

**TOWN OF LAKE HAMILTON
MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY, January 9, 2024
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday January 9, 2024, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Council Member Larry Tomlinson

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by all.

ROLL CALL

Council Member Larry Tomlinson, Council Member Patrick Slavens, Council Member Marlene Wagner and Mayor Michael Kehoe were present. Vice Mayor Cora Roberson was absent.

Staff: Town Administrator Steven Hunnicutt, Attorney Heather Maxwell, Town Clerk Jacqueline Borja, Public Works Director Patrick Henry and Town Planner Chris Kirby were present.

PROCLAMATION

Martin Luther King Day Proclamation was given by Mayor Kehoe

CONSENT AGENDA

Motion made by Council Member Slavens and second by Council Member Tomlinson approved December 5, 2023, Regular Meeting Minutes, Budget Amendment Request and Chairman's Circle/ Sponsorship Opportunities in the amount of \$2,500. **Motion Passed 4-0**

RECOGNITION OF CITIZENS

Clint Guerrieri 116 Gordan Dr., Haines City
Winston Lungren 620 Heolden Lakes Ct.
Marilyn Lopez 237 Palm Dr.
Livia E Cruz 222 Poinsettia Dr.
Charles Rafael 198 Omaha St.
Wayne Green 215 Sample Ave.
Mary O'Neal 104 Gordan Dr.
Carmen Ruiz 103 Grove Dr.
Shane Dunn 211 W Nelson Ave
Nayeli Pulid 512 W Smith Ave
Azana Perez 195 Orange Dr.

OLD BUSINESS

Public Hearing and Second Reading Ordinance O-23-15 Comprehensive Plan Amendment

ORDINANCE O-23-15: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON AMENDING THE COMPREHENSIVE PLAN OF THE TOWN OF LAKE HAMILTON FLORIDA SAID AMENDMENT BEING KNOWN AS 23-15ESR, AMENDING THE CURRENT AND FUTURE LAND USE MAP CLASSIFICATION FROM AGRICULTURAL LANDS TO PUD FOR 626.82 ACRES OF LAND LOCATED ADJACENT TO THE EAST SIDE OF DETOUR ROAD, ADJACENT TO THE SOUTH SIDE OF KOKOMO ROAD AND ADJACENT TO THE NORTH SIDE OF LAKE HATCHINEHA ROAD; TRANSMITTING SAID ADMENDMENT TO THE DEPARTMENT OF ECONOMIC OPPORTUNITY FOR COMPLIANCE REVIEW; PROVIDING FOR SEVERALBILITY; AND PROVIDNG FOR AN EFFECTIVE DATE.

Attorney Maxwell read the title for the record; opened the public hearing, with no comments the public hearing was closed.

Motion made by Slavens and a second by Wagner to approve Ordinance O-23-15 Comprehensive Plan Amendment.

No public comments were received. A roll call was taken, Slavens aye, Tomlinson aye, Wagner aye and Kehoe aye. **Motion Passed 4-0.**

Public Hearing and Second Reading Ordinance O-23-16 Rezoning 626.82 Acres

ORDINANCE O-23-16: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, POLK COUNTY, FLORIDA REZONING A 626.82 ACRES OF LAND LOCATED EAST OF DETOUR ROAD; ADJACENT TO THE NORTH SIDE OF LAKE HATCHINEHA AND ADJACENT TO THE SOUTH SIDE OF KOKOMO ROAD; AGRICULTURAL TO PUD KNOWN AS GROUP 9; AMENDING THE LAKE HAMILTON PUD TO INCLUDE SUCH 626.82 ACRES OF LAND; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR CORRECTIONS OF SCRIVENERS ERRORS; PROVIDING FOR CONFLICT AND EFFECTIVE DATE.,

Attorney Maxwell read the title for the record; opened the public hearing, with no comments the public hearing was closed.

Motion made by Slavens and a second by Wagner to approve Ordinance O-24-16 Rezoning 626.82 Acres.

No public comments were received. A roll call was taken, Slavens aye, Tomlinson aye, Wagner aye and Kehoe aye. **Motion Passed 4-0.**

NEW BUSINESS

Public Hearing and Resolution R-24-1 Water Treatment Plant and Well Project Improvements.

Attorney Maxwell noted that the updated version of the Ordinance was on the dais and all Council Members were given a copy of the record.

RESOLUTION R-24-1: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE WATER FACILITY PLAN FOR THE IMPLEMENTATION OF MONROE ST. WTP AND OFFSITE WELL IMPROVEMENTS, EFFECTIVE THIS DATE

Steve Elias from Pennoni presented the technical and financial aspects of the Water Treatment Plant and Well Project Improvements.

Attorney Maxwell read the title for the record; opened the public hearing, with no comments the public hearing was closed.

Motion made by Slavens and a second by Wagner to approve Resolution R-24-1 Water Treatment Plant and Well Project Improvements.

No public comments were received. A roll call was taken, Slavens aye, Tomlinson aye, Wagner aye and Kehoe aye. **Motion Passed 4-0.**

Professional Civil Engineering Services/Town Hall Addition

Gadd & Associates will be providing Civil Engineering for the new addition to Town Hall, for the Building Department. Staff recommended the approval for compensation of \$11,650.00 for the Civil part of the building.

Motion made by Slavens and a second by Tomlinson to approve professional Civil Engineering services/Town Hall Addition. A roll call vote was taken. Tomlinson aye, Wagner aye, Slavens aye, and Kehoe aye. **Motion Passed 4-0.**

STAFF REPORTS:

Town Administrator- Town Administrator Hunnicutt gave an overview of department reports.

Town Clerk- Town Clerk Borja mentioned to Council the upcoming dates for the MLK Luncheon in Polk State, Annual Banquet Luncheon, Ridge League Dinner and Legislative day in Tallahassee. Town Clerk Borja informed Council of her upcoming Clerk Election Workshop and the commencement of her classes and the dates they are scheduled.

Police Department- Included in Packet.

Community development- Included in Packet

Public Works- Included in Packet.

TOWN ATTORNEY COMMENTS: No comments were made.

COUNCIL COMMENTS: No comments were made.

ADJOURNMENT:

Motion made by Wagner and a second by Kehoe to adjourn the meeting at 9:10 PM. **Motion Passed 4-0.**

ATTEST:


Jacqueline Borja, Town Clerk


Michael Kehoe, Mayor


Steven M. Hunnicutt, Town Administrator

From the Desk of ...

Chief Michael Teague



12/29/2023

TO: Staff

SUBJECT: Council Report

March Items:

- 1 New Officer Started December 22 and another one will start January 15th
- Accreditation in Process (working on policies)
- 2 Applicants will be scheduled for January
- Body Camera still in testing mode
- Still a backlog on receiving vehicles 4 have been ordered
- Trailer wrapped, new Polaris wrapped, light trailer wrapped, both K9 Vehicles wrapped
- Old Crown vic to be wrapped for recruiting and special events
- Old Polaris to be wrapped to match new one
- Centennial badges ordered
- Centennial shirts ordered
- 3 new body cameras arrived (grant received for these)
-
-

Michael Teague



LAKE HAMILTON POLICE DEPARMENT

PO Box 126, 100 Smith Ave, Lake Hamilton, FL 33851

PHONE: 863-437-4711/ FAX: 863-439-1136

DECEMBER 2023 - MONTHLY ACTIVITY REPORT

| | TOTAL CALLS | TOTAL ARRESTS |
|------------------------------|-------------|---------------|
| ABANDONED/ IMPOUNDED | 1 | 0 |
| ABANDONED / FOUND PROPERTY | 0 | 0 |
| ABDUCTION | 0 | 0 |
| AED ASSIST | 1 | 0 |
| ALARM | 3 | 0 |
| ANIMAL COMPLAINT | 0 | 0 |
| ANIMAL COMPLAINT - DOMESTIC | 1 | 0 |
| ANIMAL COMPLAINT - LIVESTOCK | 0 | 0 |
| ANIMAL COMPLAINT - WILDLIFE | 0 | 0 |
| ASSAULT | 0 | 0 |
| ASSAULT - AGGRAVATED | 0 | 0 |
| ASSIST OTHER AGENCY | 6 | 0 |
| ATTEMPT TO CONTACT | 4 | 0 |
| BATTERY | 0 | 0 |
| BATTERY - AGGRAVATED | 0 | 0 |
| BATTERY - DOMESTIC | 0 | 0 |
| BURGLARY - BUSINESS | 0 | 0 |
| BURGLARY - CONVEYANCE | 0 | 0 |
| BURGLARY - RESIDENTIAL | 0 | 0 |
| BURGLARY - STRUCTURE | 1 | 0 |
| CHILD ABUSE | 0 | 0 |
| CRIMINAL MISCHIEF | 0 | 0 |
| CRUELTY TO ANIMALS | 1 | 0 |
| CURFEW VIOLATION | 0 | 0 |
| CUTTING | 0 | 0 |
| DANGEROUS SHOOTING | 2 | 0 |
| DEATH INVESTIGATION | 0 | 0 |
| DIRECTED TRAFFIC ASSIGNMENT | 14 | 0 |
| DISABLED VEHICLE | 1 | 0 |
| DISTURBANCE - CIVIL | 3 | 0 |
| DISTURBANCE - FAMILY | 3 | 0 |
| DISTURBANCE - JUVENILE | 0 | 0 |
| DISTURBANCE - NOISE | 3 | 0 |
| DISTURBANCE - VEHICLE NOISE | 2 | 0 |
| DISTURBANCE - WEAPON | 2 | 0 |
| DISTURBANCE | 5 | 0 |
| DROWNING | 0 | 0 |

| | | |
|---|------|---|
| DRUNK DRIVER | 0 | 0 |
| DRUNK PERSON | 0 | 0 |
| ESCAPED PRISONER | 0 | 0 |
| EXCITED DELIRIUM | 0 | 0 |
| EXTORTION | 0 | 0 |
| FELONY | 0 | 0 |
| FIGHT | 1 | 0 |
| FILING FALSE REPORT | 0 | 0 |
| FIRE | 0 | 0 |
| FIRE ASSIST | 0 | 0 |
| FIRST RESPONDER REQUEST | 0 | 0 |
| FRAUD/FORGERY/COUNTERFEITING/UTTERING | 0 | 0 |
| FUNERAL ESCORT | 0 | 0 |
| GAMBLING | 0 | 0 |
| GRAND THEFT | 1 | 0 |
| HARRASSING PHONE CALLS | 0 | 0 |
| HIT & RUN FATALITY | 0 | 0 |
| HIT & RUN INJURIES | 0 | 0 |
| HIT & RUN PROPERTY DAMAGE ONLY | 4 | 0 |
| HIT & RUN SERIOUS INJURY TO RESULT IN DEATH | 0 | 0 |
| HITCHHIKER | 0 | 0 |
| HIGHWAY OBSTRUCTION | 1 | 0 |
| IDENTITY THEFT | 0 | 0 |
| INDUSTRIAL ACCIDENT | 0 | 0 |
| INFORMATION | 73 | 0 |
| INJURED PERSON | 0 | 0 |
| INVESTIGATION | 9 | 0 |
| LAW ENFORCEMENT CALL | 1 | 0 |
| LEWD ACT | 0 | 0 |
| LITTERING | 0 | 0 |
| LOST PROPERTY | 0 | 0 |
| LOST/ABANDONED TAG OR DECAL | 0 | 0 |
| MAIL THEFT | 0 | 0 |
| MEDICAL ASSIST | 0 | 0 |
| MENTALLY ILL PERSON | 0 | 0 |
| MISDEMEANOR | 0 | 0 |
| MISSING / ENDANGERED PERSON | 0 | 0 |
| MOLESTING | 0 | 0 |
| MURDER | 0 | 0 |
| NARCOTICS VIOLATION | 0 | 0 |
| NATURAL DISASTER | 0 | 0 |
| OPEN DOOR / WINDOW | 0 | 0 |
| OVERDOSE | 0 | 0 |
| PATROL BUSINESS | 1612 | 0 |
| PATROL REQUEST | 3 | 0 |
| PATROL RESIDENCE | 466 | 0 |
| PERIMETER CHECK | 142 | 0 |

| | | |
|---|------------------------------|----------------------|
| PETIT THEFT | 0 | 0 |
| POSS FIREARM BY FELON | 0 | 0 |
| PROPERTY DAMAGE NON-CRIMINAL | 0 | 0 |
| PROWLER | 0 | 0 |
| RESISTING OFFICER | 0 | 0 |
| RETAIL THEFT | 0 | 0 |
| RIOT | 0 | 0 |
| ROBBERY | 0 | 0 |
| RUNAWAY | 2 | 0 |
| SERVE CIVIL PROCESS | 0 | 0 |
| SEXUAL BATTERY (FAMILY,UNK,KNOWN) | 0 | 0 |
| SHOOTING/THROWING MISSILE INTO BUILDING | 0 | 0 |
| SHOOTING/THROWING MISSILE INTO VEHICLE | 0 | 0 |
| SHOOTING/ PERSON | 0 | 0 |
| SOLICITATION VIOLATION | 0 | 0 |
| SPECIAL DETAIL | 20 | 0 |
| STOLEN TAG / DECAL | 0 | 0 |
| STOLEN VEHICLE | 1 | 0 |
| STOLEN VEHICLE RECOVERED | 0 | 0 |
| SUBJECT STOP | 0 | 0 |
| SUICIDE ATTEMPT | 0 | 0 |
| SUSPICIOUS AIRCRAFT | 0 | 0 |
| SUSPICIOUS INCIDENT | 6 | 0 |
| SUSPICIOUS PERSON | 4 | 0 |
| SUSPICIOUS VEHICLE | 5 | 0 |
| TAMPERING | 0 | 0 |
| THEFT | 0 | 0 |
| TRAFFIC ASSIGNMENT | 0 | 0 |
| TRAFFIC COMPLAINT | 3 | 0 |
| TRAFFIC STOP | 253 | 36 |
| TRESPASSING | 1 | 0 |
| UNCONFIRMED EMERGENCY | 10 | 0 |
| VEHICLE CRASH | 9 | 0 |
| WORTHLESS CHECK | 0 | 0 |
| VIOLATION OF INUNCTION | 0 | 0 |
| WARRANT / CAPIAS ARREST | 0 | 0 |
| OVERALL TOTAL | 2697 | 36 |
| | TOTAL CITATIONS | TOTAL ARRESTS |
| CRIMINAL TRAFFIC | 40 | 36 |
| NON-CRIMINAL TRAFFIC | 194 | 0 |
| PARKING TICKETS | 0 | 0 |
| WARNINGS | 110 | 0 |
| OVERALL TOTAL | 194 | 36 |
| | TOTAL WGT / VALUE | TOTAL ARRESTS |

Recovered Cannabis

Recovered Cocaine

Recovered Meth

Recovered Heroin

Recovered Pills

Seized Currency

Based on Property received in Prop Room and/or marked Dispo. COR Action: YES

| Officer | Calls | Reports | Checks | FIR | Arrest-T | Arrest-F | Arrest-M | Arrest-W | R-Cannabis | R-Cocaine | R-K2 | Pills | R-Meth | R-Firearms | S-Currency | S-Vehicles | Accidents | Citations | CR-Citations | Warnings | Community Outreach | Training Hours |
|----------------|-------|---------|--------|-----|----------|----------|----------|----------|------------|-----------|------|-------|--------|------------|------------|------------|-----------|-----------|--------------|----------|--------------------|----------------|
| Teague | | | | | | | | | | | | | | | | | | | | | | |
| Volour | | | | | | | | | | | | | | | | | | | | | | |
| Ortiz-Gonzalez | 441 | 7 | 398 | | 1 | | 1 | | | | | | | | | | | 31 | 1 | 4 | | |
| Weissman | 364 | 20 | 282 | | 15 | | 15 | | 19.4 | | | | 1.1 | | | | 1 | 21 | 15 | 8 | | |
| Sumrellin | 333 | 10 | 212 | | 4 | | 4 | | | | | | | | | | 3 | 4 | 3 | 4 | | 11 |
| Jules | 540 | 14 | 459 | | 11 | | 11 | | | | | | | | | | | 83 | 16 | 36 | | |
| Gagliardi | 550 | 12 | 515 | | | | | | | | | | | | | | 4 | 3 | | 7 | | |
| Digiovanni | 469 | 11 | 357 | | 5 | | 5 | | | | | | | | | | 1 | 13 | 5 | 51 | | |
| Vacant | | | | | | | | | | | | | | | | | | | | | | |
| Vacant | | | | | | | | | | | | | | | | | | | | | | |
| Meyer | | | | | | | | | | | | | | | | | | | | | | |
| Garrison | | | | | | | | | | | | | | | | | | | | | | |
| Total | 2697 | 74 | 2223 | 0 | 36 | 0 | 36 | 0 | 19.4 | 0 | 0 | 0 | 1.1 | 0 | 0 | 0 | 9 | 155 | 40 | 110 | | 11 |
| Reserve Hrs | | | | | | | | | | | | | | | | | | | | | | |

STAT SHEET 23-Dec

| Officer | Citations | Reports Ck | Reports/SAO | Admin Calls | Evidence Items | Validations | Visitors | Code Cases | Backgro Cts | Subpoenas | Accidents Mailed | Emails Checked | Training Hours |
|---------|-----------|------------|-------------|-------------|----------------|-------------|----------|------------|-------------|-----------|------------------|----------------|----------------|
| Gina | | | 2 | 52 | | | 20 | | | | 1 | 1575 | |
| Kim | 181 | 89 | 50 | 78 | | | 55 | | | 34 | 7 | 233 | |
| Total | 181 | 89 | 52 | 130 | 0 | 0 | 75 | 0 | 0 | 34 | 8 | 1808 | 0 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

Monthly Proficiency Reports -December 2023
Lake Hamilton Police Department

Patrol

Year to Date
Same Month Last Year
(+ / -) (%)

| Patrol | Jan | Feb | March | April | May | June | July | August | Sept | Oct | Nov | Dec | Year to Date | Same Month Last Year | (+ / -) (%) |
|-----------------------|------|------|-------|-------|------|------|------|--------|------|------|------|------|--------------|----------------------|-------------|
| Calls | 1850 | 2027 | 1904 | 1902 | 2459 | 2411 | 2370 | 2542 | 2445 | 2582 | 2791 | 2759 | 28042 | 1724 | (+) 37% |
| Lima | 75 | 58 | 49 | 57 | 66 | 71 | 67 | 84 | 70 | 77 | 75 | 74 | 823 | 61 | (+) 18% |
| Warrant Arrest | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 3 | 0 | (+) 0 % |
| Felony Arrest | 0 | 0 | 1 | 0 | 1 | 2 | 2 | 1 | 1 | 0 | 2 | 0 | 10 | 1 | (-) 100% |
| Misd. Arrest | 31 | 22 | 21 | 16 | 22 | 28 | 21 | 23 | 19 | 42 | 28 | 36 | 309 | 21 | (+) 50% |
| Total Arrest | 31 | 22 | 22 | 16 | 23 | 31 | 23 | 24 | 20 | 42 | 32 | 36 | 322 | 22 | (+) 42% |
| Cannabis | 0 | 0 | 0 | 12.5 | 0 | 9.11 | 19.5 | 1.701 | 10.2 | 5.5 | 4.8 | 19.4 | 82.711 | 5.6 | (+) 71% |
| Cocaine | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Methamphetamine | 0 | 0 | 0 | 0 | 0.8 | 0 | 0 | 0.07 | 0 | 0 | 4.8 | 0 | 5.67 | 0.3 | (-) 100% |
| Firearms | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Pills | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| K2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Traffic | | | | | | | | | | | | | | | |
| Citations | 100 | 72 | 93 | 101 | 118 | 112 | 80 | 145 | 171 | 240 | 224 | 155 | 1611 | 90 | (+) 42% |
| Criminal Citations | 24 | 22 | 22 | 16 | 17 | 31 | 20 | 20 | 18 | 44 | 33 | 40 | 307 | 21 | (+) 48% |
| Warnings | 68 | 124 | 115 | 84 | 118 | 55 | 54 | 79 | 76 | 110 | 128 | 110 | 1121 | 92 | (+) 16% |
| Crashes | 14 | 11 | 14 | 10 | 4 | 10 | 15 | 17 | 13 | 16 | 12 | 9 | 145 | 8 | (+) 11% |
| DUI | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | (+) 0% |
| DRE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Deployments | 0 | 0 | 2 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | (+) 0% |
| Apprehensions/Arrests | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Hours Trained | 14 | 12 | 13 | 10 | 14 | 16 | 14 | 9 | 15 | 15 | 11 | 11 | 154 | 14 | (-) 21% |
| Demos | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 3 | 0 | (+) 0% |
| Searches | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | (+) 0% |
| Heroin | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Patrol Cont | | | | | | | | | | | | | | | |
| Seized Vehicles | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |
| Deaths | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 2 | 0 | (+) 0% |
| Seized Currency | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (+) 0% |



Memorandum

To: Town Council

From: Public Services Director

Date: 12-27-2023

Subject: Monthly Update for activities and work performed in December 2023

Sanitation: Normal Operations continue.

Parks: Routine mowing and cleaning of bathrooms continue. Martin ball field has received additional grooming of the clay infield. The Christmas Tree lighting was a good event for the Town.

Streets: Normal Operations. MG Underground has continued prepping and paving roads.

Water: The Water plant operations are normal. Pennoni continues to design phase 2.

Sewer: The wastewater plant has been placed into service as of November 1, 2023. The general contractor is now working through the list of punch items to complete the project. Phase 2 planning continues.

MISC: The search for a wastewater plant operator continues. US water is contracted for operation of the WWTP in the short term.

Sincerely,

Patrick Henry

Public Works Director

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| Action Item | | Deadline | Budget | Status / Update |
|--|--|------------|--------------|---|
| Police Dept | | | | Updated 12/27/2023 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | | | |
| Building and Planning | | | | |
| Scenic Terrace Phase 1 (Taylor Morrison, Richmond, Casa Fresca and Century Complete) | | | | 162 permits approved. 28 issued. |
| Scenic Terrace Phase 2 (Starlight Homes) | | | | 103 permits approved. 75 issued |
| Scenic Terrace Phase 3 | | | | Final plat and addresses approved. Home construction scheduled for January 24. |
| Feltrim Lakes | | | | SR 17 entrance to be relocated to Chicago Ave. Revised plans pending. |
| Hamilton Bluffs Phase 1, 2 & 3 | | | | Final plans approved. Site preparation scheduled for Jan 2024 |
| Weiberg 2 and 5 | | | \$ 350,000 | Preliminary plat approved. Construction plan comments addressed |
| New Building Department (CIP) | | | | Working on Conceptual Floor design |
| Hamilton Bluffs 4-7 (Group 9) | | 3/5/2024 | | Petition to rename Group 9 to HB 4-7 received 12/08/23. With Town attorney |
| Detour School Annexation | | 2/6/2024 | | Advertising required. |
| Hamilton Bluffs CDD | | | | Amended petition received 12/08/23. With Town attorney |
| Group 9 annexation and Comp Plan amendment | | 1/9/2024 | | Completed. DEO approval pending. Comp and Rezone 2nd reading - Jan 9th 2024 |
| Total | | | | |
| Open | | | | |
| Site Work | | | | HB Phase 1 & 2 January 24. site construction start |
| Plat and Layout | | | | Weiberg 2 and 5 Preliminary Plat approved Nov 7 |
| Total | | | | |
| Streets | | | | |
| SR17 Sewer Extension (Pennoni) | | 11/17/2023 | | 90% Street paving pending. Construction end date Jan 2024 |
| 319 Grant Septic to Sewer | | 11/17/2023 | | 100%. Punch list items provided 11/14 |
| Sidewalk Program - JT Miller Subdivision (Pennoni) | | | | On hold |
| Road and Drainage Project - (Chaistain - Skillman) | | 11/17/2023 | \$ 1,975,000 | Bid package and plans need revision. April 1, 2024 estimated start. |
| SR 27 Force Main Project | | 12/27/2023 | \$ 1,300,000 | Project included in the 2024 WWTP Phase 2 Grant. Oct 2024 estimated proj. start |
| Total | | | | |
| Parks and Recreation | | | | |
| Gunter Park Phase II -FRDAP Grant A21046 | | 4/30/2023 | \$ 50,000 | 100% completed. Funds issued to Lake Hamilton Aug 8th |
| Detour Road Ballpark - FRDAP Grant A21070 | | 4/30/2023 | \$ 50,000 | 100% completed. Funds issued to Lake Hamilton Aug 8th |
| Bruce Martin Little League Field - Proposed Improvements | | 2024 | \$ 50,000 | Proposed improvements - Improve restrooms and ballfield lighting |
| Veterans Park - Proposed FRDAP project | | 2024 | \$ 50,000 | 2024-25 proposed FRDAP funded. Proposed improves - Gazebo & Water Element |
| Total | | | | |
| Water | | | | |
| Water Permit | | 12/27/2023 | | 613,000 MGD, go through 2028. |
| WTP Build Out | | 12/27/2023 | | Survey complete. Title work complete. Private residential driveway to be relocated. |
| WTP Phase 2 | | 12/27/2023 | | In Design. Construction scheduled for 2024 |
| Total | | | | |
| Wastewater Plant | | | | |
| WWTP accepting wastewater | | 11/17/2023 | | Contractor finalizing punch list items for Phase 1. Plant in full operation |
| WWTP Phase 2 | | 12/27/2023 | | In Design. Construction scheduled for 2024 |
| | | | | |
| | | | | |

U 10

| <u>Action Item</u> | <u>Deadline</u> | <u>Budget</u> | <u>Status / Update</u> |
|--------------------------------|-----------------|---------------|---|
| Total | | | |
| Collections and Distributions | | | |
| Septic to Sewer MG (Pennoni) | 12/27/2023 | | 90% completion - Street Resurfacing started. Estimated completion Jan 15th 2024 |
| 319 Grant - Censtate (Pennoni) | 11/15/2023 | | Punch list items complete. Grant finalized |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total | | \$ | |
| Total CIP | | | |

| Permit # | Pe Permi | Site Address | Pai Owner | Description | Constructic | Square Fee | Applicant Name | Applicant A | Main Status |
|----------|----------|-------------------------|------------|-------------------|--------------------|------------|----------------|--------------------|---------------------|
| 230571 | # BPR | 320 Omaha Street N | 0 | 0 | 0 | 0 | 0 | Natasha Pokhai | PO Box 941 Issued |
| 230570 | # UPC | Detour Rd (between Hugl | 0 | 0 | Install 8034' Corr | 0 | 0 | Debbi Harden - M | 14480 62nd Approved |
| 230546 | # BPR | 113 Poinsettia Dr | ## Oaks F | Re-roof | 8000 | 0 | 0 | Budget Roofing - C | PO Box 741 Finald |
| 230543 | # BPR | 524 Smith Ave | 27. Ramch | 4 Concrete Slab 1 | 2000 | 220 | 220 | Ramchand Deochi | PO Box 231 Issued |
| 230540 | # BPR | 331 MAIN ST | 0 | 0 | Complete re-roof | 31990 | 3500 | A-First Choice Roc | PO Box 301 Issued |
| 230527 | # SPR | 265 Hidden Lake Lane | 0 | 0 | Install roof moun | 42000 | 0 | Alberto Murias Jr | 6236 Kings Issued |
| 230500 | # BPR | 312 Smith Ave | 0 | 0 | Foundation Repa | 18779 | 0 | Alpha Foundation | 3723 Hogsli Issued |
| 230499 | # BPR | 101 Church St S | 27. LUZ CL | 6' Chain Link Fen | 3500 | 0 | Kevin Lopez | PO Box 641 Issued | |
| 230498 | # BPR | 110 Gordon Dr | 0 | 0 | Re-roof | 21475 | 1350 | Safe and Sound Rc | 4313 E CR 1 Finald |
| 230497 | # BPR | 2672 Buttercup Ave | 0 | 0 | New SFR - Voyag | 392482 | 2345 | Starlight Homes Fl | 1064 Green Issued |
| 230496 | # BPR | 2668 Buttercup Ave | 0 | 0 | New SFR - Larisse | 336581 | 2011 | Starlight Homes Fl | 1064 Green Issued |
| 230495 | # BPR | 2664 Buttercup Ave | 0 | 0 | New SFR - Glimm | 356498 | 2130 | Starlight Homes Fl | 1064 Green Issued |
| 230476 | # BPR | 4552 Ranunculus St | 0 | 0 | New SFR 4/2.5 2: | 466962 | 2790 | Taylor Morrison o | 2600 Lake 1 Issued |
| 230475 | # BPR | 4548 Ranunculus St | 0 | 0 | New SFR4/3 273i | 457924 | 2736 | Taylor Morrison o | 2600 Lake 1 Issued |

| Types of Permits Issued | Issued Permits By Type |
|----------------------------------|------------------------|
| Commercial Building | 2 |
| Commercial Electric | 0 |
| Commercial Mechanical | 0 |
| Commercial Plumbing | 0 |
| Commercial Roofing | 0 |
| New Single-Family Residence | 54 |
| Residential Alteration | 1 |
| Residential Building | 7 |
| Residential Electrical | 0 |
| Residential Fence | 2 |
| Residential Mechanical | 0 |
| Residential Plumbing | 0 |
| Residential Roof | 3 |
| Residential Swimming Pool (cage) | 0 |
| Right of Way | 3 |
| Temporary Construction Trailer | 0 |
| Site Work | 0 |
| TOTAL | 74 |

| | |
|--|-------------|
| NSFR Permits Approved - Ready for Pick Up | 80 |
| NSFR Permits Entered - In Review | 22 |
| NSFR Permits Pending | 2 |
| NSFR Permits Submitted – not yet entered | 0 |
| Inspections for the month | 332 |
| BTRs Issued / Amt Collected | 0 |
| Certificates of Occupancy Issued – Residential | 7/888.71 |
| Building Permit Fees Collected | \$30,848.88 |
| Building Permit Review Fees Collected | \$15,028.03 |
| Administration Fees Collected | \$630.00 |

Elec/Mech/Plumb New Construction/reinspection/Sign Fees Collected

Site Plan Review Fee Collected

\$4,487.08/\$14,815.83 (Site)

| | |
|---------------------------------|--------------------|
| TOTAL ALL FEES COLLECTED | \$66,698.53 |
|---------------------------------|--------------------|