

**TOWN OF LAKE HAMILTON
MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 7, 2023
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday November 7, 2023, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 6:00 p.m.

INVOCATION

The invocation was given by Cora Roberson.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by all.

ROLL CALL

Roberson, Slavens, Wagner, and Kehoe was present. Tomlinson was absent.

Staff: Administrator Hunnicutt, Clerk Sandoval Soto, Attorney Maxwell, and Planner Kirby were present.

SCHEDULED PRESENTATIONS

Mayor Kehoe read the Veterans Day Proclamation for the record. He announced that there would be a Veterans Day Ceremony on Saturday at 1:00 PM for all who are interested in attending.

CONSENT AGENDA

Motion made by Roberson and a second by Wagner to approve consent agenda items a, and b. No public comments were received. **Motion Passed 4-0.**

RECOGNITION OF CITIZENS

No citizens were signed in to speak. Mayor noted for the record that there were no citizens present at the meeting.

Motion made by Wagner and a second by Roberson to remove section 8 b from the agenda as it was already voted on by the council and bring it back after January 1st. A roll call vote was taken. Roberson aye, Slavens aye, Wagner aye, Kehoe nay. **Motion passed 3-1.**

OLD BUSINESS

Public Hearing and Second and Final Reading of Ordinance O-23-14 Annexation of 626.82 acres.

Attorney Maxwell read the title for the record.

An ordinance of the Town of Lake Hamilton, Polk County, Florida amending the comprehensive plan for Town of Lake Hamilton, Florida; said amendment being known as amendment 23821

amending the current and future land use map classification from agriculture lands to PUD for a 19.63 parcel of land located adjacent to the east side of Detour Road and adjacent to the south side of Lake Hatchineha Road; repealing all ordinances in conflict herewith and providing for applicability; providing for severability, and providing an effective date.

Motion made by Slavens and a second by Wagner to approve on second and final reading Ordinance O-23-14.

No public comments were received. A roll call vote was taken. Slavens aye, Wagner aye, Roberson aye, Kehoe aye. **Motion passed 4-0.**

NEW BUSINESS

Public Hearing and First Reading of Ordinance O-23-15 Comprehensive Plan Amendment.

Attorney Maxwell noted that the updated version of the Ordinance was on the dais and all Council members were given a copy of the record.

Attorney Maxwell read the title for the record.

An ordinance of the town council of the Town of Lake Hamilton amending the comprehensive plan of the Town of Lake Hamilton Florida said amendment being known as 231011, amending the current and future land use map classification from agricultural lands to PUD for 626.82 acres of land located adjacent to the east side of Detour Road, adjacent to the south side of Kokomo Road and adjacent to the north side of Lake Hatchineha Road; transmitting said amendment to the department of economic opportunity for compliance review; providing for severability; and providing for an effective date.

Motion made by Wagner and a second by Roberson to approve on first reading, Ordinance O-23-15.

No public comments were received. A roll call vote was taken. Wagner aye, Roberson aye, Slavens aye, Kehoe aye. **Motion passed 4-0.**

Public Hearing and First Reading of Ordinance O-23-16 Rezoning 626.82 acres.

Attorney Maxwell read the title for the record.

An ordinance of the town council of the Town of Lake Hamilton, Polk County, Florida rezoning a 626.82 acres of land located east of Detour Road; adjacent to the north side of Lake Hatchineha and adjacent to the south side of Kokomo Road; agricultural to PUD known as group 9; amending the Lake Hamilton PUD to include such 626.82 acres of land; providing for severability, and providing for corrections of scriveners errors; providing for conflict and effective date.

Slavens asked if it was being rezoned because it is no longer ag and set for development. It was answered that yes, that was the reason.

Motion made by Slavens and a second by Roberson to approve on first reading Ordinance O-23-16.

No public comments were received. A roll call vote was taken. Roberson aye, Slavens aye, Wagner aye, Kehoe aye. **Motion passed 4-0.**

Resolution R-2023-21 Recognizing Florida City Government Week.

Attorney Maxwell read the title for the record.

A resolution of the town council of the Town of Lake Hamilton, Florida, recognizing Florida city government week, October 16th through 22nd 2023, and encouraging all citizens to support the celebration and corresponding activities.

Motion made by Roberson and a second by Wagner to approve Resolution R-2023-21.
No public comments were received. **Motion passed 4-0.**

Resolution R-2023-22 Renaming Rose Street.

Attorney Maxwell read the title for the record.

A resolution of the town council of the Town of Lake Hamilton, Florida, renaming the street generally known as Rose Street located in the JT Miller subdivision, lying between Gunter Street to the north, Kokomo Road to the south, east of Martin Street and Detour Road to the west as described in exhibit "a" attached, hereto, renamed as Martin Luther King Jr. Avenue, in accordance with section 16-266 of the Town's code of ordinances; authorizing and directing the appropriate town officials to take any and all action necessary to effectuate the intent of this resolution; providing for conflicts; providing for severability; and providing for an effective date. Mayor Kehoe noted that the road change won't take effect until January 15, 2024.

Motion made by Wagner and a second by Roberson to approve Resolution R-2023-22.

Administrator Hunnicutt asked if the Town needed to send out notification to homeowners on Rose Street or the Property Appraisers office. Attorney Maxwell noted that they need to notify the Property Appraisers, and e911. There is no set process to notify residents when it is changed by the municipality, but it wouldn't hurt to send something out as a courtesy.

A roll call vote was taken. Wagner aye, Roberson aye, Slavens aye, Kehoe aye. **Motion passed 4-0.**

RFQ #BD 2023-02 Selection of the Design Firm.

Administrator Hunnicutt presented the agenda item regarding selection of the design firm from RFQ #BD 2023-02. He noted that the project was put in the budget and all legal requirements were followed. The Clerk opened the bids and the selection committee selected Furr Wegman & Banks in the amount of \$23,628.00. He noted that the conceptual design will come back for Council approval most likely after Christmas.

Roberson questioned where the building would be, and Administrator Hunnicutt noted that it would be east of the existing building, and it would either go north and south or east and west depending on the feasibility for square footage.

Motion made by Wagner and a second by Roberson to approve RFQ 2023-02 for Architectural Services with Furr, Wegman & Banks.

No further comments were received. **Motion passed 4-0.**

Agreement for Professional Services for New Building Department.

Attorney Maxwell recommended adding in the motion to approve to strike the indemnification part of the agreement on the 2nd page of said agreement. Mayor Kehoe noted that he is responsible for signing documents for the Town and the agreement needed to bear his name. He also stated all documents must go through the attorney for review before being presented to the Council.

Motion made by Slavens and a second by Wagner to approve agreement for Professional Services with Furr, Wegman & Banks not to exceed amount with change removing the indemnification clause.

No public comments were received. **Motion passed 4-0.**

Asset Status Change Form: Cannon.

Administrator Hunnicutt presented this item and noted that the 2013 Chevy Tahoe that was donated to the town and is used by the k9 officer is on its last leg. S & S Towing is asking to trade the Tahoe with the Canon that they have.

Motion made by Wagner and a second by Slavens to approve the transfer of title to S&S Towing of surplus vehicle, 2013 Chevrolet Tahoe, in exchange for a reproduction display Cannon for Veterans Park.

No public comments were received. **Motion passed 4-0.**

Staff Reports-

Town Administrator- Administrator Hunnicutt reminded everyone that there would be a Veterans Day Ceremony at the Park at 1:00PM. The PRWC meeting is coming up as well as the Chamber Luncheon. There will be a ribbon cutting on Thursday at 3:00 PM for the Wastewater Facility. Roberson questioned if the claw truck was out of service and Hunnicutt noted that it was not, and he would look into why the debris is being picked up.

Town Clerk- Clerk Sandoval Soto staff report was included in the packet.

COUNCIL COMMENTS:

Roberson noted there was a tractor trailer parking on Church Street every Friday night that doesn't move until Monday. Administrator Hunnicutt stated he spoke with the police, and he will follow up again to see.

Mayor Kehoe noted that he wanted to touch base regarding the item he placed on the agenda. He intended on pulling the item from the agenda. He has spoken to the Town Administrator over his concerns regarding the longevity pay for the current employees and that there should be some type of documentation in their folders that they will be grandfathered in. Administrator Hunnicutt noted that there will be some type of documentation placed in their files.

ATTORNEY COMMENTS:

No comments.

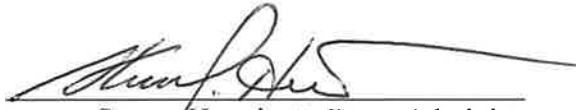
ADJOURNMENT:

Motion made by Roberson and a second by Wagner to adjourn the regular at 6:46 PM. **Motion passed 4-0.**

ATTEST:


Jacqueline Borja, Town Clerk


Michael Kehoe, Mayor


Steven Hunnicutt, Town Administrator

