

**TOWN OF LAKE HAMILTON  
MINUTES  
TOWN COUNCIL REGULAR MEETING  
TUESDAY, December 5, 2023  
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday December 5, 2023, at 100 Smith Ave., Lake Hamilton, FL 33851.

**CALL TO ORDER**

Mayor Kehoe called the meeting to order at 6:00 p.m.

**INVOCATION**

Invocation was given by Vice Mayor Roberson

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by all

**ROLL CALL**

Vice Mayor Cora Roberson, Council Member Larry Tomlinson, Council Member Patrick Slavens and Mayor Michael Kehoe were present. Council Member Marlene Wagner was absent.

**Staff:** Town Administrator Hunnicutt, Attorney Maxwell, Town Clerk Jacqueline Borja, Police Chief Mike Teague and Town Planner Chris Kirby were present.

**APPROVAL OF MINUTES**

**Motion made** by Vice Mayor Roberson and second by Council Member Slavens approved November 7, 2023, Regular Meeting Minutes and November 7, 2023, Special Meeting Minutes.

**Motion Passed 4-0**

**RECOGNITION OF CITIZENS**

No public comments were made.

**NEW BUSINESS**

**Public Hearing and First Reading of Ordinance O-23-15 Comprehensive Plan Amendment for 626.82 acres.**

Attorney Maxwell noted that the updated version of the Ordinance was on the dais and all Council Members were given a copy of the record.

Attorney Maxwell read the title for the record.

**ORDINANCE O-23-15** Comprehensive Plan Amendment an Ordinance of Town Council of the Town of Lake Hamilton amending the comprehensive plan of the town of Lake Hamilton Florida said amendment being known as 231011, amending the current and Future Land Use Map classification from agricultural lands to PUD for 626.82 Acres of land located adjacent to the east side of Detour Road, adjacent to the South side of Kokomo Road and adjacent to the North side of Lake Hatchineha Road; Transmitting said amendment to the department of Economic

Opportunity for compliance review; providing for severability; and providing for an effective date.

**Motion made** by Slaven and a second by Roberson to approve first reading Ordinance O-23-15. No public comments were received. A roll call was taken, Slavens aye, Tomlinson aye, Roberson aye and Kehoe aye. **Motion Passed 4-0.**

**Public Hearing and First Reading of Ordinance O-23-16 Rezoning 626.82 Acres Attorney Maxwell read the title for the record.**

**ORDINANCE O-23-16** An Ordinance of the town of Lake Hamilton, Florida, rezoning 626 Acres of land located East of Detour Road; Adjacent to the North side of Lake Hatchineha Rd and adjacent to the south side Kokomo Rd; Agricultural to PUD Planned unit development zoning district to be known as group 9; amending the Lake Hamilton PUD to include such 626.82 acres of land; providing for severalty, providing for correction of scrivener's errors; providing for conflict; and providing for an effective date.

**Motion made** by Slavens and a second by Tomlinson to approve Ordinance O-23-16. A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, and Kehoe aye. **Motion Passed 4-0.**

**Discussion of MLK Event/Parade**

Lake Hamilton Northeast Community Revitalization Organization Inc. reached out to the Town for support for the upcoming Martin Luther King event, that will be held on January 27<sup>th</sup>, 2024, at Gunter Park. LHNCRO, Inc. is a registered non-profit organization. Staff asked for direction on how to move forward. The adopted budget and the 2024 Martin Luther King Jr. Event Budgeted was attached.

**Motion made** by Slaven and a second by Tomlinson to approve partnership with Lake Hamilton Northeast Community Revitalization Organization Inc for the Martin Luther King event in the amount of \$7,010 for the Police Officers, stage, lights in-kind, wash stations and other staff. Frances Crews on 2519 State Rd 17 S. Haines City and Marvis Jackson on 1005 Rose St. Lake Hamilton commented. A roll call was taken, Slavens aye, Tomlinson aye, Roberson aye and Kehoe aye. **Motion Passed 4-0.**

**Padar Pin Point Center**

Staff recommended the approval of the Tracer Electronics Unit, in the amount of \$16,032. The funds are available in Operating Supplies GL #401-533-521, in Water Utilities. The Town needs the Impulse Radar to expedite old lines in the ground and any damage to existing lines.

**Motion made** by Slavens and a second by Tomlinson to approve the Tracer Electronics Unit, in the amount of \$16,032. A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, and Kehoe aye. **Motion Passed 4-0.**

**Addendum to Phase 2 Wastewater Treatment Facility Design**

Staff recommended the approval of the addendum for the Wastewater Treatment Facility Phase 2 design for a fee of \$38,000, the amount is included in the Town's FDEP funding request. The Wastewater Treatment Facility Phase 2 design is a split-faced operations building. The attached outline is on page 2. 4.1 general.

**Motion made** by Slavens and a second by Roberson to approve the addendum for the Wastewater Treatment Facility Phase 2 design in the amount of \$38,000. A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, and Kehoe aye. **Motion Passed 4-0.**

**STAFF REPORTS:**

**Town Administrator-** Town Administrator Hunnicutt gave an overview of the Florida League of Cities meeting. Updated Council on the building for the building department. Updated Council on the price Extreme Ink Charges for Veteran's plaques in the amount of \$320. The City received thank you letters from Alta Vista Elementary school to thank public works director and staff for joining the school for teacher day. Reminded Council for their Vision/Mission Statement. Updated Council on the budgeted vehicles and staff for the Police Department. Updated Council on the new addition to the staff for the front desk.

**Town Clerk-** Town Clerk Borja mentioned to Council that she will attend the Polk County Election Workshop on January 10<sup>th</sup>, 2024. She reminded Council of the upcoming Chamber of Commerce Luncheon at 12:00 pm and the Ridge Luncheon at 6:00pm on the December 14<sup>th</sup>, 2023, and ask who would be able to attend; Mayor Kehoe and Council Member Tomlinson confirmed they would attend the Chamber of Commerce Luncheon and Vice Mayor Roberson confirmed she would attend the Ridge Luncheon with Council Member Wagner. Slavens commented he would not be able to attend both. The Town Clerk asked Council if the upcoming Regular Council Meeting will be the 2<sup>nd</sup> of January or the 9<sup>th</sup> of January; Council agreed on the 9<sup>th</sup> of January 2024. Town Clerk requested Council to write action minutes; Council approved. The Town Clerk updated Council on the holiday dates the City Hall will be closed the 25<sup>th</sup> and 26<sup>th</sup> of December and the 1<sup>st</sup> of January. The Town Clerk requested Council if she could leave Friday 8<sup>th</sup>, 2023 at noon for her sister's pinning ceremony from the College of Engineers in Tampa; Council approved.

**Police Department-** Included in Packet.

**Community development-** Included in Packet

**Public Works-** Included in Packet.

**TOWN ATTORNEY COMMENTS:** No comments.

**COUNCIL COMMENTS:** Vice Mayor Roberson welcome Town Clerk Borja to the Town of Lake Hamilton and mentioned her concerns over the detour and Kokomo Rd four way stop and ask staff if a speed bump could be placed; Town Administrator said he would get back to her on the request. Vice Mayor Roberson also asked status on the 3 ways stop sign for Gunter St and Detour Rd; Town Administrator said he would get back to her on status. Mayor Kehoe commented that Saturday December 9<sup>th</sup>, 2023, at 10:00am will be Pancake with Santa at the Woman's Club.

**ADJOURNMENT:**


**Motion made** by Slavens and a second by Mayor Kehoe to adjourn the meeting at 7:42 PM.

**Motion Passed 4-0.**



Jacqueline Borja, Town Clerk

  
Michael Kehoe, Mayor

  
Steven M. Hunnicutt, Town Administrator

Monthly Proficiency Reports -November 2023  
Lake Hamilton Police Department

## Patrol

	Patrol												Year to Date	Same Month Last Year	(+ / -) (%)	
	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec				
Patrol																
Calls	1850	2027	1904	1902	2459	2411	2370	2542	2445	2582	2791		25283	1529	(+) 58%	
Lima	75	58	49	57	66	71	67	84	70	77	75		749	38	(+) 49%	
Warrant Arrest	0	0	0	0	0	1	0	0	0	0	2		3	0	(+) 100 %	
Felony Arrest	0	0	1	0	1	2	2	1	1	0	2		10	1	(+) 50%	
Misd. Arrest	31	22	21	16	22	28	21	23	19	42	28		273	14	(+) 50%	
Total Arrest	31	22	22	16	23	31	23	24	20	42	32		286	15	(+) 53%	
Cannabis	0	0	0	12.5	0	9.11	19.5	1.701	10.2	5.5	4.8		63.311	0	(+) 100%	
Cocaine	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Methamphetamine	0	0	0	0	0.8	0	0	0.07	0	0	4.8		5.67	0	(+) 100%	
Firearms	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Pills	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
K2	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Traffic																
Citations	100	72	93	101	118	112	80	145	171	240	224		1456	51	(+) 77%	
Criminal Citations	24	22	22	16	17	31	20	20	18	44	33		267	14	(+) 58%	
Warnings	68	124	115	84	118	55	54	79	76	110	128		1011	66	(+) 48%	
Crashes	14	11	14	10	4	10	15	17	13	16	12		136	5	(+) 58%	
DUI	0	1	0	0	0	0	0	0	0	0	0		1	0	(+) 0%	
DRE	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Deployments	0	0	2	1	0	1	0	0	0	0	0		4	0	(+) 0%	
Apprehensions/Arrests	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Hours Trained	14	12	13	10	14	16	14	9	15	15	11		143	10	(+) 9%	
Demos	0	0	0	0	0	0	0	0	1	1	1		3	0	(+) 0%	
Searches	0	0	2	0	0	0	0	0	0	0	0		2	0	(+) 0%	
Heroin	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Patrol Cont																
Seized Vehicles	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	
Deaths	0	0	0	0	0	0	1	0	0	1	0		2	0	(+) 0%	
Seized Currency	0	0	0	0	0	0	0	0	0	0	0		0	0	(+) 0%	