

**TOWN OF LAKE HAMILTON  
MINUTES  
FINAL BUDGET HEARING FOLLOWED  
BY A SPECIAL MEETING  
TUESDAY, SEPTEMBER 27, 2022  
5:05 PM**

The Town Council of Lake Hamilton held a Final Budget Hearing followed by a Special Meeting on Tuesday, September 27, 2022, at 5:05 PM, at 100 Smith Ave., Lake Hamilton, FL 33851.

**CALL TO ORDER**

Mayor Kehoe called the meeting to order at 5:05 p.m.

**INVOCATION**

Invocation was given by Angie Hibbard

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was recited by all.

**ROLL CALL**

Tomlinson, O'Neill, Vice Mayor Wagner, and Mayor Kehoe were present. Roberson was absent. Interim Town Administrator Teague and Clerk Sandoval were present. Attorney Maxwell was absent.

**FINAL BUDGET HEARING BUSINESS**

**Mayor Kehoe opened the public hearing at 5:07 PM.**

**Review the Budget**

Interim Administrator Teague noted there are no changes to the budget from the last meeting and what is in the packet.

Clerk Sandoval Soto announced that this is a Final Budget Hearing for the Taxing Authority, Town of Lake Hamilton. The rolled back rate from the previous year was 7.4944 and the percentage increase for this year is 12.45%. The millage rate to be levied is 8.4276.

**Second reading of Resolution R-2022-13**

**Clerk Sandoval Soto read the title for the record.**

A resolution of the Town Council of the Town of Lake Hamilton, Florida; adopting the millage rate for fiscal year 2022-2023 beginning at 12:01 am on October 1, 2022 and ending September 30, 2023; providing for conflicts; providing for severability; and providing for an effective date.

**Motion made** by O'Neill and a second by Wagner to adopt on second reading, Resolution R-2022-13 adopting the millage rate.

No public comments were received. A roll call vote was taken. Tomlinson aye, O'Neill aye, Wagner aye, Kehoe aye. 4-0. **Motion passed.**

**Second reading of Resolution R-2022-14**

**Clerk Sandoval Soto read the title for the record.**

A resolution of the Town Council of the Town of Lake Hamilton, Florida; adopting a budget for fiscal year 2022-2023 beginning at 12:01 am on October 1, 2022 and ending September 30, 2023; reflecting the revenue generated together with the sources of the revenue; delineating the expenditures by department of activity; providing for conflicts; providing for severability; and providing for an effective date.

**Motion made** by Wagner and a second by O'Neill to adopt on second reading, Resolution R-2022-14 adopting the final budget.

No public comments were received. A roll call vote was taken. O'Neill aye, Wagner aye, Tomlinson aye, Kehoe aye. **Motion passed 4-0.**

Mayor Kehoe closed the public hearing at 5:11 PM.

**SPECIAL COUNCIL MEETING BUSINESS**

**Consider right of way permit for spectrum**

**Motion made** by O'Neill and a second by Tomlinson to approve the right of way permit for spectrum.

No public comments were received. **Motion passed 4-0.**

**Consider appointment of Randi Golemme to the Parks and Recreation Advisory Board**

**Motion made** by O'Neill and a second by Tomlinson to appoint Randi Golemme to the Parks and Recreation Advisory Board.

No public comments were received. **Motion passed 4-0.**

**Resolution R-2022-17 Local State of Emergency**

**Clerk Sandoval Soto read the title for the record.**

A resolution of the Town Council of the Town of Lake Hamilton, Polk County, Florida, declaring a local state of emergency for hurricane Ian simultaneously with Polk County, Florida; providing for conflicts; providing for severability; and providing for an effective date.

**Motion made** by O'Neill and a second by Tomlinson to approve Resolution R-2022-17 declaring a local state of emergency.

No public comments were received. A roll call vote was taken. Wagner aye, Tomlinson aye, O'Neill aye, Kehoe aye. **Motion passed 4-0.**

**SouthState CD redemption**

Clerk Sandoval Soto addressed the CD the Town has with SouthState Bank is maturing and the CPA recommends redeeming the CD and adding it to the General Fund to help with accounting.

**Motion made** by Wagner and a second by O'Neill to approve the redemption of the SouthState CD and place in the general fund as reserves.

No public comments were received. **Motion passed 4-0.**

**Consider Service Agreement with Lakeland Area Mass Transit District**

**Clerk Sandoval Soto noted that this agreement includes the \$10,000 that was budgeted for fiscal year 22-23.**

**Motion made** by O'Neill and a second by Tomlinson to approve the service agreement with the Lakeland Area Mass Transit District in the amount of \$10,000.

No public comments were received. **Motion passed 4-0.**

**Consider ARPA Funding for WWTF Land Purchase**

Interim Administrator Teague noted that he spoke with CPA Mike and noted that the money used to cover the purchases depleted the reserves of the Town and that the ARPA funds could be used to cover the expense. O'Neill noted that this was the intent of the Council at the time of the purchase to use the ARPA funds.

**Motion made** by O'Neill and a second by Wagner to approve the use of the ARPA funds to cover the wastewater land purchase.

No public comments were received. **Motion passed 4-0.**

**Consider Amendment to Personnel Policy**

Interim Administrator Teague noted that the changes presented include moving the pay week from 1 week to 2. The hours of operations were updated as well. The pay period and work week changed. Specialty pay was being paid out and it was never approved. He sent Harvey out to figure out what other cities were paying for on call pay and it was changed to \$50 a week. Juneteenth was added as a paid holiday. Longevity pay was changed from a once a pay period to a lump sum payout in November and if someone leaves after the payout, the remainder will be deducted from their last paycheck. The vacation times were updated from 100 to 120 hours at 5 years, to four weeks at 10 years. The method of payment is now direct deposit. The retirement plan was listed incorrectly it said vested after 10 years, but it is only after 1 year. Sick pay was removed for 10 years, percentage already listed in the policy.

**Motion made** by O'Neill and a second by Tomlinson to approve the amendments to the personnel policy.

No public comments were received. **Motion passed 4-0.**

**ADJOURNMENT:**

**Motion made** by Wagner to adjourn the special meeting at 5:23 PM.

No public comments were received.

**Motion passed 4-0.**

ATTEST:

  
Brittney Sandovalsoto, Town Clerk

  
Michael Kehoe, Mayor

  
Michael Teague, Interim Town Administrator