

**TOWN OF LAKE HAMILTON
MINUTES
SPECIAL MEETING & BUDGET WORKSHOP
TUESDAY, AUGUST 16, 2022
5:00 PM**

The Town Council of Lake Hamilton held a Special Meeting followed by a Budget Workshop on Tuesday, August 16, 2022, at 5:00 PM, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 5:00 p.m.

INVOCATION

Invocation was given by Angie Hibbard

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited by all.

ROLL CALL

Roberson, Tomlinson, Vice Mayor Wagner, and Mayor Kehoe were present. O'Neill was absent. Interim Town Administrator Teague, Clerk Sandoval and Attorney Maxwell was present.

SPECIAL MEETING BUSINESS

Consider Edward J Bynes 51% Grant-

Interim Town Administrator Teague presented the Edward J Bynes 51% Grant and gave an overview what it was for. He is requesting approval to submit for funding.

Wastewater Impact Fee Study Agreement with Raftelis-

Interim Town Administrator Teague gave an overview of the study they are looking to conduct to implement a wastewater impact fee. He recommends approval of the agreement with Raftelis for the wastewater impact fee study.

- O'Neill arrived at 5:04 PM.

He noted that it can be completed before the first house is constructed.

Motion made by Wagner and a second by O'Neill to approve the wastewater impact fee study with Raftelis for \$17,880.

No public comments were received. **Motion passed 5-0.**

Health Insurance Update-

Interim Town Administrator Teague gave an update on the proposed insurance plan for the 2022-2023 fiscal year. The cost will be \$917.21 per employee each month.

Motion made by Roberson and a second by Tomlinson to approve the insurance plan for employees.

No public comments were received. **Motion passed 5-0.**

Change the September 6th Regular meeting to September 13th-

Mayor Kehoe noted that the next regularly scheduled meeting falls on the day after Labor Day and recommends moving it to the following Tuesday, the 13th. There is also a Trim Hearing that day.

Motion made by Wagner and a second by Roberson to approve to move the September 6th meeting to Tuesday, September 13th.

No public comments were received. **Motion passed 5-0.**

Motion made by Wagner and a second by Roberson to approve submission for the Edward J Bynes Grant in the amount of \$18,000.

No public comments were received. **Motion passed 5-0.**

Motion made by Wagner and a second by O'Neill to adjourn the Special meeting at 5:13 PM.

No public comments were received. **Motion passed 5-0.**

Mayor Kehoe opened the Budget Workshop.

They are working on the implementation of the new finance software which should be ready by the second week of October. There are several invoices for the engineers that they are distinguishing costs. They are working on the Capital Improvement Plan to line up with the general fund and enterprise fund. They are looking at having another budget workshop on August 30th. Roberson requested to add an event- Martin Luther King Jr. Day. Teague noted that the town will have a large 14-foot panel tree this year for the tree lighting ceremony. The RLC dinners will now have its own separate line item. Teague brought up the longevity pay and recommends it be paid out in a lump sum during mid-November. He also recommends the Town enroll in an FSA savings plan it will cost roughly \$600 for the first year.

ADJOURNMENT:

Motion made by Wagner and a second by Roberson to adjourn the special meeting at 6:24 PM.

No public comments were received.

Motion passed 5-0.

ATTEST:


Brittney Sandovalsoto, Town Clerk


Michael Kehoe, Mayor


Michael Teague, Interim Town Administrator