

**TOWN OF LAKE HAMILTON
MINUTES
SPECIAL MEETING
TUESDAY, APRIL 18, 2023
5:00 PM**

The Town Council of Lake Hamilton held a Special Meeting on Tuesday, April 18, 2023, at 5:00 PM, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 5:00 p.m.

INVOCATION

Invocation was given by Marlene Wagner.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited by all.

ROLL CALL

Roberson, O'Neill, Tomlinson, Wagner, and Mayor Kehoe were present. Clerk Sandoval Soto and Attorney Maxwell were present.

SPECIAL COUNCIL MEETING BUSINESS

Review and Discuss Administrator Applications -

Mayor Kehoe addressed the Council and asked if everyone understood the letter that he included with the applications. The mayor read the letter for the record.

Included in the letter was a recommendation to decrease the qualifications noted in the job posting.

Attorney Maxwell noted that the Council has latitude to do what they want. She recommends looking at the applications objectively. She reminded the Council they cannot violate the EEOC and the protective categories.

There was discussion regarding reposting the job posting and what authority the Council has regarding reviewing the current applicants with reducing the qualifications at any point. There was a discussion regarding the applicants. Each Council Member added the candidates that they believe are qualified. The following applicants were chosen by Council Members to be contacted and interviewed:

Louis Bordeaux, Zuheyli Colon, Baraba Colter, Edward Dean, Paul Eckert, Christopher Kirby, Ronald Luttrell, Donald Paredes, Matthew Richardson, and Brittney Sandoval Soto.

There will be background checks on the candidates listed and Kehoe will create a list of questions to ask the candidates and record those answers to bring back to the council. Attorney Maxwell stated that all candidates must be asked the same questions.

There was consensus from the Council for Mayor Kehoe to reach out to the listed applicants and bring back answers to the Council at the next meeting.

Review Updated Organizational Chart-

Mayor Kehoe presented the updated organizational chart and noted that he is working with the Chief to put this together.

There was discussion regarding the charter and ability for the Town Clerk to be assigned other duties. Attorney Maxwell will look into it and see if there are any violations of the charter. She noted it will be status quo until she reports back.

Motion made by Roberson and a second by Tomlinson to approve the organizational chart and put it on the website.

No public comments were received. **Motion passed 5-0.**

ADJOURNMENT:

Motion made by Wagner and a second by Roberson to adjourn the special meeting at 6:13 PM.

No public comments were received.

Motion passed 5-0.

ATTEST:


Brittney Sandoval Soto, Town Clerk


Michael Kehoe, Mayor


Michael Teague, Interim Town Administrator

