by O'Neill to adjourn the meeting at 7:20 pm. Motion carried 3-0.

ATTEST:



Administrator/Clerk Sara Irvine


Marlene M. Wagner, Mayor