

**TOWN OF LAKE HAMILTON
MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 11, 2022
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday October 11, 2022, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 6:06 p.m.

INVOCATION

Invocation was given by Marlene Wagner.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by all.

ROLL CALL

Roberson, Wagner, and Mayor Kehoe were present. Tomlinson and O'Neill were absent. Interim Town Administrator Teague and Town Clerk Sandoval were present. Attorney Maxwell was present via virtual conference.

SCHEDULED PRESENTATIONS

National Community Planning Month-

Mayor Kehoe read the proclamation for the record and signed the proclamation for presentation to Doug Leonard, the Town's Planner.

CONSENT AGENDA

Motion made by Wagner and a second by Roberson to approve consent agenda items a, b, and c. No public comments were received.

Motion Passed 3-0.

RECOGNITION OF CITIZENS

There were no citizens signed in to speak.

OLD BUSINESS

Future Planning Items Update/Action on WUP/AWS/WW-

Interim Town Administrator Teague noted all the details of these items are addressed in the staff report.

- Clerk Sandoval Soto requested to skip over the opening of the public hearing (the items for public hearing were not on the agenda.

NEW BUSINESS

Consider Pennoni Addendum 2 Phase 1 WWTF Design-

Interim Administrator Teague noted that the wastewater treatment facility bid came in much higher than expected and they had to find more money to fund the plant. Pennoni was tasked to complete the finding of funds and this addendum is to cover those fees. It was noted that \$2.5 million dollars was acquired for funding.

Motion made by Wagner and a second by Kehoe to approve Pennoni addendum 2 to agreement for Phase 1 for the wastewater treatment facility design.

No public comments were received. **Motion passed 3-0.**

Consider Pennoni Supplemental Agreement for GIS System License Renewal-

Interim Administrator Teague presented this request and noted that a couple of years ago the Town went into agreement with Pennoni regarding the GIS System and that there are several parts to the system. There is an annual fee and additional things that the new water lines need to be added. Last year Pennoni was paid twice for an agreement and that extra payment will go towards this agreement. The total amount due is pending the credit of the extra payment.

Motion made by Wagner and a second by Kehoe to approve the Pennoni supplemental agreement for the GIS system license renewal.

No public comments were received. **Motion passed 3-0.**

Town Clerk Evaluations-

Mayor Kehoe noted that the evaluations and final tally sheet were given to the Council members to review totals.

Motion made by Wagner and a second by Roberson to approve the Town Clerk evaluations.

No public comments were received. **Motion passed 3-0.**

Consider pausing wastewater increase for FY 2022-2023-

Clerk Sandoval Soto noted that Council waived the fees the previous year as well due to the high rates implemented due to the increase of Dundee's rate. She noted that the rates are still very high compared to other cities and recommends pausing those rate increases that are set by Ordinance.

Motion made by Wagner and a second by Roberson to pause the wastewater increase for FY 2022-2023.

No public comments were received. **Motion passed 3-0.**

Staff Reports-

Town Administrator- Interim Administrator Teague announced that the Town's Trunk or Treat will be held on Sunday, October 30th at Town Hall. They are still in need of candy donations and people. There will be a hayride again this year. Freedom Church will provide hot meals and have games and giveaways this weekend the 15th from 2-5 PM. Debris pick up has been continuous will the Town's 1 claw truck running 5 days a week. It wasn't required, but the Town got the claw truck certified to pick up the hurricane debris. The Town will probably be in one of the last areas for hurricane debris pick up.

Town Clerk- included in packet.

Police Department- Included in packet.

Code Enforcement- Included at desk.

Community development- Included in packet.

Public Works-Interim Administrator Teague noted that the town suffered damage to the Water Plant parking area. The around the water tank needed emergency repair. Town Hall had damage to the window in the planning office where a lot of water entered. The damaged signs are being repaired and those that are replaced will have the Towns seal on them. Town Hall's generator needs repair as the box was damaged. It has not been operational since March of this year. They need to go out to bid for repair. He also noted that the lift stations do not have generators and it is something the Town should look into for the future. The lift stations located in the new subdivisions will have generators.


ATTORNEY COMMENTS: No comments

COUNCIL COMMENTS: Roberson noted that there is sand in front of Church Street that needs moved.

ADJOURNMENT:

Motion made by Wagner to adjourn the regular meeting at 6:28 PM. **Motion passed 3-0.**

ATTEST:


Brittney Sandoval Soto, Town Clerk


Michael Kehoe, Mayor


Michael Teague, Interim Town Administrator

