

**TOWN OF LAKE HAMILTON
MINUTES
SPECIAL MEETING
TUESDAY, NOVEMBER 22, 2022
5:00 PM**

The Town Council of Lake Hamilton held a Special Meeting on Tuesday, November 22, 2022, at 5:00 PM, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 5:05 p.m.

INVOCATION

Invocation was given by Larry Dale Tomlinson.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited by all.

ROLL CALL

Tomlinson, O'Neill, Vice Mayor Wagner, and Mayor Kehoe were present. Roberson arrived at 5:09 PM. Interim Town Administrator Teague and Clerk Sandoval were present. Attorney Maxwell was present via virtual conference.

SPECIAL COUNCIL MEETING BUSINESS

Resolution R-2022-20 Budget Amendment for FY 2021-2022-

Attorney Maxwell read the title for the record.

A resolution of the Town Council of the Town of Lake Hamilton, Florida, Polk County, Florida, adopting a budget amendment for the Town of Lake Hamilton for fiscal year 2021-2022; reflecting an amendment to revenue generated together with the sources of the revenue; delineating an amendment to the expenditures by department of activity; repealing all provisions in conflict herewith; providing for severability; and providing for an effective date.

Clerk Sandoval Soto gave an overview of the budget amendment. The total amendment was roughly \$1.6 million which has taken up all of the reserves.

Motion made by O'Neill and a second by Tomlinson to approve Resolution R-2022-20.

No public comments were received. A roll call vote was taken. Roberson aye, Tomlinson aye, O'Neill aye, Wagner aye, Kehoe aye. **Motion passed 5-0.**

Consider Pennoni Addendum 1 to Agreement LAKH22005 Phase 2 WWTF Preliminary Engineering Report-

Interim Administrator Teague presented the agenda item and noted that phase 2 of the wastewater treatment facility was reduced to fit for a smaller version to fit the needs of the growth. The total cost for this addendum is \$6,800 which is requesting to be funded with the developer capacity reserves. This is just for a preliminary report.

Motion made by Wagner and a second by Roberson to approve the Pennoni addendum 1 to agreement LAKH22005 for the Phase 2 of the Wastewater treatment facility.

No public comments were received. **Motion passed 5-0.**

Consider giving authority to Administrator to Negotiate Salaries-

Mayor Kehoe noted that he asked to place this item on the agenda. Interim Administrator Teague noted that indeed has been pulling in a higher quality of applications. The amounts budgeted for the salaries are the beginning salaries, but they have to do something to be able to pay more than what is budgeted. The senior planner that they are hiring has a lot of experience. The new maintenance worker will begin next week and there are 3 interviews scheduled for the next week for the public works director position. They had a meeting with a builder and will want to start permitting the model homes within the next 60 days.

Mayor Kehoe noted that the Town saved money with the open positions. O'Neill noted that the salaries need to stay in the salary ranges. Wagner noted that she does not want the salaries to go above others. Teague noted that the fiscal coordinator is asking for \$25.00 an hour and it is budgeted for \$22.00 an hour. She is going to accept the \$22.00 an hour for the first 90 days. Mayor Kehoe noted that this is just for the new positions. Attorney Maxwell clarified that it is within the pay scale but not within the budget.

Motion made by O'Neill and a second by Roberson to approve giving authority to the Administrator to negotiate salaries for the new positions that are within the classification plan with approval of the mayor.

No public comments were received. **Motion passed 5-0.**

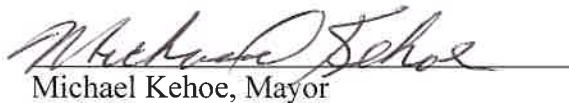
ADJOURNMENT:

Motion made by O'Neill and a second by Roberson to adjourn the special meeting at 5:21 PM. No public comments were received.

Motion passed 5-0.

ATTEST:


Brittney Sandovalsoto, Town Clerk


Michael Kehoe, Mayor


Michael Teague, Interim Town Administrator