



**TOWN OF LAKE HAMILTON
TOWN COUNCIL
REGULAR MEETING AGENDA
TUESDAY, APRIL 4, 2023
6:00 P.M.**

The Town Council of the Town of Lake Hamilton will hold a Regular Council Meeting on Tuesday, April 4, 2023, at 6:00 PM at the Town Hall, 100 Smith Ave, Lake Hamilton, FL 33851.

- 1. CALL TO ORDER BY THE MAYOR**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL OF COUNCIL MEMBERS BY THE CLERK**
- 5. SCHEDULED PRESENTATIONS**
 - a. Proclamation for Municipal Clerks Week- *pages 1*
 - b. Proclamation for Water Conservation Month- *pages 2*
- 6. CONSENT AGENDA**
 - a. March 7, 2023, Regular Meeting Minutes- *pages 3-6*
 - b. Approve Amended 2022/2023 Qtr. 1 Financial Statements- *pages 7-15*
 - c. Approve Board/Committee Applications- *pages 16-17*
- 7. RECOGNITION OF CITIZENS (Non-Agenda Items)**
- 8. OLD BUSINESS-**
 - a. Future Planning Items/Update/Action on WUP/AWS/WW/PRWC- *no pages*
- 9. NEW BUSINESS-**
 - a. Ordinance O-23-05 Scenic Terrace Proposed Boundary Amendment- *pages 18-26*
 - b. Petition for Vacating Right of Way of White Clay Pit Road Scenic Terrace- *pages 27-31*
 - c. Resolution R-2023-05 Updating Community Development Fee Schedule- *pages 32-36*
 - d. Resolution R-2023-06 SRF Loan Agreement for Project No. DW53165- *pages 37-51*
- 10. STAFF REPORTS**
 - a. Interim Town Administrator- *no pages*
 - b. Town Clerk- *pages 52*
 - c. Police Department- *no pages*
 - d. Code Enforcement- *pages 53-55*
 - e. Community Development- *pages 56*
 - f. Public Works- *pages 57*
- 11. ATTORNEY COMMENTS**
- 12. COUNCIL MEMBERS COMMENTS**
- 13. ADJOURNMENT**

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND F. S. 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THESE PROCEEDINGS PLEASE CONTACT TOWN CLERK, BRITTNEY SANDOVAL SOTO, TOWN HALL, LAKE HAMILTON, FL AT 863-439-1910 WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTIFICATION. IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, AFFECTED PERSONS MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE WHICH THE APPEALS IS TO BE BASED. (F.S. 286.26.105)



PROCLAMATION

Municipal Clerks Week
April 30, 2023-May 6, 2023

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community.

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

WHEREAS, in 1813, Captain Oliver Perry, an Irish American, achieved a major naval victory in the Battle of Lake Erie; and

WHEREAS, in 1942, the 5 Sullivan brothers made the ultimate sacrifice for democracy and freedom during the Naval Battle of Guadalcanal and later had the Destroyer USS Sullivan commissioned in their memory; and

NOW, THEREFORE, I Mayor Michael Kehoe, by virtue of the authority vested in me as Mayor of the Town of Lake Hamilton, in the State of Florida, do recognize the week of April 30, 2023 to May 6, 2023, as Municipal Clerks Week, and I further extend appreciation to our Clerks Department, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the Town of Lake Hamilton, Polk County, Florida, to be affixed this 4th day of April 2023.

Town of Lake Hamilton

Mayor Michael Kehoe



PROCLAMATION
Town of Lake Hamilton
Lake Hamilton, Polk County, Florida

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and Lake Hamilton are working together to increase awareness about the importance of water conservation; and

WHEREAS, Lake Hamilton and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, Lake Hamilton has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school, and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school, and citizen can help by saving water and thus promote a healthy economy and community; and

NOW, THEREFORE, I Mayor Michael Kehoe, by virtue of the authority vested in me as Mayor of the Town of Lake Hamilton, in the State of Florida, do hereby proclaim the month of April as

Water Conservation Month

Lake Hamilton, Florida is calling upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the Town of Lake Hamilton, Polk County, Florida, to be affixed this 4th day of April 2023.

Town of Lake Hamilton

Mayor Michael Kehoe

**TOWN OF LAKE HAMILTON
MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY, MARCH 7, 2023
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday March 7, 2023, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Cora Roberson.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by all.

ROLL CALL

Roberson, Tomlinson, Wagner, and Mayor Kehoe were present. O'Neill was absent. Interim Town Administrator Teague, Town Clerk Sandoval and Attorney Maxwell were present.

SCHEDULED PRESENTATIONS

Mayor Kehoe read the proclamation for Irish American Heritage Month.

CONSENT AGENDA

Motion made by Wagner and a second by Roberson to approve consent agenda items a, b, c, and d.

No public comments were received.

Motion Passed 4-0.

RECOGNITION OF CITIZENS

Thomas Gill addressed the Council with concerns regarding Hatchineha Road and the 3 accidents that have occurred recently. Teague noted that Hatchineha Road is a county owned road and that the Town has control of Detour Road and that the Hamilton Bluff subdivision will not move forward until staff is satisfied with the improvements to that intersection.

Teague presented the Officer of the Year Award for 2022 to Corporal Weissman and presented a plaque.

OLD BUSINESS

Future Planning Items Update/Action on WUP/AWS/WW-

Consider SRF Grant Funding on Water Plant Improvements-

Pennoni discovered a grant from the SRF to cover funding for the design of the water plant improvements. He noted they could submit for a grant for the construction phase in the fall. This

is only for the design of the plant and covers 50% of costs, the other 50% will be funded by developer capacity funds.

Motion made by Wagner and a second by Roberson to approve the SRF grant funding application for the design of the water plant improvements.

Debra Lawson questioned who was going to pay for the 50% not funded by the grant. The funds will not be used by taxpayer monies, it will be funded by developer funds. **Motion passed 4-0.**

Consider Pennoni Contract on Design of Water Plant-

Steve Elias with Pennoni addressed the Council and noted that this contract is a design scope of work for the SRF for the design for the water plant improvements. He noted that the goal was to be shovel ready by the August meeting. Construction may be available for a grant that is 81% grant. This is considered phase 2 of the water plant. Costs will be covered 50% by grant and 50% by the water capacity fund.

Motion made by Roberson and a second by Wagner to approve the contract with Pennoni on the Design of the water plant scope of work.

No public comments were received. **Motion passed 4-0.**

Discussion on Phase 2 Wastewater Plant Expansion-

Teague noted that they received a preliminary report in June and at that time it was for a 1.2 million gallons a day wastewater plant. He noted that the amount is a lot in such a small amount of time to absorb it all at once and with everything slowing down. He noted that this would create excess capacity. There is currently 250,000 gpd being constructed now and each new phase would increase the capacity by 250,000 gpd. He noted that this would just be for the design of the expansion. There was Council consensus to come back to the council with a proposal from Pennoni.

Hwy 27 Sewer Line Change Proposal-

Teague noted that the HWY 27 sewer line runs all the way to Dundee to process sewer. He questioned why the Town is paying Dundee for sewer if the Town is constructing a wastewater plant. There are existing properties on Hwy 27 that need sewer. He is proposing that the Town reverse the flow to connect to the new wastewater plant and to run a line down Main Street. He met with Raftelis this morning and all of this information was tied into the rate study and impact fee study. The proposal costs are \$105,000 and would be funded by the Wastewater Capacity Fund.

Motion made by Wagner and a second by Roberson to approve the HWY 27 sewer line change proposal.

No public comments were received. **Motion passed 4-0.**

NEW BUSINESS

First Reading of Ordinance O-23-04 Irrigation Meter Required-

Attorney Maxwell read the title for the record.

An Ordinance of the Town Council of the Town of Lake Hamilton, Polk County, Florida, an Ordinance amending the Town of Lake Hamilton code of ordinances by adding section 32-8 (h) by providing updated guidelines for water used for irrigation for water and sewer customers;

providing for codification, conflicts, severability, the administrative correction of scrivener's errors; and providing for an effective date.

Motion made by Roberson and a second by Tomlinson to approve on first reading, Ordinance O-23-04 requiring irrigation meters.

No public comments were received. A roll call vote was taken. Roberson aye, Tomlinson aye, Wagner aye, Kehoe aye. **Motion passed 4-0.**

Resolution R-2023-04 2023 July Celebration Alcohol Sales-

Attorney Maxwell read the title for the record.

A resolution of the Town Council of the Town of Lake Hamilton, Florida, Polk County, Florida, regarding the third-party sale and public consumption of alcohol on town property during the 2023 July celebration; providing for conflicts; providing for severability; and providing an effective date.

Motion made by Roberson and a second by Tomlinson to approve Resolution R-2023-04 for sale of alcohol on Town property for the 2023 July Celebration.

No public comments were received. A roll call vote was taken. Tomlinson aye, Wagner aye, Roberson aye, Kehoe aye. **Motion passed 4-0.**

Request from Homeowners to Vacate Land-

This request is for a property located at Sample Ave from the homeowner's who live adjacent to the property. The intent for the property in the future is to be a neighborhood park. There are 2 individuals that have petitioned to ask for the property and split it in half. K

Mayor Kehoe noted that the state statute notes that the Town cannot get rid of property without going to auction unless it is a nonprofit organization. He also noted that this is the only public access to the lake.

There was discussion regarding the future use of the property and the current maintenance.

Motion made by Roberson and a second by Tomlinson to not allow the vacating of the land owned by the Town.

No public comments were received. **Motion passed 4-0.**

It was noted that the property needs to be surveyed to become an official park to qualify for funding.

Interim Admin Request for Authority to Adjust Pay Scales for Current Employees-

Teague noted that the Council allowed adjustments for new employees, and he was looking through other current employee's wages. He is requesting authority to move around funds to adjust payroll funds.

Kehoe noted that the administrator is responsible for the budget, and they have good employees that were hired in the last four months. He noted that he recommends giving authority to the administrator to adjust wages as long as it stays within the budget.

Motion made by Roberson and second by Tomlinson to give authority to the Interim Town Administrator to adjust current employees' wages within the current budget.

No public comments were received. **Motion passed 4-0.**

Staff Reports-

Town Administrator- Interim Town Administrator Teague noted that there were problems with the park land in the Hamilton Bluff subdivision but it was ultimately put back into the plan and

that the road infrastructure will remain in place. They wanted to remove one of the pools in the development and someone brought up the idea to place a splash pad instead. They need to come back with a design plan similar to what they promised the council.

Town Clerk- Vice Mayor Wagner applauded Ashley Garcia for her appointment as Vice President to the Polk County City Clerks Association. Clerk's notes included in packet.

Police Department- Included in packet.

Code Enforcement- Teague noted the Roberts Road warehouses for a focus spot for Code Enforcement and they did a great job gaining compliance. All the junk vehicles were removed.

Community development- Included in packet.

Public Works- Roberson questioned if they lost another employee in the Public Works Department. Teague noted that PWD Henry had something with Iseah but didn't have the details.

ATTORNEY COMMENTS: Attorney Maxwell noted that the request to change Rose Street to Martin Luther King Blvd needs to notify property owners and then all other local and state departments regarding the changes. Then the official map would need to be changed. Kehoe noted that 5th Street needed to be renamed as it is currently an alley. Maxwell noted that there is no certain way to complete the name changing.

COUNCIL COMMENTS:

Wagner noted she will not be in attendance at the April meeting because she will be in Tallahassee advocating on the Town's behalf. Kehoe noted that the Town administrator position applications need to be reviewed at a workshop. The Mayor and Clerk will ensure everyone that has applied meets the criteria noted in the job description and send those to council members before the workshop. It would be held in the middle of April and then they can decide when to conduct interviews. Council was directed to send available dates to the Clerk for after the April meeting.

ADJOURNMENT:

Motion made by Roberson and second by Tomlinson to adjourn the regular at 7:13 PM. **Motion passed 4-0.**

ATTEST:

Michael Kehoe, Mayor

Brittney Sandoval Soto, Town Clerk

Michael Teague, Interim Town Administrator

	Oct - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
310.000 · Taxes				
311.000 · Ad Valorem Taxes	716443.63	925,370.00	-208,926.37	77%
312.000 · Local Option, Use & Fuel Taxes				
312.300 · County 9th Cent Voted Fuel Tax	3589.91	12,000.00	-8,410.09	29.92%
312.410 · 1st Local Option Fuel Tax	26014.64	77,700.00	-51,685.36	33.48%
312.420 · 2nd Local Option Fuel Tax	16153.01	49,290.00	-33,136.99	32.77%
Total 312.000 · Local Option, Use & Fuel Taxes	45757.56	138,990.00	-93,232.44	32.92%
314.000 · Utility Services Taxes				
314.100 · Electricity	63534.06	160,000.00	-96,465.94	39.71%
314.300 · Water	18497.93	85,000.00	-66,502.07	21.76%
314.800 · Propane	1246.43	5,000.00	-3,753.57	24.93%
Total 314.000 · Utility Services Taxes	83278.42	250,000.00	-166,721.58	33.31%
315.000 · Communications Services Taxes	18249.91	20,800.00	-2,550.09	87.74%
316.000 · Local Business Tax				
316.001 · Local Tax	2011.24	5,000.00	-2,988.76	40.22%
316.002 · From County	172.16	1,000.00	-827.84	17.22%
Total 316.000 · Local Business Tax	2183.4	6,000.00	-3,816.60	36.39%
Total 310.000 · Taxes	865912.92	1,341,520.00	-475,607.08	64.55%
320.000 · PermitsFeesSpecial Assessments				
322.00 · Permits				
322.100 · Building Permits	13346.69	90,000.00	-76,653.31	14.83%
322.200 · Admin Fee Collection	361.7	5,000.00	-4,638.30	7.23%
Total 322.00 · Permits	13708.39	95,000.00	-81,291.61	14.43%
323.000 · Franchise Fees				
323.100 · Electricity				
323.101 · Duke Energy Franchise Fees	0 -			
323.100 · Electricity - Other	46281.83	130,000.00	-83,718.17	35.60%
Total 323.100 · Electricity	46281.83	130,000.00	-83,718.17	35.60%
323.700 · Solid Waste				
323.701 · Republic Services Franchise Fee	8883.33 -		8,883.33	
323.700 · Solid Waste - Other	0	35,000.00	-35,000.00	0.00%
Total 323.700 · Solid Waste	8883.33	35,000.00	-26,116.67	25.38%
Total 323.000 · Franchise Fees	55165.16	165,000.00	-109,834.84	33.43%
324.000 · Impact Fees				
324.110 · Residential-Public Safety	285	28,500.00	-28,215.00	1.00%
324.210 · Residential-PhysicalEnvironment				
324.211 · Water Impact Fees - Residential	4638.58	69,570.00	-64,931.42	6.67%
Total 324.210 · Residential-PhysicalEnvironment	4638.58	69,570.00	-64,931.42	6.67%
324.220 · Commercial-PhysicalEnvironment				
324.221 · Impact Fees- Commercial Water	0	4,500.00	-4,500.00	0.00%
324.222 · Impact Fees - Commercial Sewer	0	4,000.00	-4,000.00	0.00%
324.220 · Commercial-PhysicalEnvironment - Other	0 -			
Total 324.220 · Commercial-PhysicalEnvironment	0	8,500.00	-8,500.00	0.00%
324.310 · Residential-Transportation				
324.311 · Streets Impact Fee	707 -		707	
324.310 · Residential-Transportation - Other	0	70,700.00	-70,700.00 -	
Total 324.310 · Residential-Transportation	707	70,700.00	-69,993.00	1.00%
324.610 · Residential-Culture/Recreation				
324.611 · Park and Trails Impact Fee	461 -		461	
324.610 · Residential-Culture/Recreation - Other	0	46,100.00	-46,100.00 -	
Total 324.610 · Residential-Culture/Recreation	461	46,100.00	-45,639.00	1%
324.910 · Residential-Other				
324.911 · Municipal Facilities Impact Fee	288 -		288	
324.910 · Residential-Other - Other	0	28,800.00	-28,800.00	0.00%
Total 324.910 · Residential-Other	288	28,800.00	-28,512.00	1.00%
Total 324.000 · Impact Fees	6379.58	252,170.00	-245,790.42	2.53%
329.000 · OtherPermitsSpecialAssessments				
329.001 · Golf Cart Registrations	0	105	-105	0.00%
329.002 · Planning Department Fees	8224.69	125,000.00	-116,775.31	6.58%
Total 329.000 · OtherPermitsSpecialAssessments	8224.69	125,105.00	-116,880.31	26.30%
Total 320.000 · PermitsFeesSpecial Assessments	83477.82	637,275.00	-553,797.18	13.10%
330.000 · Intergovernmental Revenue				

331.000 · Federal Grants				
331.200 · Public Safety				
331.201 · JAGD Grant	0 -			0.00%
331.202 · Police Grant JAGC	0	19,000.00	-19,000.00	0.00%
Total 331.200 · Public Safety	0	19,000.00	-19,000.00	0.00%
331.300 · Physical Environment				
331.310 · Water Supply System	0 -			
Total 331.300 · Physical Environment	0 -			0.00%
Total 331.000 · Federal Grants	0	19,000.00	-19,000.00	0.00%
334.000 · State Grants				
334.100 Community Center Grant	0	1,500,000.00	-1,500,000.00	0.00%
334.200 · Public Safety	12000		12,000.00	
334.300 · Physical Environment				
334.310 · Water Supply System	0 -			0.00%
334.350 · Sewer/Wastewater	0	4,452,895.00	-4,452,895.00	0.00%
334.351 · Sewer/Wastewater (SRF Loan)	0	3,507,225.00	-3,507,225.00	0.00%
334.352 · Sewer/Wastewater (319 Program)	0	438,823.00	-438,823.00	0.00%
334.360 · Stormwater Management	0 -			0.00%
Total 334.300 · Physical Environment	0	4,452,895.00	-4,452,895.00	0.00%
334.700 · Culture and Recreation				
334.701 · FRDAP	0	100,000.00	-100,000.00	0.00%
Total 334.700 · Culture and Recreation	0	100,000.00	-100,000.00	0.00%
Total 334.000 · State Grants	12000	4,552,895.00	-4,540,895.00	0.26%
335.000 · State Shared Revenues				
335.100 · General Government				
335.140 · Mobile Home License Tax	652.87	180	472.87	362.71%
335.150 · Alcoholic Beverage License Tax	0	1,000.00	-1,000.00	0.00%
335.180 · Local Govt 1/2 Cent Sales Tax	40443.59	110,323.00	-69,879.41	36.66%
335.190 · State Revenue Sharing .08 Tax	19734	61,102.00	-41,368.00	32.30%
Total 335.100 · General Government	60830.46		60,830.46	
Total 335.000 · State Shared Revenues	60830.46	172,605.00	-111,774.54	35.24%
Total 330.000 · Intergovernmental Revenue	72830.46	4,744,500.00	-4,671,669.54	1.54%
340.000 · Charges for Services				
341.000 · General Government				
341.900 · Other General Govt Charges/Fees				
341.901 · General Misc./Elections	10.6 -		10.6	
341.902 · Lien Search Request	318.5	1,800.00	-1,481.50	18%
Total 341.900 · Other General Govt Charges/Fees	329.1	1,800.00	-1,470.90	18%
Total 341.000 · General Government	329.1	1,800.00	-1,470.90	18%
342.000 · Public Safety				
342.100 · Law Enforcement Services	229.05	1,000.00	-770.95	22.91%
342.500 · Code Enforcement Fees	401.01	10,000.00	-9,598.99	4.01%
Total 342.000 · Public Safety	630.06	11,000.00	-10,369.94	5.73%
343.000 · Physical Environment				
343.100 · Electric Utility				
343.300 · Water Utility				
343.301 · Water Income	188042.54	618,000.00	-429,957.46	30.43%
343.302 · Water Meter Set Fees	2018.5	25,000.00	-22,981.50	8.07%
343.303 · Cross Connection Program	0	7,600.00		0.00%
343.305 · Connect/Reconnect Fees	2194.99	15,000.00	-12,805.01	14.63%
343.306 · Water Capacity Fee Escrow	691148.42	345,574.00	345,574.42	200.00%
Total 343.300 · Water Utility	883404.45	1,011,174.00	-127,769.55	87.36%
343.400 · Garbage/Solid Waste				
343.401 · Sanitation Income	48587.2	158,661.00	-110,073.80	30.62%
343.402 · Trash Collection	32462.75	104,328.00	-71,865.25	31.12%
Total 343.400 · Garbage/Solid Waste	81049.95	262,989.00	-181,939.05	30.82%
343.500 · Sewer/Wastewater Utility				
343.501 · Wastewater Capacity	0	3,000,000.00	-3,000,000.00	0.00%
343.500 · Sewer/Wastewater Utility - Other	20008.04	45,000.00	-24,991.96	44.46%
Total 343.500 · Sewer/Wastewater Utility	20008.04	3,045,000.00	-3,024,991.96	0.66%
343.550 · Stormwater Management Fees	15026.04	45,627.00	-30,600.96	32.93%
343.900 · OtherPhysicalEnvironmentCharges				
343.901 · Late Fee Income	9743.97	28,000.00	-18,256.03	34.80%
343.902 · Return Check Revenue	735	2,800.00	-2,065.00	26.25%
Total 343.900 · OtherPhysicalEnvironmentCharges	10478.97	30,800.00	-20,321.03	34.02%

Total 343.000 · Physical Environment	1009967.45	4,395,590.00	-3,385,622.55	22.98%
347.000 · Culture and Recreation				
347.400 · Special Events	100	5,000.00	-4,900.00	2.00%
Total 347.000 · Culture and Recreation	100	5,000.00	-4,900.00	2.00%
Total 340.000 · Charges for Services	1011026.61	4,413,390.00	-3,402,363.39	22.91%
343.399 · Conversion Income	-18854.41	-	-18,854.41	
350.000 · Judgments, Fines and Forfeits				
351.000 · Judgements				
351.100 · County Court Criminal				
351.101 · Police Fines & Forfeitures	2732.88	12,000.00	-9,267.12	22.77%
351.102 · Police Education	254.2	1,000.00	-745.8	25.42%
351.103 · Clerk of County Court Fees	0	-	-	
351.104 · Police Investigations	119	1,300.00	-1,181.00	9.15%
Total 351.100 · County Court Criminal	3106.08	14,300.00	-11,193.92	21.72%
Total 351.000 · Judgements	3106.08	14,300.00	-11,193.92	21.72%
Total 350.000 · Judgments, Fines and Forfeits	3106.08	14,300.00	-11,193.92	21.72%
360.000 · Miscellaneous Revenues				
360.100 · Police K-9 Unit Donations	0	1,500.00	-1,500.00	0.00%
361.000 · Interest and Other Earnings				
361.100 · Interest	154.92	1,000.00	-845.08	15.49%
Total 361.000 · Interest and Other Earnings	154.92	1,000.00	-845.08	15.49%
364.000 · Sales-Disposition of Fixed Assets	0			
365.000 · Sales-Surplus Materials/Scrap	0			
366.000 · Contributions/Donations-Private	1100	4,000.00	-2,900.00	27.50%
369.000 · Other Miscellaneous Revenues				
369.300 · Settlements/Insurance Claims	0	75,000.00	-75,000.00	0.00%
369.900 · Other				
369.000 · Other Miscellaneous Revenues - Other	0	50,000.00	-50,000.00	0.00%
Total 369.000 · Other Miscellaneous Revenues	0	125,000.00	-125,000.00	0.00%
Total 360.000 · Miscellaneous Revenues	1254.92	131,500.00	-130,245.08	0.95%
380.000 · Non-Operating Revenue				
381.000 · Interfund Group Transfers In	0	1,229,114.00	-1,229,114.00	0.00%
384.000 · Debt Proceeds	0	-	-	
Total 380.000 · Non-Operating Revenue	0	1,229,114.00	-1,229,114.00	0.00%
Total Income	2018754.4	19,932,287.00	-17,913,532.60	10.13%
Gross Profit	2018754.4	19,932,287.00	-17,913,532.60	10.13%
Expense				
510.00 · General Government Services				
511.00 · Legislative				
511.10 · Personnel Services				
511.11 · Executive Salaries	0	6,300.00	-6,300.00	0.00%
511.24 · Workers' Compensation	11891.99	-	11,891.99	
Total 511.10 · Personnel Services	11891.99	6,300.00	5,591.99	188.76%
511.30 · Operating Expenditures/Expenses				
511.31 · Professional Services	0	-	-	
511.34 · Other Services	0	-	-	
511.40 · Travel and Per Diem	805.72	6,000.00	-5,194.28	13%
511.45 · Insurance	0	-	-	
511.46 · Repair & Maintenance Services	0	-	-	
511.47 · Printing & Binding	0	3,500.00	-3,500.00	0%
511.48 · Promotional Activities	0	-	-	
511.49 · Other Current Charges/Obligations	2994.2	-	2,994.20	
511.52 · Operating Supplies	0	-	-	
511.54 · Books/Public Subscriptions/Memberships	525	1,200.00	-675	44%
511.55 · Training	124.6	3,000.00	-2,875.40	4%
Total 511.30 · Operating Expenditures/Expenses	4449.52	13,700.00	-9,250.48	32%
511.60 · Capital Outlay				
511.62 · Buildings	0	1,500,000.00	-1,500,000.00	0.00%
Total 511.60 · Capital Outlay				
511.70 · Debt Service				
511.71 · Principal	0	-	-	
511.72 · Interest	0	-	-	
Total 511.70 · Debt Service	0	-	-	
Total 511.00 · Legislative	16341.51	1,520,000.00	-1,503,658.49	1%
512.00 · Town Administrator & Town Clerk				

512.10 · Personnel Services				
512.11 · Executive Salaries	16327	136,320.00	-119,993.00	11.98%
512.12 · Regular Salaries & Wages	0 -	-		
512.15 · Special Pay	364	364 -		100.00%
512.21 · FICA Taxes	1264.57	10,456.00	-9,191.43	12.09%
512.22 · Retirement Contributions	974.8	4,265.00	-3,290.20	22.86%
512.23 · Life and Health Insurance	2822.48	22,424.00	-19,601.52	12.59%
Total 512.10 · Personnel Services	21752.85	173,829.00	-152,076.15	12.51%
512.30 · Operating Expenditures/Expenses				
512.31 · Election Expenses	0	5,000.00	-5,000.00	0.00%
512.40 · Travel and Per Diem	0	6,000.00	-6,000.00	0.00%
512.42 · Freight & Postage Services	15	250	-235	6.00%
512.44 · Rentals & Leases	0	1,500.00	-1,500.00	0.00%
512.46 · Repair & Maintenance Services	0	2,000.00	-2,000.00	0.00%
512.47 · Printing & Binding	0	2,000.00	-2,000.00	0.00%
512.51 · Office Supplies	16.62	3,000.00	-2,983.38	0.55%
512.52 · Operating Supplies				
512.521 · Fuel	0	1,500.00	-1,500.00	0.00%
512.52 · Operating Supplies - Other	508.94	5,000.00	-4,491.06	10.18%
Total 512.52 · Operating Supplies	508.94	6,500.00	-5,991.06	7.83%
512.54 · BooksPublicaSubscripMemberships	240	7,000.00	-6,760.00	3.43%
512.55 · Training	65.06	5,000.00	-4,934.94	1.30%
Total 512.30 · Operating Expenditures/Expenses	845.62	38,250.00	-37,404.38	2.21%
512.60 · Capital Outlay				
512.62 · Buildings	0			
Total 512.60 · Capital Outlay	0 -	-		
Total 512.00 · Town Administrator & Town Clerk	22598.47	212,079.00	-189,480.53	10.66%
513.00 · Finance Department				
513.10 · Personnel Services				
513.12 · Regular Salaries & Wages	16379.96	81,774.00	-65,394.04	20.03%
513.15 · Special Pay	0 -	-		
513.21 · FICA Taxes	1232.49	6,256.00	-5,023.51	19.70%
513.22 · Retirement Contributions	726.62	2,834.00	-2,107.38	25.64%
513.23 · Life and Health Insurance	4642.6	22,424.00	-17,781.40	20.70%
Total 513.10 · Personnel Services	22981.67	113,288.00	-90,306.33	20.29%
513.30 · Operating Expenditures/Expenses				
513.32 · Accounting & Auditing	0 -	-		
513.40 · Travel and Per Diem	0	3,000.00	-3,000.00	0%
513.41 · Communication Services	0 -	-		
513.42 · Freight & Postage Services	45.7	1,500.00	-1,454.30	3%
513.43 · Utility Services	0 -	-		
513.44 · Rentals & Leases	391.4	1,500.00	-1,108.60	26%
513.46 · Repair & Maintenance Services	0	1,500.00	-1,500.00	0%
513.47 · Printing & Binding	0	1,500.00	-1,500.00	0%
513.49 · OtherCurrentCharges/Obligations				
513.492 · Advertising	0	1,000.00	-1,000.00	0.00%
513.49 · OtherCurrentCharges/Obligations - Other	0 -	-		
Total 513.49 · OtherCurrentCharges/Obligations	0	1,000.00	-1,000.00	0.00%
513.51 · Office Supplies	16.62	1,500.00	-1,483.38	1.11%
513.52 · Operating Supplies				
513.521 · Fuel	0 -	-		
513.52 · Operating Supplies - Other	1341.75	5,000.00	-3,658.25	27%
Total 513.52 · Operating Supplies	1341.75	5,000.00	-3,658.25	27%
513.54 · BooksPublicaSubscripMemberships	119.88	5,000.00	-4,880.12	2%
513.55 · Training	0	2,500.00	-2,500.00	0%
Total 513.30 · Operating Expenditures/Expenses	1915.35	24,000.00	-22,084.65	8%
Total 513.00 · Finance Department	24897.02	137,288.00	-112,390.98	18%
514.00 · Town Attorney & Legal Services				
514.31 · Professional Services-Attorney				
514.311 · Professional Services - Other	0	10,000.00	-10,000.00	0.00%
514.31 · Professional Services-Attorney - Other	3465	25,000.00	-21,535.00	13.86%
Total 514.31 · Professional Services-Attorney	3465	35,000.00	-31,535.00	9.90%
514.40 · Travel and Per Diem	0	1,500.00	-1,500.00	0.00%
514.00 · Town Attorney & Legal Services - Other	0	20,000.00	-20,000.00	0.00%
Total 514.00 · Town Attorney & Legal Services	3465	56,500.00	-53,035.00	6.13%

517.00 · Debt Service Payments				
517.71 · Principal (Building)	27006.17	57,191.00	-30,184.83	47.22%
517.710 · DEBT SERVICE ENTERPRISE FUND				
517.711 · PRINCIPAL (SR 17 SFR)	0	3080	-3080	0.00%
517.712 · PRINCIPAL (WDS BRIDGE LOAN-USDA	0	39700	-39700	0.00%
517.713 · PRINCIPAL (WTP)	0	104268	-104268	0.00%
517.714 · PRINCIPAL (HYDROGEN SULFIDE)	0	12294	-12294	0.00%
Total 517.710 · DEBT SERVICE ENTERPRISE FUND	0	159342	-159342	0.00%
517.72 · Interest (Building)	29177.6	55,177.00	-25,999.40	52.88%
517.73 · Principal (Police Dept. Tasers)				
517.731 · Princial (Police Dept. Radios)	7686.01	13,688.00	-6,001.99	56.15%
517.732 · Principal (Trash Truck)	8575.2	34,301.00	-25,725.80	25.00%
517.73 · Principal (Police Dept. Tasers) - Other	0	4,501.00	-4,501.00	0.00%
Total 517.73 · Principal (Police Dept. Tasers)	16261.21	52,490.00	-36,228.79	30.98%
Total 517.00 · Debt Service Payments	72444.98	324,200.00	-251,755.02	22.35%
519.00 · Other General Govt Services				
519.10 · Personnel Services				
519.24 · Workers' Compensation	0	25,000.00	-25,000.00	0.00%
Total 519.10 · Personnel Services	0	25,000.00	-25,000.00	0.00%
519.30 · Operating Expenditures/Expenses				
519.32 · Accounting & Auditing	4909.16	35,000.00	-30,090.84	14.03%
519.41 · Communication Services	28274.91	30,000.00	-1,725.09	94.25%
519.43 · Utility Services	9465.04	38,000.00	-28,534.96	24.91%
519.45 · Insurance	67148.04	65,000.00	2,148.04	103.30%
519.49 · Transportation (Citrus Connect)				
519.491 · Ridge League Dinner	270	1,470.00	-1,200.00	18.37%
519.492 · PWRC Contribution	240.17	961	-720.83	24.99%
519.493 · Insurance Claims (Restricted)	0	75,000.00	-75,000.00	0.00%
519.49 · Transportation (Citrus Connect) - Other	3678.75	10,000.00	-6,321.25	36.79%
Total 519.49 · Transportation (Citrus Connect)	4188.92	87,431.00	-83,242.08	4.79%
519.52 · Software Maintenance	35849.07	50,000.00	-14,150.93	71.70%
Total 519.30 · Operating Expenditures/Expenses	149835.14	305,431.00	-155,595.86	49.06%
519.90 · Other Uses				
519.91 · Contingency				
519.911 · Municipal Facilities Impact Fee	0	28,800.00	-28,800.00	0.00%
Total 519.91 · Contingency	0	28,800.00	-28,800.00	0.00%
Total 519.90 · Other Uses	0	28,800.00	-28,800.00	0.00%
Total 519.00 · Other General Govt Services	149835.14	359,231.00	-209,395.86	41.71%
Total 510.00 · General Government Services	289582.12	2,609,298.00	-2,319,715.88	11.10%
520.00 · Public Safety				
521.00 · Law Enforcement				
521.10 · Personnel Services				
521.12 · Regular Salaries & Wages	66156.97	535,425.00	-469,268.03	12.36%
521.14 · Overtime	4658.26	15,000.00	-10,341.74	31.06%
521.15 · Special Pay				
521.151 · Longevity Pay	1664	1,768.00	-104	94.12%
521.15 · Special Pay - Other	0	8,760.00	-8,760.00	0.00%
Total 521.15 · Special Pay	1664	10,528.00	-8,864.00	15.81%
521.21 · FICA Taxes	7577.33	42,913.00	-35,335.67	17.66%
521.22 · Retirement Contributions	6690.66	24,062.00	-17,371.34	27.81%
521.23 · Life and Health Insurance	21818.84	134,544.00	-112,725.16	16.22%
Total 521.10 · Personnel Services	108566.06	762,472.00	-653,905.94	14.24%
521.30 · Operating Expenditures/Expenses				
521.31 · Professional Services				
521.311 · Pre-Employment Physicals	0	5,000.00	-5,000.00	0.00%
521.31 · Professional Services - Other	0	39,000.00	-39,000.00	0.00%
Total 521.31 · Professional Services	0	44,000.00	-44,000.00	0.00%
521.40 · Travel and Per Diem	0	3,500.00	-3,500.00	0.00%
521.41 · Communication Services	0 -	-		
521.42 · Postage Services	180.55	250	-69.45	72.22%
521.43 · Utility Services	0 -	-		
521.44 · Rentals & Leases	391.42	2,500.00	-2,108.58	15.66%
521.46 · Repair & Maintenance Services	2898.43	10,000.00	-7,101.57	28.98%
521.47 · Printing & Binding	0 -	-		
521.51 · Office Supplies	0	1,500.00	-1,500.00	0.00%

521.52 · Operating Supplies				
521.521 · Other Operating Supplies	2186.45	17,500.00	-15,313.55	12.49%
521.522 · Fuel Expenses	7971.55	30,000.00	-22,028.45	26.57%
521.523 · Uniforms	106.37	5,000.00	-4,893.63	2.13%
521.524 · Operating Supplies - K-9 Unit	231.06	1,500.00	-1,268.94	15.40%
521.52 · Operating Supplies - Other	2 -		2	
Total 521.52 · Operating Supplies	10497.43	54,000.00	-43,502.57	19.44%
521.54 · BooksPublicaSubscripMemberships	3023.4	10,000.00	-6,976.60	30.23%
521.55 · Training	208	10,000.00	-9,792.00	2.08%
Total 521.30 · Operating Expenditures/Expenses	17199.23	135,750.00	-118,550.77	12.67%
521.60 · Capital Outlay				
521.64 · Machinery & Equipment				
521.641 · Equipment (Vehicles)	51215.66	50,000.00	1,215.66	102.43%
521.642 · Law Enforcement Grants	0	19,000.00	-19,000.00	0.00%
521.643 · Police Forfeitures (Restricted)	0	12,000.00	-12,000.00	0.00%
521.644 · Public Safety Impact Fees(Rstc)	0	28,500.00	-28,500.00	0.00%
Total 521.64 · Machinery & Equipment	51215.66	109,500.00	-58,284.34	46.77%
Total 521.60 · Capital Outlay	51215.66	109,500.00	-58,284.34	46.77%
Total 521.00 · Law Enforcement	176980.95	1,007,722.00	-830,741.05	17.56%
524.00 · Building & Planning				
524.10 · Personnel Services				
524.12 · Regular Salaries & Wages	69772.98	260,369.00	-190,596.02	26.80%
524.15 · Longevity Pay	572	364	208	157.14%
524.21 · FICA Taxes	2851.37	19,946.00	-17,094.63	14.30%
524.22 · Retirement Contributions	61.64	2,602.00	-2,540.36	2.37%
524.23 · Life and Health Insurance	0	56,060.00	-56,060.00	0.00%
524.10 · Personnel Services - Other	0 -	-		
Total 524.10 · Personnel Services	73257.99	339,341.00	-266,083.01	21.59%
524.30 · Operating Expenditures/Expenses				
524.31 · Professional Services	11158.25	7,000.00	4,158.25	159.40%
524.40 · Travel and Per Diem	0	3,500.00	-3,500.00	0.00%
524.41 · Communication Services	0 -	-		
524.43 · Utility Services	0 -	-		
524.44 · Rentals & Leases	391.4	250	141.4	156.56%
524.49 · Advertising	100	1,000.00	-900	10.00%
524.51 · Office Supplies	426.53	1,000.00	-573.47	42.65%
524.52 · Operating Supplies				
524.521 · Other Operating Supplies	3447.15	7,000.00	-3,552.85	49.25%
524.522 · Fuel Expenses	0	2,000.00	-2,000.00	0.00%
Total 524.52 · Operating Supplies	3447.15		3,447.15	
524.54 · BooksPublicaSubscripMemberships	0	9,000.00	-9,000.00	0.00%
524.55 · Training	-721.62	5,000.00	-5,721.62	-14.43%
Total 524.30 · Operating Expenditures/Expenses	14801.71	6,500.00	8,301.71	227.72%
524.60 · Capital Outlay				
524.64 · Machinery & Equipment	0	50000	-50000	0.00%
Total 524.60 · Capital Outlay	0	50000	-50000	0.00%
Total 524.00 · Building & Planning	88059.7	422,591.00	-334,531.30	20.84%
Total 520.00 · Public Safety	265040.65	1,430,313.00	-1,165,272.35	18.53%
530.00 · Physical Environment				
533.00 · Water Utility Services				
533.10 · Personnel Services				
533.12 · Regular Salaries & Wages	25019.64		25,019.64	
533.14 · Overtime	7455.62	157,074.00	-149,618.38	5%
533.15 · Special Pay Longevity Pay	1264	8,000.00	-6,736.00	16%
533.151 · Special Pay- On Call Pay	299.5	364	-64.5	82%
533.21 · FICA Taxes	2449.41	10,403.00	-7,953.59	24%
533.22 · Retirement Contributions	2536.34	13,452.00	-10,915.66	19%
533.23 · Life and Health Insurance	5709.7	6,869.00	-1,159.30	83%
Total 533.10 · Personnel Services	44734.21	33,636.00	11,098.21	133%
533.30 · Operating Expenditures/Expenses		229,798.00	-229,798.00	0%
533.31 · Professional Services				
533.311 · Engineering Services	3000	55,000.00	-52,000.00	5.45%
533.31 · Professional Services - Other	5348	10,000.00	-4,652.00	53.48%
Total 533.31 · Professional Services	8348	65,000.00	-56,652.00	12.84%
533.34 · Other Services	0 -	-		

533.40 · Travel and Per Diem	0	1,500.00	-1,500.00	0.00%
533.41 · Communication Services	662.34	8,000.00	-7,337.66	8.28%
533.42 · Freight & Postage Services	1293.76	4,000.00	-2,706.24	32.34%
533.43 · Utility Services	8865.96	36,000.00	-27,134.04	24.63%
533.44 · Rentals & Leases	391.4	2,500.00	-2,108.60	15.66%
533.45 · Insurance	0	30,000.00	-30,000.00	0.00%
533.46 · Repair & Maintenance Services	34146.29	55,000.00	-20,853.71	62.08%
533.47 · Printing & Binding	15	1,500.00	-1,485.00	1.00%
533.52 · Operating Supplies				
533.521 · Other Operating Supplies	6388.8	40,000.00	-33,611.20	15.97%
533.522 · Fuel Expenses	5942.98	5,000.00	942.98	118.86%
533.523 · Uniforms	0	750	-750	0.00%
Total 533.52 · Operating Supplies	12331.78	45,750.00	-33,418.22	26.95%
533.54 · BooksPublicaSubscripMemberships	0	6,300.00	-6,300.00	0.00%
533.55 · Training	0	1,500.00	-1,500.00	0.00%
533.59 · Depreciation	0 -	-	-	-
Total 533.30 · Operating Expenditures/Expenses	66054.53	257,050.00	-190,995.47	25.70%
533.60 · Capital Outlay				
533.63 · Infrastructure				
533.631 · In house water projects	0 -	-	-	-
533.632 · Water Distribution System	0 -	-	-	-
533.633 · Water other capital cost AWS	0	272,500.00	-272,500.00	0
Total 533.63 · Infrastructure	0	272,500.00	-272,500.00	0
533.64 · Machinery & Equipment	0 -	-	-	-
Total 533.60 · Capital Outlay	0	272,500.00	-272,500.00	0
533.70 · Debt Service				
533.71 · Principal				
533.712 · 2021 WDS lines	40387.5 -	-	40,387.50	-
533.713 · Water Treatment Plant	0 -	-	-	-
Total 533.71 · Principal	40387.5 -	-	40,387.50	-
533.73 · Other Debt Service Costs				
533.731 · Hydrogen Sulfide Debt Service	0 -	-	-	-
Total 533.73 · Other Debt Service Costs	0 -	-	-	-
Total 533.70 · Debt Service	40387.5 -	-	40,387.50	-
Total 533.00 · Water Utility Services	151176.24	759,348.00	-608,171.76	20%
534.00 · Sanitation				
534.10 · Personnel Services				
534.12 · Regular Salaries & Wages	8413.72	38,355.00	-29,941.28	21.94%
534.21 · FICA Taxes	634.51	2,934.00	-2,299.49	21.63%
534.22 · Retirement Contributions	90	2,301.00	-2,211.00	3.91%
534.23 · Life and Health Insurance	2751.63	11,212.00	-8,460.37	24.54%
Total 534.10 · Personnel Services	11889.86	54,802.00	-42,912.14	21.70%
534.30 · Operating Expenditures/Expenses				
534.31 · Professional Services	39316.54	200,000.00	-160,683.46	19.66%
534.34 · Other Services	0 -	-	-	-
534.41 · Communication Services	0 -	-	-	-
534.46 · Repair & Maintenance Services	2603.5	7,500.00	-4,896.50	34.71%
534.51 · Office Supplies	0 -	-	-	-
534.52 · Operating Supplies				
534.521 · Other Operating Supplies	184	2,000.00	-1,816.00	9.20%
534.522 · Fuel Expenses	2204.6	6,000.00	-3,795.40	36.74%
534.523 · Uniforms	0	350	-350	0.00%
534.52 · Operating Supplies - Other	0 -	-	-	-
Total 534.52 · Operating Supplies	2388.6	8,350.00	-5,961.40	28.61%
534.55 · Training	0	1,000.00	-1,000.00	0.00%
Total 534.30 · Operating Expenditures/Expenses	44308.64	216,850.00	-172,541.36	20.43%
534.60 · Capital Outlay				
534.64 · Machinery & Equipment	0 -	-	-	-
Total 534.60 · Capital Outlay	0 -	-	-	-
534.70 · Debt Service	-	-	-	-
534.71 · Principal	0 -	-	-	-
Total 534.70 · Debt Service	0 -	-	-	-
Total 534.00 · Sanitation	56198.5	271,652.00	-215,453.50	21%
535.00 · Sewer / Wastewater Services				
535.10 · Personnel Services				

535.12 · Regular Salaries & Wages	0	91,953.00	-91,953.00	0.00%
535.15 · Special Pay	0 -	-	-	
535.21 · FICA Taxes	0	7,034.00	-7,034.00	0.00%
535.22 · Retirement Contributions	0	1,498.00	-1,498.00	0.00%
535.23 · Life and Health Insurance	2751.63	22,424.00	-19,672.37	12.27%
Total 535.10 · Personnel Services	2751.63	122,909.00	-120,157.37	2.24%
535.30 · Operating Expenditures/Expenses				
535.31 · Professional Services	38107.83	25,000.00	13,107.83	152.43%
535.32 · Accounting & Auditing	0 -	-	-	
535.40 · Travel and Per Diem	0 -	-	-	
535.41 · Communication Services	0	1,500.00	-1,500.00	0.00%
535.43 · Utility Services	956.64	2,000.00	-1,043.36	47.83%
535.45 · Insurance	0	7,000.00	-7,000.00	0.00%
535.46 · Repair & Maintenance Services	0	7,000.00	-7,000.00	0.00%
535.52 · Operating Supplies	0	18,000.00	-18,000.00	0.00%
535.54 · BooksPublicaSubscripMemberships	0	250	-250	0.00%
535.55 · Training	0	1,000.00	-1,000.00	0.00%
Total 535.30 · Operating Expenditures/Expenses	39064.47	61,750.00	-22,685.53	63.26%
535.60 · Capital Outlay				
535.63 · Infrastructure	305815.32	10,960,120.00	-10,654,304.68	2.79%
535.64 · Machinery & Equipment	0	0	0	0.00%
535.65 · INFRASTRUCTURE (319 Sewer Cnnt)	66527.5	838,621.00	-772,093.50	7.93%
Total 535.60 · Capital Outlay	372342.82	11,798,741.00	-11,426,398.18	3.16%
535.70 · Debt Service				
535.71 · Principal	0 -	-	-	
Total 535.70 · Debt Service	0 -	-	-	
Total 535.00 · Sewer / Wastewater Services	414158.92	11,983,400.00	-11,569,241.08	3%
Total 530.00 · Physical Environment	621533.66	13,014,400.00	-12,392,866.34	5%
540.00 · Transportation				
541.00 · Road & Street Facilities				
541.10 · Personnel Services				
541.12 · Regular Salaries & Wages	16671	33,835.00	-17,164.00	49.27%
541.21 · FICA Taxes	1297.56	2,588.00	-1,290.44	50.14%
541.22 · Retirement Contributions	10	2,030.00	-2,020.00	0.49%
541.23 · Life and Health Insurance	2751.63	11,212.00	-8,460.37	24.54%
541.10 · Personnel Services - Other	0 -	-	-	
Total 541.10 · Personnel Services	20730.19	49,665.00	-28,934.81	41.74%
541.30 · Operating Expenditures/Expenses				
541.31 · Professional Services	0 -	-	-	
541.41 · Communication Services	0 -	-	-	
541.43 · Utility Services	0 -	-	-	
541.453 · NPDES/Stormwater Expense	135	10,000.00	-9,865.00	1%
541.46 · Repair & Maintenance Services	3626.41	10,000.00	-6,373.59	36%
541.52 · Operating Supplies				
541.521 · Other Operating Supplies	919.95	5,000.00	-4,080.05	18.40%
541.522 · Fuel Expenses	1453.07	3,000.00	-1,546.93	48.44%
541.523 · Uniforms	0	500	-500	0.00%
Total 541.52 · Operating Supplies	2373.02	8,500.00	-6,126.98	27.92%
541.53 · Road Materials & Supplies	2087.81	10,000.00	-7,912.19	20.88%
541.55 · Training	0 -	-	-	
Total 541.30 · Operating Expenditures/Expenses	8222.24	38,500.00	-30,277.76	21.36%
541.60 · Capital Outlay				
541.62 · Parks Impact Fees (Restricted)	0	70700	-70700	0.00%
541.63 · Infrastructure	0	2,475,000.00	-2,475,000.00	0.00%
541.64 · Machinery & Equipment	27128.03 -	-	27,128.03	
Total 541.60 · Capital Outlay	27128.03	2,475,000.00	-2,447,871.97	1.10%
Total 541.00 · Road & Street Facilities	56080.46	2,633,865.00	-2,577,784.54	2.13%
Total 540.00 · Transportation	56080.46	2,633,865.00	-2,577,784.54	2.13%
570.00 · Culture & Recreation				
572.00 · Parks and Recreation				
572.10 · Personnel Services				
572.12 · Regular Salaries & Wages	7210.11	38,494.00	-31,283.89	18.73%
572.21 · FICA Taxes	580.16	2,945.00	-2,364.84	19.70%
572.22 · Retirement Contributions	584.98	2,310.00	-1,725.02	25.32%
572.23 · Life and Health Insurance	917.21	11,212.00	-10,294.79	8.18%

572.10 · Personnel Services - Other	0	-	-	
Total 572.10 · Personnel Services	9292.46	54,961.00	-45,668.54	16.91%
572.30 · Operating Expenditures/Expenses				
572.31 · Professional Services	0	-	-	
572.41 · Communication Services	0	-	-	
572.43 · Utility Services	0	-	-	
572.46 · Repair & Maintenance Services	486.27	10,000.00	-9,513.73	0.048627
572.52 · Operating Supplies				
572.521 · Other Operating Supplies	87.24	4,500.00	-4,412.76	1.94%
572.522 · Fuel Expenses	1215.16	3,500.00	-2,284.84	34.72%
572.523 · Uniforms	0	350	-350	0.00%
Total 572.52 · Operating Supplies	1302.4	8,350.00	-7,047.60	15.60%
Total 572.30 · Operating Expenditures/Expenses	1788.67	18,350.00	-16,561.33	9.75%
572.60 · Capital Outlay				
572.62 · Infrastructure (FRDAP)	60372	100000	-39628	60.40%
572.64 · Machinery & Equipment	0	-	-	
Total 572.60 · Capital Outlay	0	-	-	
Total 572.90 · Other Uses	0	46100	-46100	0.00%
Total 572.00 · Parks and Recreation	11081.13	73,311.00	-62,229.87	15%
574.00 · Special Events				
574.31 · Professional Services (Firewrk)	0	15,000.00	-15,000.00	0.00%
574.48 · Promotional Activities	3709.39	10,000.00	-6,290.61	37.09%
574.00 · Special Events - Other	7745	-	7,745.00	
Total 574.00 · Special Events	11454.39	25,000.00	-13,545.61	45.82%
Total 570.00 · Culture & Recreation	22535.52	244,411.00	-221,875.48	9.22%
590.100 · Muni-Link Dep Refund Clearing	143.74		143.74	
Total Expense	1254916.15	19932287	-18,677,370.85	6.30%
Total Income	2018754.4	19932287	-17,913,532.60	10.13%



TOWN OF LAKE HAMILTON ADVISORY BOARD APPLICATION

Select One Advisory Board: ☒

- ☐ Charter Review Committee
 ☐ Planning and Zoning Board
 ☐ Centennial Committee
☐ Zoning Adjustments & Appeals Board
 ☒ Parks & Recreation Advisory Board

ONLY Lake Hamilton Residents shall be appointed to Town Advisory Boards.

Name: Charles Walter Email: DIZOP@SKYHMO.COM
 Physical Address: 733 W MAIN
 Mailing Address: PO BOX 914
 Home Phone #: 813 380 6937 Cell #: _____
 Employer: WRC

Please answer the following Questions:

Are you a resident in the Town of Lake Hamilton? Yes ☒ No ☐
 Are you currently a Homeowner ☒ or Renter ☐ in the Town of Lake Hamilton? Yes ☒ No ☐
 Are you a registered voter in the Town of Lake Hamilton? Yes ☒ No ☐
 How long have you lived in Lake Hamilton? Years/Months: 6
 Are you currently or have you ever served on any government Advisory Board? Yes ☒ No ☐
 If yes, which government agency? SFWMD STATE OF FLORIDA
 Are you currently employed by a government agency? Yes ☐ No ☒
 If yes, which government agency? _____
 Have you ever been convicted of a felony? Yes ☐ No ☒
 If yes, please provide documentation of restoration of rights from the state clemency board.

Please note: Per Florida Statutes 112.3145, any individual appointed to an advisory board within a municipality shall be required to submit a Disclosure of Financial Interest Statement, CE Form 1, annually to the Supervisor of Elections of Polk County on or before July 1st of each year.

Applicant's Signature: [Signature] Date: 3/29/23

When completed and filed with the Town Clerk's Office, this document is a public record under Chapter 119, Florida Statutes, and therefore is open to public inspection.

Return form to: Town Clerk's Office
 Town Hall
 100 Smith Avenue - P.O. Box 126
 Lake Hamilton Florida, 33851

OFFICE USE ONLY

Mayor's recommendation for applicant to serve on selected advisory board? Yes ☒ No ☐

Advisory Board Appointment: PARKS & REC ☒ Appointment ☐ Reappointment

Date of Appointment: APRIL 4, 2023 ☒ Primary ☐ Alternate

Mayor's Signature Michael Behal Date MARCH 29, 2023



TOWN OF LAKE HAMILTON ADVISORY BOARD APPLICATION

Select One Advisory Board: ☒

- ☐ Charter Review Committee
 ☐ Planning and Zoning Board
 ☐ Centennial Committee
☐ Zoning Adjustments & Appeals Board
 ☒ Parks & Recreation Advisory Board

ONLY Lake Hamilton Residents shall be appointed to Town Advisory Boards.

Name: Leslie Landon Email: Lesliclon78@gmail.com
 Physical Address: 185 8th St. Lake Hamilton, FL 33851
 Mailing Address: P.O. Box 487 " "
 Home Phone #: Cell #: 910-489-2246
 Employer: Metamorphosis MHEC & CRR Global

Please answer the following Questions:

Are you a resident in the Town of Lake Hamilton? Yes ☒ No ☐
 Are you currently a Homeowner ☒ or Renter ☐ in the Town of Lake Hamilton?
 Are you a registered voter in the Town of Lake Hamilton? Yes ☒ No ☐
 How long have you lived in Lake Hamilton? Years/Months: 2 yrs 2 months
 Are you currently or have you ever served on any government Advisory Board? Yes ☐ No ☒
 If yes, which government agency? _____
 Are you currently employed by a government agency? Yes ☐ No ☒
 If yes, which government agency? _____
 Have you ever been convicted of a felony? Yes ☐ No ☒
 If yes, please provide documentation of restoration of rights from the state clemency board.

Please note: Per Florida Statutes 112.3145, any individual appointed to an advisory board within a municipality shall be required to submit a Disclosure of Financial Interest Statement, CE Form 1, annually to the Supervisor of Elections of Polk County on or before July 1st of each year.

Applicant's Signature: [Signature] Date: 3/7/2023

When completed and filed with the Town Clerk's Office, this document is a public record under Chapter 119, Florida Statutes, and therefore is open to public inspection.

Return form to: Town Clerk's Office
 Town Hall
 100 Smith Avenue - P.O. Box 126
 Lake Hamilton Florida, 33851

OFFICE USE ONLY

Mayor's recommendation for applicant to serve on selected advisory board? Yes ☒ No ☐

Advisory Board Appointment: PARKS & RECREATION ☒ Appointment ☐ Reappointment

Date of Appointment: APRIL 4, 2023 ☒ Primary ☐ Alternate

Mayor's Signature [Signature] Date MARCH 20, 2023

ORDINANCE O-23-05

AN ORDINANCE OF THE TOWN OF LAKE HAMILTON, FLORIDA AMENDING ORDINANCE O-21-19, WHICH ESTABLISHED THE SCENIC TERRACE SOUTH COMMUNITY DEVELOPMENT DISTRICT; PROVIDING FOR AMENDMENT TO SECTION 5 OF THE ORDINANCE TO CHANGE THE GEOGRAPHICAL BOUNDARIES OF THE DISTRICT PURSUANT TO SECTION 190.046, FLORIDA STATUTES, BY REMOVING APPROXIMATELY 15.699 ACRES OF LAND AND ADDING APPROXIMATELY 30.182 ACRES OF LAND THERETO; PROVIDING FOR AMENDMENT TO ORDINANCE O-21-19, TO FURTHER AMEND EXHIBIT A OF SAID ORDINANCE TO PROVIDE FOR A NEW METES AND BOUNDS LEGAL DESCRIPTION OF THE DISTRICT; PROVIDING FOR THE CORRECTION OF A SCRIVENER'S ERROR TO EXHIBIT A THERETO; PROVIDING FOR ALL OTHER TERMS AND CONDITIONS TO REMAIN UNCHANGED; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on October 5, 2021, the Town Council of Lake Hamilton, Florida (the "Town Council") pursuant to Section 190.005(2)(a), Florida Statutes, adopted Ordinance O-21-19, which established the Scenic Terrace South Community Development District ("District"); and

WHEREAS, the Town has received from the District a "Petition to Amend the Boundary of the Scenic Terrace South Community Development District," dated December 5, 2022, as amended by the "Amended and Restated Petition to Amend the Boundary of the Scenic Terrace South Community Development District," dated February 21, 2023 (the "Amended Petition"), which Amended Petition is in compliance with the provisions of Section 190.046, Florida Statutes; and

WHEREAS, all interested persons and affected units of general-purpose local government were afforded an opportunity to present oral and written comments on the Amended Petition at a duly noticed public hearing conducted by the Town Council on May 2, 2023, pursuant to Section 190.046(1)(b), Florida Statutes; and

WHEREAS, upon consideration of the record established at that duly noticed hearing, the Town Council has considered the record of the public hearing and the statutory factors set forth in Section 190.046(1)(b), Florida Statutes, in making its determination to grant or deny the Amended Petition; and

WHEREAS, the Town Council, pursuant to the information contained within the Amended Petition and based on an investigation conducted by the Town of Lake Hamilton (the "Town") staff and otherwise being fully advised as to the facts and circumstances contained within the request of the District, finds as follows:

- (1) The statements within the Amended Petition are true and correct; and

(2) The Amended Petition is complete in that it meets the requirements of Section 190.046(1)(a), Florida Statutes (2022); and

(3) The appropriate Town staff have reviewed the Amended Petition of the District on the proposed lands to be included within the District and have advised the Town Council that said Amended Petition is complete and sufficient; and

(4) Amendment of the District boundaries and all land uses and services planned within the District, as amended are not inconsistent with applicable elements or portions of the adopted State Comprehensive Plan or the applicable and effective local comprehensive plans; and

(5) The area of land to be included within the District is of sufficient size, is sufficiently compact, and is sufficiently contiguous to be developed as one functional, interrelated community; and

(6) The District, as amended, is the best alternative available for delivering community development services and facilities to the area that will be served by the District; and

(7) The community development services and facilities of the District, as amended, will not be incompatible with the capacity and uses of existing local and regional community development services and facilities; and

(8) The area that will be served by the District, as amended, is amenable to separate special-district government.

WHEREAS, pursuant to the information stated above, the Town Council has decided to grant the District's Amended and Restated Petition to Amend the Boundary of the Scenic Terrace South Community Development District; and

WHEREAS, the amendment of the District will constitute a timely, efficient, effective, responsive and economic way to deliver community development services in the area described in the Amended Petition; and

WHEREAS, the amendment of the District shall not act to amend any land development approvals governing the land area to be included within the District; and

WHEREAS, upon the effective date of this Ordinance, the Scenic Terrace South Community Development District, as created by general law, will be duly and legally authorized to exist on the proposed property and to exercise all of its general and special powers as limited by law.

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, AS FOLLOWS:

SECTION 1. TITLE.

This Ordinance shall be known and may be cited as the "Scenic Terrace South Community Development District Boundary Amendment Ordinance No. 1."

SECTION 2. BOARD FINDINGS.

The Board findings set forth in the recitals to this Ordinance are hereby incorporated in this Ordinance.

SECTION 3. AUTHORITY.

This Ordinance is adopted in compliance with and pursuant to the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes.

SECTION 4. CORRECTION OF SCRIVNER'S ERROR OF LEGAL DESCRIPTION OF ORIGINAL DISTRICT BOUNDARIES.

Exhibit "A" of Ordinance O-21-19, is amended to correct a scrivener's error in the calculation of total acreage in the metes and bounds description for the original District boundaries which accurately depicts the original external boundaries of the District.

SECTION 5. EXTERNAL BOUNDARIES OF THE DISTRICT.

Section 5, External Boundaries of the District, of Ordinance O-21-19, and Exhibit "A" thereto, are hereby amended to add approximately 30.182 acres (inclusive of 9.911 acres previously identified as a proposed future addition parcel pursuant to section 190.046(1)(h)(1), Florida Statutes, together with approximately 20.271 acres of additional land) and to contract approximately 15.699 acres, as described and as set forth in Exhibit "A" of this Ordinance, attached hereto and incorporated herein. Further, the District boundaries, as amended, shall encompass approximately 211.113 acres, more or less.

SECTION 6. ALL OTHER CONDITIONS TO REMAIN UNCHANGED.

All other terms and conditions of Ordinance O-21-19 shall remain unchanged and enforceable in accordance with the terms expressed herein.

SECTION 7. SEVERABILITY.

If any provision of this Ordinance, or the application thereof, is determined by a court of competent jurisdiction to be illegal, invalid, or unenforceable, such provision shall be deemed severable and the remaining provisions shall continue remain in full force and effect provided that the invalid, illegal or unenforceable provision is not material to the logical and intended interpretation of this Ordinance.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall be effective immediately upon receipt of acknowledgement that a copy of this Ordinance has been filed with the Secretary of State.

INTRODUCED, PASSED AND DULY ADOPTED ON FIRST READING by the Town Council of the Town of Lake Hamilton, Florida, meeting in Regular Session this 4th day of April 2023.

INTRODUCED, PASSED AND DULY ADOPTED ON SECOND READING by the Town Council of the Town of Lake Hamilton, Florida, meeting in Regular Session this 2nd day of May 2023.

TOWN OF LAKE HAMILTON, FLORIDA

MICHAEL KEHOE, MAYOR

ATTEST:

BRITTNEY SANDOVAL SOTO, TOWN CLERK

Approved as to form:

HEATHER R. MAXWELL, ESQ., TOWN ATTORNEY

Record of Vote	Yes	No
Roberson		
Tomlinson		
O'Neill		
Wagner		
Kehoe		

EXHIBIT "A"**Legal Description of the District**

A PORTION OF LAND LYING IN SECTION 9 AND 10, TOWNSHIP 28 SOUTH, RANGE 27 EAST, POLK COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH 1/4 CORNER OF SAID SECTION 9, THENCE RUN SOUTH 00°36'52" EAST ALONG THE WEST LINE OF THE NORTHEAST 1/4 FOR A DISTANCE OF 1371.46 FEET; THENCE DEPARTING SAID WEST LINE RUN NORTH 89°23'08" EAST FOR A DISTANCE OF 37.81 FEET TO THE POINT OF BEGINNING; THENCE RUN THE FOLLOWING COURSES AND DISTANCES ALONG THE SOUTH RIGHT OF WAY LINE OF WHITE CLAY PIT ROAD, AS RECORDED IN MAP BOOK 2, PAGES 146 THROUGH 156, PUBLIC RECORDS OF POLK COUNTY FLORIDA: NORTH 69°21'25" EAST, 47.30 FEET; SOUTH 89°17'17" EAST, 1240.44 FEET; NORTH 89°45'07" EAST, 1310.06 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF DETOUR ROAD, AS RECORDED IN MAP BOOK 1, PAGES 14 THROUGH 17, AFORESAID PUBLIC RECORDS OF POLK COUNTY FLORIDA; THENCE RUN SOUTH 00°40'51" EAST ALONG SAID WEST RIGHT OF WAY LINE FOR A DISTANCE OF 641.71 FEET TO THE INTERSECTION OF SAID WEST LINE AND THE WESTERLY EXTENSION OF THE NORTH LINE OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 10; THENCE RUN NORTH 89°18'18" EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH LINE OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, ALSO BEING THE SOUTH LINE OF QUAIL RIDGE POINTE, AS RECORDED IN PLAT BOOK 107, PAGE 44, SAID PUBLIC RECORDS FOR A DISTANCE OF 1336.30 FEET TO THE NORTHEAST CORNER OF SAID SOUTH 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, ALSO BEING THE SOUTHEAST CORNER OF SAID QUAIL RIDGE POINTE; THENCE RUN SOUTH 00°31'31" EAST ALONG THE EAST LINE OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 10 FOR A DISTANCE OF 692.63 FEET TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF HUGHES ROAD, RECORDED IN MAP BOOK 9, PAGES 12 THROUGH 30, SAID PUBLIC RECORDS; THENCE RUN NORTH 87°44' 17" EAST ALONG SAID SOUTH RIGHT OF WAY LINE FOR A DISTANCE OF 400.19 FEET TO A POINT ON THE EAST LINE OF THE WEST 400 FEET OF THE NORTH 990 FEET OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 10, AS RECORDED IN OFFICIAL RECORDS BOOK 10582, PAGE 184, SAID PUBLIC RECORDS; THENCE DEPARTING SAID SOUTH RIGHT OF WAY LINE RUN SOUTH 00°30'19" EAST ALONG SAID EAST LINE FOR A DISTANCE OF 975.04 FEET TO THE SOUTHEAST CORNER OF SAID WEST 400 FEET OF THE NORTH 990 FEET; THENCE RUN SOUTH 89°13' 41" WEST ALONG THE SOUTH LINE OF SAID WEST 400 FEET OF THE NORTH 990 FEET FOR A DISTANCE OF 400.00 FEET TO THE SOUTHEAST CORNER OF SAID WEST 400 FEET OF THE NORTH 990 FEET ALSO BEING A POINT ON THE WEST LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4; THENCE RUN NORTH 00°30'19" WEST ALONG SAID WEST LINE FOR A DISTANCE

OF 330.07 FEET TO THE SOUTHEAST CORNER OF THE NORTH 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 10; THENCE RUN SOUTH 89°13'27" WEST ALONG THE SOUTH LINE OF SAID NORTH 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 FOR A DISTANCE OF 1299.58 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF AFORESAID DETOUR ROAD; THENCE RUN NORTH 00°57'39" WEST ALONG SAID EAST RIGHT OF WAY LINE FOR A DISTANCE OF 645.08 FEET TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF AFORESAID HUGHES ROAD; THENCE RUN THE FOLLOWING COURSES AND DISTANCES ALONG SAID SOUTH RIGHT OF WAY LINE: SOUTH 89°17'27" WEST, 54.09 FEET; NORTH 88°08'19" WEST, 78.74 FEET; SOUTH 89°27'54" WEST, 100.02 FEET; NORTH 88°48'59" WEST, 300.01 FEET; NORTH 89°57'44" WEST, 100.00 FEET; NORTH 88°48'59" WEST, 100.00 FEET; NORTH 89°23'21" WEST, 300.00 FEET; NORTH 88°48'59" WEST, 200.01 FEET; NORTH 88°51'54" WEST, 109.31 FEET TO A POINT ON THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF AFORESAID SECTION 9; THENCE RUN SOUTH 00°34'36" EAST ALONG SAID EAST LINE FOR A DISTANCE OF 1318.27 FEET TO THE SOUTHEAST CORNER OF SAID NORTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE RUN NORTH 89°44'40" WEST ALONG THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE SOUTHEAST 1/4 FOR A DISTANCE OF 1351.96 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF STATE ROAD 17 AS SHOWN ON FDOT RIGHT OF WAY MAP SECTION NO. 5029-RD (8), AFORESAID PUBLIC RECORDS; THENCE RUN SOUTH 00°33'34" EAST ALONG SAID WEST RIGHT OF WAY LINE FOR A DISTANCE OF 658.71 FEET TO A POINT ON THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4; THENCE RUN NORTH 89°39'18" WEST ALONG SAID SOUTH LINE FOR A DISTANCE OF 589.98 FEET TO A POINT ON THE EAST LINE OF THE DUKE ENERGY PROPERTY, AS RECORDED IN OFFICIAL RECORDS BOOK 2209, PAGE 0597, SAID PUBLIC RECORDS; THENCE RUN NORTH 03°05'06" WEST ALONG SAID EAST LINE FOR A DISTANCE OF 1963.50 FEET TO A POINT ON THE AFORESAID SOUTH RIGHT OF WAY LINE OF HUGHES ROAD; THENCE DEPARTING SAID EAST LINE RUN THE FOLLOWING COURSES AND DISTANCES ALONG SAID SOUTH RIGHT OF WAY LINE: SOUTH 89°30'32" EAST, 49.40 FEET; NORTH 00°39'47" EAST, 6.80 FEET; SOUTH 89°44'17" EAST, 100.00 FEET; SOUTH 89°30'32" EAST, 100.00 FEET; SOUTH 89°37'24" EAST, 100.00 FEET; SOUTH 89°03'02" EAST, 100.00 FEET; SOUTH 89°54'36" EAST, 100.00 FEET; SOUTH 86°11'47" EAST, 110.29 FEET; SOUTH 87°23'20" EAST, 83.13 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF AFORESAID STATE ROAD 17; THENCE RUN NORTH 00°33'34" WEST ALONG SAID EAST RIGHT OF WAY LINE FOR A DISTANCE OF 1314.71 FEET TO THE POINT OF BEGINNING.

ADDITIONALLY: THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 9, TOWNSHIP 28 SOUTH, RANGE 27 EAST, POLK COUNTY, FLORIDA, LYING WEST OF DETOUR ROAD, ACCORDING TO THE POLK COUNTY MAINTAINED RIGHT OF WAY MAP OF DETOUR ROAD, RECORDED IN MAP BOOK 1, PAGES 14 THROUGH 17 OF THE PUBLIC RECORDS OF POLK COUNTY, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH 1/4 CORNER OF SAID SECTION 9, RUN THENCE ALONG THE WEST BOUNDARY OF SAID NORTHEAST 1/4, S.00°36'53"E., A DISTANCE OF 1332.66 FEET TO THE SOUTH BOUNDARY OF THE NORTH 1/2 OF SAID NORTHEAST 1/4; THENCE ALONG SAID SOUTH BOUNDARY, S.89°55'02"E., A DISTANCE OF 1983.73 FEET TO THE SOUTHWEST CORNER OF AFORESAID SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 FOR A POINT OF BEGINNING; THENCE ALONG THE WEST BOUNDARY THEREOF, N.00°35'14"W., A DISTANCE OF 668.36 FEET TO THE NORTH BOUNDARY THEREOF; THENCE ALONG SAID NORTH BOUNDARY, S.89°58'33"E., A DISTANCE OF 646.51 FEET TO THE WEST MAINTAINED RIGHT OF WAY OF AFORESAID DETOUR ROAD; THENCE ALONG SAID WEST MAINTAINED RIGHT OF WAY THE FOLLOWING FOUR (4) COURSES: 1) S.00°17'29"E., A DISTANCE OF 232.78 FEET; 2) S.00°34'41"E., A DISTANCE OF 200.00 FEET; 3) S.00°51'52"E., A DISTANCE OF 200.00 FEET; 4) S.00°00'18"E., A DISTANCE OF 36.24 FEET TO AFORESAID SOUTH BOUNDARY OF THE NORTH 1/2 OF THE NORTHEAST 1/4; THENCE ALONG SAID SOUTH BOUNDARY, N.89°55'02"W., A DISTANCE OF 645.88 FEET TO THE POINT OF BEGINNING. CONTAINING 9.911 ACRES, MORE OR LESS.

CONTAINING 206.541 ACRES, MORE OR LESS.

ADDITIONALLY:

THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, AND THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 9, TOWNSHIP 28 SOUTH, RANGE 27 EAST, POLK COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH 1/4 CORNER OF SAID SECTION 9, RUN THENCE ALONG THE WEST BOUNDARY OF SAID NORTHEAST 1/4, S.00°36'53"E., A DISTANCE OF 1332.66 FEET TO THE SOUTH BOUNDARY OF THE NORTH 1/2 OF SAID NORTHEAST 1/4; THENCE ALONG SAID SOUTH BOUNDARY, S.89°55'02"E., A DISTANCE OF 661.24 FEET TO THE SOUTHWEST CORNER OF AFORESAID SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A POINT OF BEGINNING; THENCE ALONG THE WEST BOUNDARY THEREOF, N.00°36'20"W., A DISTANCE OF 667.01 FEET TO THE SOUTH BOUNDARY OF THE NORTH 1/4 OF SAID NORTHEAST 1/4; THENCE ALONG SAID SOUTH BOUNDARY, S.89°58'33"E., A DISTANCE OF 1322.68 FEET TO THE EAST BOUNDARY OF AFORESAID SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4; THENCE ALONG THE EAST BOUNDARY THEREOF, S.00°35'14"E., A DISTANCE OF 668.36 FEET TO AFORESAID SOUTH BOUNDARY OF THE NORTH 1/2 OF THE NORTHEAST 1/4; THENCE ALONG SAID SOUTH BOUNDARY, N.89°55'02"W., A DISTANCE OF 1322.49 FEET TO THE POINT OF BEGINNING.

CONTAINING 20.271 ACRES, MORE OR LESS.

LESS DESCRIPTION:

A PARCEL OF LAND LYING IN SECTION 9, TOWNSHIP 28 SOUTH, RANGE 27 EAST, POLK COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE SOUTHEAST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 9; THENCE ALONG THE SOUTH BOUNDARY OF SAID NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 9, N.89°44'40"W., A DISTANCE OF 1285.95 FEET TO THE EAST RIGHT-OF-WAY OF SCENIC HIGHWAY, ALSO KNOWN AS STATE ROAD 17 PER THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP SECTION 5029-RD (8); THENCE ALONG SAID EAST RIGHT-OF-WAY, N.00°33'34"W., A DISTANCE OF 449.46 FEET; THENCE DEPARTING SAID EAST RIGHT-OF-WAY, N.89°25'24"E., A DISTANCE OF 530.68 FEET; THENCE N.00°34'36"W., A DISTANCE OF 10.00 FEET; THENCE N.89°25'24"E., A DISTANCE OF 555.00 FEET; THENCE S.00°34'36"E., A DISTANCE OF 85.00 FEET; THENCE N.89°25'24"E., A DISTANCE OF 200.00 FEET TO THE EAST BOUNDARY OF SAID NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 9; THENCE ALONG SAID EAST BOUNDARY, S.00°34'36"E., A DISTANCE OF 393.14 FEET TO THE POINT OF BEGINNING. CONTAINING 13.325 ACRES, MORE OR LESS.

LESS DESCRIPTION:

A PARCEL OF LAND LYING IN THE NORTHEAST 1/4 OF SECTION 9, TOWNSHIP 28 SOUTH, RANGE 27 EAST, POLK COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE NORTH 1/4 CORNER OF SAID SECTION 9, RUN THENCE ALONG THE WEST BOUNDARY OF SAID NORTHEAST 1/4, S.00°36'53"E., A DISTANCE OF 1360.11 FEET; THENCE DEPARTING SAID WEST BOUNDARY, N.89°23'07"E., A DISTANCE OF 36.64 FEET TO THE INTERSECTION OF THE EASTERLY RIGHT OF WAY OF SCENIC HIGHWAY (STATE ROAD 17), ACCORDING TO THE STATE OF FLORIDA STATE ROAD DEPARTMENT RIGHT OF WAY MAP, PROJ. 5209-RD.(8), AND THE SOUTHERLY MAINTAINED RIGHT OF WAY OF WHITE CLAY PIT ROAD, ACCORDING TO THE POLK COUNTY MAINTAINED RIGHT OF WAY MAP OF WHITE CLAY PIT ROAD, RECORDED IN MAP BOOK 2, PAGES 146 THROUGH 156 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA, FOR A POINT OF BEGINNING; THENCE ALONG SAID SOUTHERLY MAINTAINED RIGHT OF WAY THE FOLLOWING FOUR (4) COURSES: 1) N.87°19'06"E., A DISTANCE OF 63.17 FEET; 2) S.89°25'57"E., A DISTANCE OF 100.00 FEET; 3) S.88°58'27"E., A DISTANCE OF 200.01 FEET; 4) S.89°32'50"E., A DISTANCE OF 152.32 FEET; THENCE DEPARTING SAID SOUTHERLY MAINTAINED RIGHT OF WAY, S.00°43'13"W., A DISTANCE OF 196.22 FEET; THENCE S.89°24'09"W., A DISTANCE OF 204.98 FEET; THENCE N.00°35'51"W., A DISTANCE OF 10.00 FEET; THENCE S.89°24'09"W., A DISTANCE OF 174.65 FEET; THENCE S.00°35'51"E., A DISTANCE OF 22.50 FEET; THENCE S.89°24'09"W., A DISTANCE OF 131.23 FEET TO AFORESAID EASTERLY RIGHT OF WAY OF SCENIC HIGHWAY (STATE ROAD 17); THENCE ALONG

Ordinance O-23-05

Page 9 of 9

SAID EASTERLY RIGHT OF WAY, N.00°35'07"W., A DISTANCE OF 216.86 FEET TO THE POINT OF BEGINNING. CONTAINING 2.374 ACRES, MORE OR LESS.

ALTOGETHER CONTAINING 211.113 ACRES, MORE OR LESS.

Town of Lake Hamilton

100 Smith Avenue – P.O. Box 126, Lake Hamilton, FL 33851

Petition for Vacating a Plat

Applicant

The following information is required for submission of a Petition for Vacating a Plat or a right-of-way within the Town limits of Lake Hamilton, Florida. **Please print or type the required information below. Attach three copies of the current survey of subject property certified to the Town of Lake Hamilton along with an aerial photograph and location map.**

Name of Property Owner: BTS Polk Scenic Support, LLC

Mailing Address: 45000 PGA Blvd, Suite 301A, Palm Beach Gardens, FL 33418-3965

Phone: (561) 686-3307

Name of Representative, if applicable: Heather E. Wertz

Mailing Address: 1000 N. Ashley Dr., Ste 925, Tampa, FL 33602 Phone: (813) 221-1516

Reason for Request: Right of Way Vacation Request

Property Identification

Property Address or General Location: 2885 Scenic Hwy S, Haines City, FL 33844

Present Use of the Property: Vacant Land

Existing Structures Located on the Site: None

Total Acreage: 9.56 acres Number of Residents on Site: -0-

Assessed Property Value: _____ Taxable Value: _____

Legal Description of the Property: See attached

Section: 27 Township: 28 Range: 09

Subdivision: _____

Parcel I.D.#: 272809-000000-013090

Required Elements of the Petition (attach as appropriate)

Proof of Publication of Notice of Intent: _____

Certificate of Title: _____

Statement of Taxes and Resolution: _____

Date Received: _____ Received By: _____

Hearing Date: _____ File Number: _____

OWNER'S SIGNATURE PAGE

(I) (We), _____ being duly sworn, depose and say that (I) (we) own one or more of the properties involved in this petition and that (I) (we) authorize the Town of Lake Hamilton to process this petition for the vacating of a plat or a portion thereof that lies within the Town, in accordance with all adopted Town rules and regulations, and in conformance with State law.

Further (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this petition, deposes and say that the statements and answers contained in the application and any information attached thereto, present the arguments in behalf of this petition to the best of (my) (our) ability; and that the statements and information referred to above are in all respects true and correct to the best of (my) (our) knowledge and belief.

OWNERS

 Signature of Owner

 Printed Name of Owner

 Signature of Owner

 Printed Name of Owner

 Signature of Owner

 Printed Name of Owner

 Signature of Owner

 Printed Name of Owner

 STATE OF FLORIDA
 COUNTY OF POLK
OWNER'S NOTARIZATION

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who is personally known to me or who has produced a driver's license as identification and who did not take an oath.

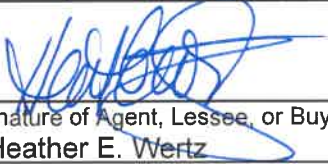
 Notary Public
 Notary Seal and Commission
 Expiration Date

AGENT, LESSEE, OR BUYER'S SIGNATURE PAGE

(I) (We), Heather E. Wetz being duly sworn, depose and say that (I) (we) serve as agent (agent or lessee) for the owner(s) in making this petition and that the owner(s) (has) (have) authorized (me) (us) to act in this capacity.

Further, (I) (we) depose and say that the statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of (my) (our) ability and that the statements and information above referred to are in all respects true and correct to the best of (my) (our) knowledge and belief.

AGENT, LESSEE, OR BUYER(S)


 Signature of Agent, Lessee, or Buyer(s)
Heather E. Wertz
 Printed Name of Agent, Lessee, or Buyer(s)

 Signature of Agent, Lessee, or Buyer(s)

 Printed Name of Agent, Lessee, or Buyer(s)

 Signature of Agent, Lessee, or Buyer(s)

 Printed Name of Agent, Lessee, or Buyer(s)

 Signature of Agent, Lessee, or Buyer(s)

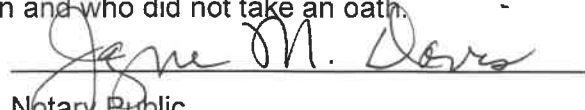
 Printed Name of Agent, Lessee, or Buyer(s)

STATE OF FLORIDA
 COUNTY OF POLK

AGENT, LESSEE, OR BUYER(S) NOTARIZATION

The foregoing instrument was acknowledged before me this 30th day of January, 2023, by Heather E. Wertz, who is personally known to me or who has produced a driver's license as identification and who did not take an oath.




 Notary Public
 Notary Seal and Commission
 Expiration Date

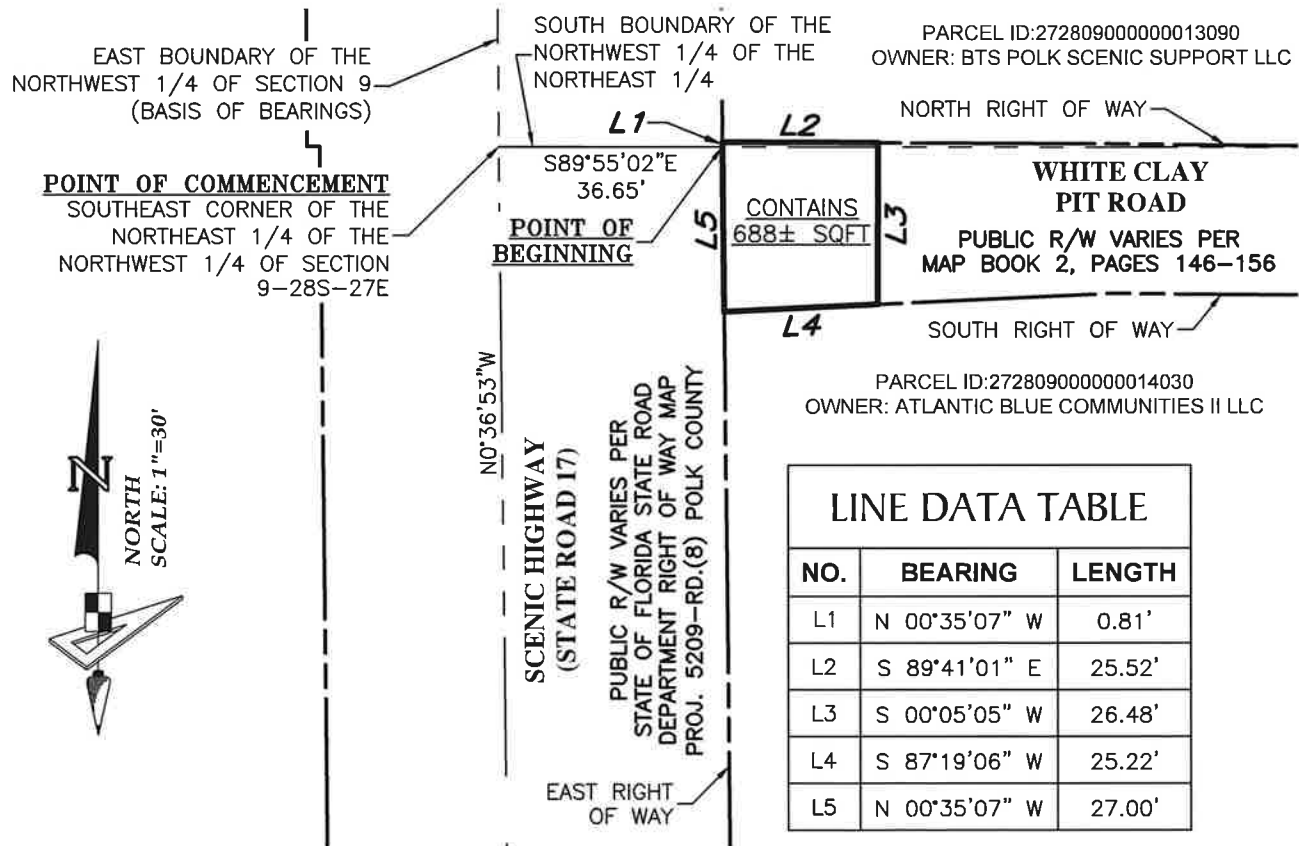
Description Sketch

(Not A Survey)

DESCRIPTION: A parcel of land lying in Section 9, Township 28 South, Range 27 East, Polk County, Florida, and being more particularly described as follows:

COMMENCE at the Southeast corner of the Northeast 1/4 of the Northwest said Section 9, run thence along the South boundary of the Northwest 1/4, of the Northeast 1/4 of said Section 9, S 89°55'02" E, a distance of 36.65 feet to the East Right-of-Way of SCENIC HIGHWAY (also known as STATE ROAD 17) as shown on the State of Florida State Road Department Right of Way Map Project 5209-RD.(8), said point also being the **POINT OF BEGINNING**; thence along said East Right of Way, N 00°35'07" W, a distance of 0.81 feet to the North Maintained Right of Way of WHITE CLAY PIT ROAD, as shown on Map Book 2, Pages 146 through 156, of the Public records of said county, thence along said North Maintained Right of Way, S 89°41'01" E, a distance of 25.52 feet; thence S 00°05'05" W, a distance of 26.48 feet to a point on the South Maintained Right of Way of said WHITE CLAY PIT ROAD, thence along said South Maintained Right of Way, S 87°19'06" W, a distance of 25.22 feet to aforesaid East Right of Way, thence along said East Right of Way, N 00°35'07" W, a distance of 27.81 feet to the **POINT OF BEGINNING**.

Containing 688 Square Feet, more or less.

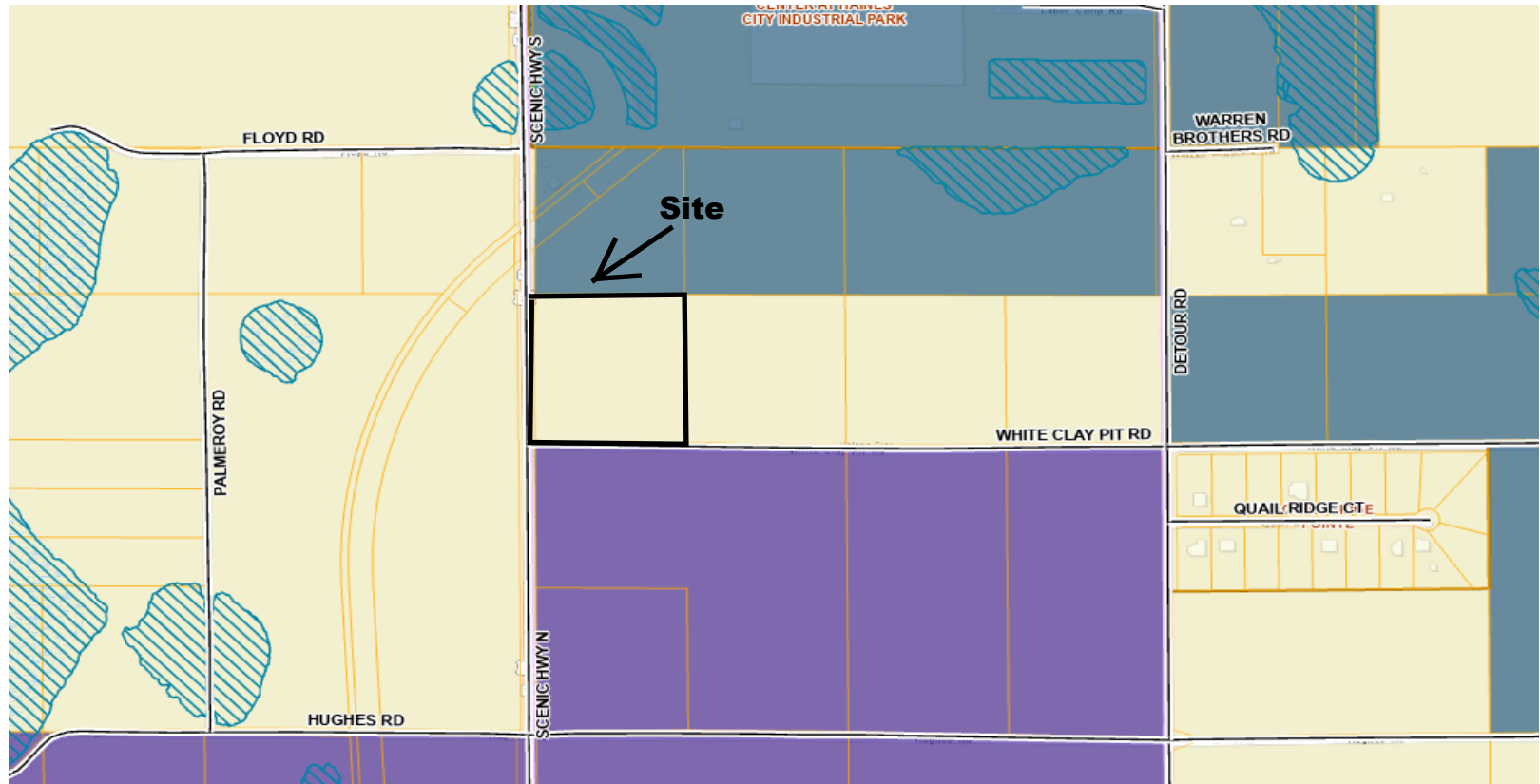


SURVEYOR'S NOTES:

- Bearings shown hereon are based on the East boundary of the Northwest 1/4 Section 9, Township 28 South, Range 27 East, having a grid bearing of N.00°36'53"W. the grid bearing as shown hereon refer to the State Plane Coordinate System, North American Horizontal Datum of 1983 (NAD83-2011 adjustment) for the West Zone of Florida.
- I do hereby certify that this Sketch & Description was made under my supervision and meets the Standards of Practice set forth by the Florida Board of Professional Surveyors & Mappers stated in rules 5J-17.051, 5J-17.052, and 5J-17-053, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.

PROJECT: Powerline Road			Prepared For: ABSOLUTE ENGINEERING		
PHASE: White Clay Road Vacation			Date: 2023.01.12		
DRAWN: JRG DATE: 1/10/23 CHECKED BY: MHC			14:20:30		
REVISIONS			-05'00'		
DATE	DESCRIPTION	DRAWN BY	<p>Charles M. Arnett FLORIDA PROFESSIONAL SURVEYOR & MAPPER NO. LS6884</p>		
213 Hobbs Street Tampa, Florida 33619 Phone: (813) 248-8888 Licensed Business No.: LB 7768 			GeoPoint Surveying, Inc.		

EXHIBIT B
LOCATION MAP - White Clay Pit Road



RESOLUTION 2023-05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON AMENDING THE FEE SCHEDULE FOR ALL DEVELOPMENT SERVICES AND OTHER SUCH MATTERS REQUIRING ACTION BY THE TOWN STAFF; PROVIDING FOR A REPEAL OF ALL INCONSISTENT RESOLUTIONS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Hamilton, Florida, provides staff review and analysis of various development matters in accordance with the Town's Code of Ordinances; and

WHEREAS, it is appropriate for the Town to increase the fee schedule and charge applicants and other such persons and entities fees to defray the cost and expenses incurred in providing such services; and

WHEREAS, the Town Planner recommends that the Town Council amend the schedule of fees for such services as more specifically set forth on Exhibit "A" attached hereto; and

WHEREAS, it is in the best interest of the citizens and residents of the Town for the Town Council to adopt the schedule of fees attached hereto as Exhibit "A".

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, AS FOLLOWS:

SECTION 1.

That the Schedule of Fees attached hereto as Exhibit "A" is hereby adopted as the fee schedule for the identified services. A current schedule of fees shall be on file with the Town's Clerk's office.

SECTION 2.

No action, including processing or review, shall be taken by any Town staff members, on any petition, appeal, or application, until all applicable fees and expenses including those provided for in this Resolution and Schedule of Fees attached hereto as Exhibit "A" have been paid in full. This shall not apply to such petitions, appeals, or applications generated by the Town of Lake Hamilton.

SECTION 3. CONFLICTS.

All Resolutions in conflict herewith shall be repealed to the extent necessary to give this Resolution full force and effect.

SECTION 4. SEVERABILITY.

If any part, sentence, paragraph, subsection, or clause of this Resolution is adjudged unconstitutional or invalid it is hereby provided that the remainder of the Resolution shall not be affected thereby.

SECTION 5. EFFECTIVE DATE.

This Resolution shall take effect immediately upon passage.

INTRODUCED and PASSED at the regular meeting of the Town Council of Lake Hamilton, Florida, held this 4th day of April 2023.

TOWN OF LAKE HAMILTON, FLORIDA

MICHAEL KEHOE, MAYOR

ATTEST:

BRITTNEY SANDOVAL SOTO, TOWN CLERK

Approved as to form:

HEATHER R MAXWELL, ESQ., TOWN ATTORNEY

Record of Vote	Yes	No
Roberson		
Tomlinson		
O'Neill		
Wagner		
Kehoe		

EXHIBIT “A”

FEES AUTOMATICALLY INCREASE TWO AND ONE-HALF (2 ½ %) EACH OCTOBER 1
FIRST INCREASE OCTOBER 1, 2024

APPLICATION OR REQUEST

Annexation..... ~~(\$750.00)~~ \$1100.00 plus a
development review deposit in the amount of \$2000.00

Special Approval Fee..... ~~(\$500.00)~~ \$700.00

Special Exceptions..... ~~(\$500.00)~~ \$825.00

Appeals..... ~~(\$300.00)~~ \$425.00

Variances:

**Single-Family Residential (1)..... ~~(\$350.00)~~ \$475.00

**Single-Family, each additional..... ~~(\$100.00)~~ \$125.00

**Multi-Family Residential..... ~~(\$500.00)~~ \$700.00

**Non-Residential..... ~~(\$600.00)~~ \$825.00

Rezoning..... ~~(\$0.00)~~ \$900.00

Zoning (0-4 Lots)..... ~~(\$375.00)~~ \$525.00

(0-5 Lots)..... ~~(\$600.00)~~ \$825.00

(0-5 Acres) not subdivided..... ~~(\$600.00)~~ \$825.00

(5+ Acres) not subdivided..... ~~(\$650.00)~~ \$900.00

PUD (zoning request)..... ~~(\$1000.00)~~ \$1400.00 plus a development review
deposit in the amount of \$2000.00, if not previously established through annexation,
comprehensive plan amendment, or zoning application.

(minor PUD amendment) ~~(\$250.00)~~ \$350.00

(major PUD amendment) ~~(\$450.00)~~ \$625.00

Street/Alley Vacation..... \$550.00

Comprehensive Plan Amendments:

**Text Amendment..... ~~(\$750.00)~~ \$1000.00

**Land Use (as defined by Florida Statutes) ~~(\$1000.00)~~ \$1400.00 plus a
development review deposit in the amount of \$2000.00, if not previously established
through annexation, comprehensive plan amendment, or zoning application.

**Small Scale..... ~~(\$500.00)~~ \$600.00

Developments:

**Flood Prone Areas..... ~~(\$0.00)~~ \$825.00

**Wetland Areas..... ~~(\$0.00)~~ \$1250.00
 **Shoreline Areas..... ~~(\$0.00)~~ \$825.00
 **Regional Impact..... ~~(\$0.00)~~ \$2100.00 plus a development review deposit in the amount of \$2000.00, if not previously established through annexation, comprehensive plan amendment, or zoning application.

Time Extension-Agreement/Approval.. ~~(\$0.00)~~ \$525.00
 Concurrency Test Statements..... ~~(\$0.00)~~ \$800.00

Site Development/Subdivisions

Site Development Plans:

(0-1 acres) ~~(\$400.00)~~ \$700.00
 (1-5 acres) ~~(\$600.00)~~ \$825.00
 (5-10 acres) ~~(\$1000.00)~~ \$1400.00 plus a development review deposit in the amount of \$2000.00, independent of any other deposit that may have been established. plan amendment, or zoning application.

(10+ acres)..... ~~(\$1500.00)~~ \$2500.00 plus a development review deposit in the amount of \$2000.00 independent of any other deposit that may have been established.

Subdivisions:

(Concept Plan Review).....~~(\$1000.00)~~ \$1400.00 plus a development review deposit in the amount of \$2000.00, if not previously established through annexation, comprehensive plan amendment, or zoning application.

**Minor (0-4 Lots)..... ~~(\$600.00 plus \$60.00 per lot)~~ \$1200.00 flat fee

**Preliminary Plan & Lots.....~~(\$750.00 plus \$75.00 per lot)~~ \$1150.00 plus 100.00 per lot

**Final Plat..... ~~(\$1500.00)~~ \$2000.00

**Vacating of Plat..... ~~(\$600.00)~~ \$1000.00

Home Occupation..... ~~(\$300.00)~~ \$425.00

EXTRAORDINARY EXPENSES

In addition to the fee schedule set forth above, the applicant shall also be responsible for the payment of any and all extraordinary expenses which may be incurred by the Town of Lake Hamilton in analyzing or reviewing all or any part of an application. These expenses may include the Town's retention of a third-party consultant. All the expenses referred to in this Section 3 shall be billed at the actual cost of fees and expenses incurred for rendering such services. These expenses will be billed separately from and in addition to the development review deposits set forth herein.

The applicant will be advised of the necessity of such expenses prior to such expenses being incurred. The owner/developer and the Development Director, with the advice and consent of the Town Administrator, shall jointly approve in writing an estimated cost amount before these charges can be authorized. The cost for any such expenses

shall be paid in advance to the Town in the form of cash or certified check prior to incurring such expenses. Upon request of the owner/developer, the Town Council may review such expenses as to the necessity and amount.

DEVELOPMENT REVIEW DEPOSITS

Development Review Deposits required herein shall be held in escrow by the Town and identified by account number as to the development review for which the deposit is made. The deposit shall be used to pay costs that exceed the base fee collected for the application and review. The owner/developer will receive periodic notification and statements when draws are made against the deposit account. Should the balance in the deposit account decrease to less than seventy percent (70%) of the deposit, the owner/developer will be notified to make an additional deposit to restore the balance to the full amount of the original deposit. Said additional deposit shall be made within five (5) business days of notification. Once the development review is complete, the balance remaining, if any, in the deposit account will be refunded to the owner/developer without interest.

RESOLUTION R-2023-06

A RESOLUTION OF TOWN OF LAKE HAMILTON, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of wastewater treatment facilities; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates Project No. DW53165 as eligible for available funding; and

WHEREAS, the Town of LAKE HAMILTON, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, AS FOLLOWS:

SECTION 1.

The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION 2.

The Town of Lake Hamilton, Florida, is authorized to apply for a loan to finance the Project.

SECTION 3.

The revenues pledged for the repayment of the loan are net water and sewer system revenues after payment of debt service on the Town's Series ____ Water and Sewer System Revenue Bonds and the Series ____ Water and Sewer System Refunding Revenue Bonds.

SECTION 4.

The Town Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION 5.

The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the Town in

carrying out the Town's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate Town staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION 6.

The legal authority for borrowing moneys to construct this Project is Title XII Municipalities, Section 166.011, Florida Statutes.

SECTION 7.

All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 8.

If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 9. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its passage and adoption.

INTRODUCED and PASSED at the regular meeting of the Town Council of Lake Hamilton, Florida, held this 4th day of April 2023.

TOWN OF LAKE HAMILTON, FLORIDA

MICHAEL KEHOE, MAYOR

ATTEST:

BRITTNEY SANDOVAL SOTO, TOWN CLERK

Approved as to form:

HEATHER R MAXWELL, ESQ., TOWN ATTORNEY

Record of Vote	Yes	No
Roberson		
Tomlinson		
O'Neill		

Wagner		
Kehoe		

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

**STATE REVOLVING LOAN PROGRAM
FOR
DRINKING WATER FACILITIES

LOAN APPLICATION**



Florida Department of Environmental Protection
State Revolving Fund Program
Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, FL 32399-3000

TABLE OF CONTENTS

	Page Number
LOAN APPLICATION	
(1) SUBMITTAL.....	1
(2) COMPLETING THE APPLICATION	1
(3) ASSISTANCE	1
PART I - ADMINISTRATIVE INFORMATION	
(1) PROJECT SPONSOR.....	1
(2) AUTHORIZED REPRESENTATIVE	1
(3) PRIMARY CONTACT	1
(4) ADDITIONAL CONTACTS.....	1
(5) PROJECT NUMBER.....	1
(6) INTERIM FINANCING	1
PART II - PROJECT INFORMATION	
A. PRECONSTRUCTION PROJECT	
(1) ACTIVITIES	2
(2) SCHEDULE.....	2
(3) COST	2
B. CONSTRUCTION PROJECT	
(1) ACTIVITIES	2
(2) SCHEDULE.....	3
(3) COST	3
PART III - FINANCIAL INFORMATION	
(1) PRINCIPAL	3
(2) TERMS AND REPAYMENT	3
(3) ANNUAL FUNDING LIMIT.....	3
(4) INFORMATION ON LIENS	3
(5) ACTUAL AND PROJECTED REVENUES.....	4
(6) AVAILABILITY OF PLEDGED REVENUES	4
(7) LOAN SERVICE FEE.....	4
PART IV - AUTHORIZATION AND ASSURANCES	
(1) AUTHORIZATION.....	4
(2) ASSURANCES	4
PART V - SUPPLEMENTARY INFORMATION	
SCHEDULE OF PRIOR AND PARITY LIENS	7
SCHEDULE OF ACTUAL REVENUES AND DEBT COVERAGE.....	8
SCHEDULE OF PROJECTED REVENUES AND DEBT COVERAGE.....	9
LIST OF ATTACHMENTS.....	10

LOAN APPLICATION

- (1) SUBMITTAL. Submit the application and attachments to the Department of Environmental Protection, MS 3505, State Revolving Fund Program, Marjorie Stoneman Douglas Building, 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000. The application (and supporting documentation) may be submitted electronically to the Department's Project Manager.
- (2) COMPLETING THE APPLICATION.
 - (a) This application consists of five parts: (I) ADMINISTRATIVE INFORMATION; (II) PROJECT INFORMATION; (III) FINANCIAL INFORMATION; (IV) AUTHORIZATION AND ASSURANCES; and (V) SUPPLEMENTARY INFORMATION.
 - (b) All information provided on this application must be printed. Monetary amounts may be rounded.
 - (c) Forms and attachments to be submitted are denoted with italic print.
- (3) ASSISTANCE. Completing this application may require information that can be obtained from the Drinking Water State Revolving Fund Program staff. Please email SRF_Reporting@dep.state.fl.us for assistance in completing this application.

PART I - ADMINISTRATIVE INFORMATION

- (1) PROJECT SPONSOR Town of Lake Hamilton
 Federal Employer Identification Number _____
 DUNS Number _____
- (2) AUTHORIZED REPRESENTATIVE (person authorized to sign or attest loan documents).
 Name Michael Kehoe Title Mayor
 Telephone (863)-439-1910 Email lakehamiltonmayor@icloud.com
 Mailing Address PO Box 126, 100 Smith Avenue, Lake Hamilton, FL 33851
- (3) PRIMARY CONTACT (person to answer questions regarding this application).
 Name Mike Teague Title Interim Town Administrator
 Telephone (863)-439-1910 Email teaguem@townoflakehamilton.com
 Employer Town of Lake Hamilton
 Mailing Address PO Box 126, 100 Smith Avenue, Lake Hamilton, FL 33851
- (4) ADDITIONAL CONTACTS. If more than one additional person is to receive copies of Department correspondence, attach the information (*Attachment #* _____).
 Name Steve Elias Title P.E.
 Telephone (863)-8880-0282 Email selias@pennoni.com
 Employer Pennoni
 Mailing Address 401 3rd St SW, Winter Haven FL, 33880
- (5) PROJECT NUMBER (listed on the Department's priority list). 53165
- (6) INTERIM FINANCING. A local government project sponsor that has interim financing may be subject to certain conditions regarding such financing.
 Is the project currently being funded with interim financing? ☐ Yes ☒ No

PART II – PROJECT INFORMATION

If you are applying for a planning or design loan for a project that will involve construction, complete only Subpart A below. If you are applying for a loan to construct a project that is already planned and designed, complete only Subpart B below.

A. PLANNING OR DESIGN PROJECT

Information should be provided for each separate facility to be planned and designed as appropriate. For design/build projects (not eligible for design loans) or those where multiple facilities, segments, or phases are involved, please attach information for activities, schedule, and cost for each. (*Attachment #1*)

- (1) **ACTIVITIES.** Attach a brief description of the scope of planning and design activities to be financed by this loan. Include a list of any engineering services to be performed. (*Attachment #1*) Are these activities the same as those scheduled on the *Request for Inclusion Form*? ☒ Yes ☐ No. If “No”, please explain. (*Attachment #*____)
- (2) **SCHEDULE.**
- (a) Provide proposed completion dates for the items. (Please call Department staff to discuss time frames needed to complete required tasks.)
- | | |
|------------------------------------|-----------|
| Planning documentation | May 2023 |
| Engineering design | July 2023 |
| Certification of site availability | July 2023 |
| Permitting | July 2023 |
- (b) Do you anticipate that an interlocal agreement with another party will be necessary to implement the project? If “Yes”, please explain. (*Attachment #*____) ☐ Yes ☒ No
- (c) Is this a design/build project? ☐ Yes ☒ No
- (3) **COST.** Is the cost information submitted for the planning or design loan priority list current? If “No”, please explain and submit revised cost information using the appropriate page of the *Request for Inclusion Form*. (*Attachment #*____) Note that the disburseable amount will be limited to the priority list amount. ☒ Yes ☐ No

PLANNING OR DESIGN APPLICANTS PROCEED TO PART III.sle

B. CONSTRUCTION PROJECT

- (1) **ACTIVITIES.**
- (a) Attach a brief description of construction activities to be financed by this loan. Include a list of the contracts (by title) corresponding to the plans and specifications accepted by the Department (*Attachment #*____).
- Are these contracts the same as those scheduled on the *Request for Inclusion Form*? ☐ Yes ☐ No
- If “No”, please explain. (*Attachment #*____)
- (b) Have any of the contracts been bid? ☐ Yes ☐ No
- If “Yes”, indicate which contracts have been bid. (*Attachment #*____)
- (c) Was planning or design for this project financed in another SRF loan? ☐ Yes ☐ No
- If “Yes”, give the SRF loan number. _____
- (d) Does this project involve an interlocal agreement with other local governments or other entities? ☐ Yes ☐ No
- If “Yes”, attach a copy of the interlocal agreement. (*Attachment #*____)
- Is the interlocal agreement fully executed and enforceable? ☐ Yes ☐ No

If "No", please explain (*Attachment #*_____).

- (2) SCHEDULE. (month and year)
- (a) Anticipated notice to proceed for first construction contract. _____
- (b) Anticipated completion of all construction contracts. _____
- (3) COST. Is the cost information submitted for the priority list current? ☐ Yes ☐ No

If "No", please explain and submit revised cost information using the appropriate page of the *Request for Inclusion Form*. (*Attachment #*_____). Note that the disbursement amount will be limited to the priority list amount.

PART III - FINANCIAL INFORMATION

Estimates of the capitalized interest, interest rate, pledged revenue coverage, limitations on annual loan amounts for large projects, applicability and amount of repayment reserves, amount of the loan service fee and any other information may be obtained by contacting staff in the State Revolving Fund Management Section.

- (1) PRINCIPAL. The requested amount of the loan which does not include capitalized interest is \$312,250
- Note that the disbursement amount will be limited to the priority list amount and must be consistent with the project information provided under **PART II** of this application. Also note that the capitalized interest is an inexact estimate, and it is subject to adjustment by the Department to reflect actual disbursement timing. The principal amount of the loan does not include the loan service fee.
- (2) TERMS AND REPAYMENT.
- (a) Loans for planning and design shall be amortized over 10 years. Construction loans to local government project sponsors are amortized over the lesser of useful life of the project or 20 years unless the project is to serve a small community qualifying as financially disadvantaged. Construction loans to financially disadvantaged small communities may be amortized over the lesser of useful life of the project or 30 years. Construction loans to non-governmental project sponsors are amortized over the lesser of the useful life of the project or 20 years. Interest charges and principal are paid semiannually.
- What is the useful life of the project? 50 (years)
- Over how many years would you like to amortize the loan? 20 (years)
- (b) List all revenues that are to be pledged for repayment of this loan. [Click or tap here to enter text.](#)
- (c) Pledged revenue receipts or collections by the project sponsor must exceed the amount of the repayments due to the Department unless there are other collateral provisions. The excess revenue, or coverage, generally is 15% of each repayment.
- What coverage is proposed for the loan? 15% (coverage percentage)
- (d) Is any other financial assistance being applied to this project? ☐ Yes ☒ No
- If "Yes", please list. (*Attachment #*_____)
- (3) ANNUAL FUNDING LIMIT. Large project funding (generally, loans in excess of \$10 million) may be provided in increments pursuant to the initial loan agreement and subsequent amendments.
- (4) INFORMATION ON LIENS.
- (a) Describe, if applicable, all debt obligations having a prior or parity lien on the revenues pledged to repay this loan. (*Attachment #*2,3) For example: City Name, Florida, Water and Sewer System Revenue Bonds, Series 1996, issued in the amount of \$10,000,000, pursuant to Ordinance No. 93-104, as amended and supplemented by Ordinance No. 96-156.
- (b) Using the Part V, *Schedule of Prior and Parity Liens*, provide debt service information, if applicable, on each prior and parity obligation.

- (c) For the listed obligations, provide a copy of the ordinance(s), resolution(s), official statement(s), or pages thereof, setting forth the definitions, use of proceeds, debt service schedule, pledged revenues, rate covenants, provisions for issuing additional debt, provisions for bond insurance, and debt rating. (*Attachment #3*).
- (d) Describe any other notes and loans payable from the revenues pledged to repay this loan. (*Attachment #NA*).
- (5) ACTUAL AND PROJECTED REVENUES.
 - (a) Complete the Part V, *Schedule of Actual Revenues and Debt Coverage* for the past two fiscal years.
 - (b) Complete the Part V, *Schedule of Projected Revenues and Debt Coverage*, demonstrating the availability of pledged revenues for loan repayment.
- (6) AVAILABILITY OF PLEDGED REVENUES. All sources must be supported by a written legal opinion. (*Attachment #4*) The opinion must address the following:
 - (a) Availability of the revenues to repay the loan.
 - (b) Right to increase rates at which revenues shall be collected to repay the loan.
 - (c) Subordination of the pledge if pledged revenues are subject to a prior or parity lien.
- (7) LOAN SERVICE FEE. A loan service fee is assessed on each loan. The fee is not part of the loan. The fee along with interest thereon will be deducted from the first available repayments after the final amendment to the loan agreement.

PART IV – AUTHORIZATION AND ASSURANCES

- (1) AUTHORIZATION. Provide an authorizing resolution of the Applicant's governing body or other evidence of authorization (*Attachment #5*) for the following:
 - (a) Pledging revenues to repay the loan.
 - (b) Designation of the Authorized Representative(s) to file this application, provide assurances, execute the loan agreement, and represent the Applicant in carrying out responsibilities (including that of requesting loan disbursements) under the loan agreement.
- (2) ASSURANCES. The Applicant agrees to comply with the laws, rules, regulations, policies and conditions relating to the loan for this project. Applicants should seek further information from the Drinking Water State Revolving Fund Program staff as to the applicability of the requirements if the necessity for the assurances is of concern. Specifically, the Applicant certifies that it has complied, as appropriate, and will comply with the following requirements, as appropriate, in undertaking the Project:
 - (a) Assurances for capitalization grant projects.
 - 1. Complete all facilities for which funding has been provided.
 - 2. The Applicant is advised, pursuant to 40 CFR 35 Section 35.3575, that a number of Federal law, executive orders, and government-wide policies can apply to your project or activity that is receiving Federal financial assistance. The Applicant agrees to read those provisions regarding the application of Federal cross-cutting authorities (cross-cutters) to determine their applicability to your specific project or activity.
 - (b) Assurances for other projects. Please note that Florida Statutes are available at <http://www.leg.state.fl.us>. They are also available at the following physical address: Florida Department of State Division of Library and Information Services R.A. Gray Building 500 South Bronough Street Tallahassee, Florida 32399-0250.
 - 1. Chapter 161, Part I, F.S., "Beach and Shore Preservation Act" and Part III, "Coastal Zone Protection Act of 1985" which regulate coastal zone construction and all activities likely to affect the condition of the beaches or shore.
 - 2. Chapter 163, Part II, F.S., the "Local Government Comprehensive Planning and Land Development Regulation Act" which requires units of local government to establish and implement comprehensive planning programs to control future development.
 - 3. Chapter 186, F.S., State and Regional Planning, which requires conformance of projects with Regional Plans and the State Comprehensive Plan.
 - 4. Chapter 253, F.S., "Emergency Archaeological Property Acquisition Act of 1988" which requires protection of archaeological properties of major statewide significance discovered during construction activities.

5. Chapter 258, Part III, F.S., which requires protection of components or potential components of the national wild and scenic rivers system.
 6. Chapter 267, F.S., the “Florida Historical Resources Act” which requires identification, protection, and preservation of historic properties, archaeological and anthropological sites.
 7. Chapter 287, Part I, F.S., which prohibits parties convicted of public entity crimes or discrimination from participating in State-assisted projects and which requires consideration of the utilization of Minority Business Enterprises in State-assisted projects.
 8. Chapter 372, F.S., the Florida Endangered and Threatened Species Act which prohibits the killing or wounding of an endangered, threatened, or special concern species or intentionally destroying their eggs or nest.
 9. Chapter 373, Part IV, F.S., Florida Water Resources Act of 1972, which requires that activities on surface waters or wetlands avoid adversely affecting: public health, safety, welfare, or property; conservation of fish and wildlife, including endangered or threatened species or their habitats; navigation or the flow of water; the fishing or recreational values or marine productivity; and significant historical and archaeological resources.
 10. Chapter 380, Part I, F.S., Florida Environmental Land and Water Management Act of 1972 as it pertains to regulation of developments and implementation of land and water management policies.
 11. Chapter 381, F.S., Public Health, as it pertains to regulation of onsite wastewater systems.
 12. Chapter 403, Part I, F.S., Florida Air and Water Pollution Control which requires protection of all waters of the state.
 13. Chapter 582, F.S., Soil and Water Conservation Act which requires conformance with Water Management District’s regulations governing the use of land and water resources.
 14. Governor’s Executive Order 95-359, which requires State Clearinghouse review of project planning documentation and intergovernmental coordination.
- (c) Assurances for all projects. The loan recipient certifies that it is not listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.”

Signed this _____ Day of _____, 20__ 23

Authorized Representative _____ Michael Kehoe _____
(signature) (name typed or printed)

Attachments

PART V – SUPPLEMENTARY INFORMATION**SCHEDULE OF ACTUAL REVENUES AND DEBT COVERAGE**

(Provide information for the two fiscal years preceding the anticipated date of the SRF loan agreement.)

	<u>Year 20</u>	<u>Year 20</u>
(a) Operating Revenues (Source)		
(b) Interest Income		
(c) Other Income or Revenue (Identify)		
(d) Total Revenues		
(e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)		
(f) Net Revenues [(f) = (d) – (e)]		
(g) Debt Service (including any required coverage)		
(h) Attach audited annual financial report(s), or pages thereof, or other documentation necessary to support the above information. Include any notes or comments from the audit reports regarding compliance with covenants of debt obligations having a prior or parity lien on the revenues pledged for repayment of the SRF Loan. (<i>Attachment #6, 7</i>)		
(i) Attach worksheets reconciling this page with the appropriate financial statements (for example, backing out depreciation and interest payments from operating expenses). (<i>Attachment #</i> ____)		
(j) If the net revenues were not sufficient to satisfy the debt service and coverage requirement, please explain what corrective action was taken. (<i>Attachment #</i> ____)		

PART V – SUPPLEMENTARY INFORMATION**SCHEDULE OF PROJECTED REVENUES AND DEBT COVERAGE**

Begin with the fiscal year preceding first anticipated semiannual loan payment and continue for at least three additional years. Attach a separate page for previous State Revolving Fund loans.

	<u>Year 20</u>	<u>Year 20</u>	<u>Year 20</u>	<u>Year 20</u>	<u>Year 20</u>
(a) Operating Revenue	_____	_____	_____	_____	_____
(b) Interest Income	_____	_____	_____	_____	_____
(c) Other Income or Revenue (identify)	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
(d) Total Revenues	_____	_____	_____	_____	_____
(e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)	_____	_____	_____	_____	_____
(f) Net Revenues (f = d - e)	_____	_____	_____	_____	_____
(g) Revenue (including coverage) pledged to debt service, excluding SRF loans	_____	_____	_____	_____	_____
(h) Revenue (including coverage) pledged to outstanding SRF loans	_____	_____	_____	_____	_____
(i) Revenue Available for this SRF Loan [(i) = (f) – (g) – (h)]	_____	_____	_____	_____	_____
(j) Identify the source of the above information and explain methods used to develop the projections (<i>Attachment #</i> _____). Include an explanation of any revenue and expense growth or other adjustments; for example, any rate increases, service growth, inflation adjustments, expense adjustments reflecting the cost of operating additional facilities, or other considerations.					
(k) For construction loans, are the above projections consistent with the accepted financial feasibility information in the planning documents?				<input type="checkbox"/> Yes	<input type="checkbox"/> No

If “No”, please explain. (*Attachment #*_____)

LEGAL OPINION LETTER

March 8, 2023

Ms. Shanin Speas-Frost
Program Administrator
State Revolving Fund Management
3900 Commonwealth Blvd., Mail Station 3505
Tallahassee, Florida 32399-3000

Re: 53165 – Lake Hamilton
Project Name: Monroe St. Water Treatment Plant (WTP) Improvements

Dear Ms. Speas-Frost:

I am the duly appointed Town Attorney for the Town of Lake Hamilton. The Town proposes to borrow \$624,500 (\$312,250 principal forgiveness amount plus \$312,250 to be repaid) from the State Revolving Fund for construction of Town water treatment facilities. The loan will be secured by the net revenues of the Town's utility system and the pledged revenues are legally available to pledge. The Town of Lake Hamilton has the legal authority to increase rates to ensure repayment of the loan.

The pledge on revenues is subject to a prior lien with the following issues:

- (1) Town of Lake Hamilton, Florida, Water and Sewer System Revenue Bonds, Series 20__.
- (2) Town of Lake Hamilton, Florida, Water and Sewer System Refunding Revenue Bonds, Series 20__.

Sincerely,

Town Attorney



Memorandum

To: Town Council

From: Town Clerk, Brittney Sandoval, CMC

Date: March 28, 2023

Subject: Monthly Update.

Reconciliation has been completed through February and we are now checking information to schedule a date for going live with our new accounting software.

Town Hall is Closed for a half day on Friday, April 7, 2023, in observance of Good Friday.

Ashley received a scholarship from the Florida Association of City Clerks to attend the 2023 Summer Conference. This scholarship covers the cost of the conference only.

To date we have received 18 applications for the Town Administrator Position. The application deadline will be April 1st. The following week, the Mayor and I will review the applications for submission to Council members for review.

A workshop will need to be scheduled to go over applications in April.

All Form 1 applications are due by July 1st. If you need a copy of the form or have any questions, feel free to stop by the office and I can print one out for you.

Staff have been working with Text My Gov to create innovative ways to engage with residents to sign up for text message alerts. You will find a video on the Town's Facebook page with the information.

The quarter 1 financial statements are back on the agenda as the previous numbers were not reconciled. The information on the agenda provides the most up to date numbers for quarter 1 ending on 12-31-2022. Quarter 2 reports will be ready for the next regular council meeting.

Staff continues to work with CPA Mike and the Auditor to prepare for the Year End Financial Reports and Audit.

The April Ridge League of Cities dinner will be hosted by Wauchula on April 13th. Please let me know if you would like to attend before April 7th.

Other business as usual.

Memorandum

To: Town Council

From: Lisa Harris, Code Enforcement

Date: March 1 through March 31, 2023

Subject: Code Enforcement Report

Code Enforcement would like to advise the Town that this report is from March 1 through March 31, 2023.

- There were (7) new cases generated and (16) to generate.
- There were (5) courtesy letters mailed with (1) to prepare and mail
- There were (13) notices mailed out
 - a. (1) for March SM hearing closed out
 - b. (10) for April SM hearing
 - c. (2) for May SM hearing
- There were (4) cases closed out (courtesy letter stage)
- There were (7) cases closed out (notice of violation stage). (1) for March SM hearing and (6) for April SM hearing
- March SM hearing
 - a. (1) Imposition of Fine / Lien
 - b. (1) Rescission
 - c. (1) request to w/d (in compliance)
 - d. (1) continued
 - e. (3) adjudicated
- Picked up signs in the right of way
- Update on 930 Roberts Rd (Warehouse) – Most motor vehicles have been removed. The property manager is working with the Fire Marshall's Office on inspections, Burt McKee for FDEP inspections, and Code Enforcement. All businesses in the warehouse have B.T.R.'s with the exception of (3). All businesses that conduct auto repair, boat repair and commercial vehicle repair are required to have a Level Review. The park manager is in the process of working with the Planning Department to obtain those reviews. The park manager has also contracted S&S Towing to drive through the warehouse and remove any and all vehicles that are wrecked, untagged, parked in the grass and gravel areas after businesses close. They have strict instructions from park manager to move auto parts, scrap and other misc. items back in their units before leaving at the end of each day. With the park manager working with the Town Hall she will hold each business accountable for adhering to the conditions and approvals along with keeping the property in a clean and sanitary condition.

- Other areas of concern are Peterbilt, Pinnacle, Crump Rd Warehouse and Boulevard Tire.
- Next Special Magistrate Hearing is April 19, 2023 – 6:30 pm

If the Board members or staff at the Town Hall have any questions, they are welcome to email me at harrisl@townoflakehamilton.com or call me at 863-207-1933 for specific details regarding the status of cases.

Respectfully Submitted,

Lisa Harris, Code Enforcement

Filters: Receipt Type: Code Enforcement Fee, Start Date: 03/01/2023, End Date: 03/31/2023, Status: Posted

Receipt#	Receipt Date	Type	From	For	Amount	Status	Posted
20683	03/03/2023	Code Enforcement Fee	EFRAIN L SANCHEZ	Code Case 20220085	-122.95	Active	Posted
20563	02/28/2023	Code Enforcement Fee	Abo Jwayyed	Code Enforcement Fine	-83.45	Active	Posted
20573	03/01/2023	Code Enforcement Fee	MRS. IRVING	CODE CASE #20220144	-83.45	Active	Posted
21287	03/20/2023	Code Enforcement Fee	ROBERT P BRACKEN JR	80 N 6TH ST CODE CASE #20230001	-81.80	Active	Posted
Totals							
Code Enforcement Fee		4			-371.65		
Total All Receipts:		4			-371.65		



Memorandum

To: Town Council

From: Community Development Department, Chris Kirby

Date: March 27, 2023

Subject: Monthly Update

1. **Scenic Terrace South – Phase 2** construction of houses to begin in May.
2. **Weiberg West – Section 2** Weiberg Road Subdivision construction plans have been approved.
3. **Feltrim Lakes** – Final construction plans are in review.
4. **Hamilton Bluff Phase 1 & 2** – Final construction plans have been approved.
5. **Planning Project with Calvin, Giordano & Associates (CalGA)** – The financial status of the Town has impacted the continuation of this project. The consultants remain on hold.
6. **FRDAP** – Construction at both Gunter Park and Detour Road Ballfield is finalizing. Grant close-out documentation is being prepared.
7. **Water Use Permit Renewal** – SWFMD comments have been finalized.
8. **Repaving & Road Project** – Chastain Skillman engineer Doug Forni is working with staff to revise the plans and go out for bids. We will be meeting with the engineer to prepare a list of project for Council review since available funds are now \$2.5 million.



Memorandum

To: Town Council

From: Public Services Director

Date: 3/27/2032

Subject: Monthly Update for activities and work performed in March 2023

Sanitation: Normal Operations continue.

Parks: Gunter and Detour Park have some improvement projects going on this month.

Streets: Normal Operations.

Water: The Water plant has been operating well. Cleaning of the Ground storage tank cascade was performed.

Sewer: Damage occurred to an Air relief valve along Hwy. 27 sewer force main. It was not protected in any way. We are obtaining a replacement valve and a vault to protect it. Installation of septic to sewer continues with the gravity collection lines going in on Hamilton and Orange streets. Scenic Terrace Phase 2 water and sewer collection systems have been approved for transfer to the Town.

MISC: Iseah Smith resigned from work this month with very little notice. The empty position has been posted.

Sincerely,

Patrick Henry

Public Works Director