

**TOWN OF LAKE HAMILTON
MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY, February 6, 2024
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday February 6, 2024, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Kehoe called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Vice Mayor Roberson

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by all

ROLL CALL

Vice Mayor Cora Roberson, Council Member Larry Tomlinson, Council Member Marlene Wagner, council Member Patrick Slavens, and Mayor Michael Kehoe were present.

Staff: Town Administrator Steven Hunnicutt, Attorney Heather Maxwell, Town Clerk Jacqueline Borja and Town Planner Chris Kirby were present.

APPROVAL OF CONSENT AGENDA

Motion made by Roberson and second by Slavens approved January 9, 2024, Regular Meeting Minutes and Asset Status Change. **Motion Passed 5-0**

RECOGNITION OF CITIZENS

Curtis 234 S Palm Dr.

Glenn Lawhorn 11000 Jim Eduards

Ryan Garrehson 79 N Haskins St.

NEW BUSINESS

Public Hearing and First Reading of Ordinance O-2024-1 Business Impact Statement

Attorney Maxwell read the title for the record.

ORDINANCE O-2024-: AN ORDINANCE OF THE TOWN OF LAKE HAMILTON, FLORIDA AMENDING CHAPTER 1 OF THE LAKE HAMILTON CODE OF ORDINANCES, TO ADD SECTION 1-13, IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS AND EXEMPTIONS; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Motion made by Roberson and a second by Slavens to approve first reading Ordinance O-2024-1 Business impact fees.

No public comments were received. A roll call was taken, Slavens aye, Tomlinson aye, Roberson aye and Kehoe aye. **Motion Passed 4-0.**

Public Hearing and First Reading of Ordinance O-2024-2 Utilities Amendment

Maxwell read the title for the record.

ORDINANCE O-2024-2 : An AN ORDINANCE OF THE TOWN OF LAKE HAMILTON, FLORIDA, RELATING TO WATER AND SEWER UTILITIES; AMENDING SECTION 32-14 AND SECTION 32-15 OF THE CODE OF ORDINANCES OF THE TOWN OF LAKE HAMILTON, FLORIDA (THE "CODE"); TO UPDATE EMERGENCY RESPONSE RATES AND UTILITY AUDIT FEE; TO UPDATE UTILITY ACCOUNT PAYMENT METHODS; PROVIDING FOR CODIFICATION AND SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Slavens and a second by Wagner to approve Ordinance O-2024-2 Utilities Amendment.

No public comments were received. A roll call vote was taken. Tomlinson aye, Roberson nay, Slavens aye, Wagner aye and Kehoe aye. **Motion Passed 4-1.**

Public Hearing and First Reading of Ordinance O-2024-3 Water Connection Amendment

Maxwell read the title for the record.

ORDINANCE O-2024-3: AN ORDINANCE OF THE TOWN OF LAKE HAMILTON, FLORIDA; AMENDING TABLE 1 OF SECTION 32-8(e) OF THE CODE OF ORDINANCES OF THE TOWN OF LAKE HAMILTON TO CORRECT AN ERROR IN THE TABLE OF WATER CONNECTION FEES FOR RESIDENTIAL AND COMMERCIAL DEVELOPMENT WITH METERS UP TO 6.0 INCHES; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLITS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Roberson and a second by Wagner to approve Ordinance O-2024-3 Water Connection Amendment.

No public comments were received. A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, Wagner aye and Kehoe aye. **Motion Passed 5-0.**

Public Hearing and First Reading of Ordinance O-2024-4 Detour Annexation

Maxwell read the title for the record.

ORDINANCE O-2024-4:AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON EXTENDING THE CORPORATE LIMITS OF THE TOWN SO AS TO INCLUDE ADDITIONAL TERRITORY LYING ADJACENT TO THE PRESENT BOUNDARIES OF THE TOWN OF LAKE HAMILTON, FLORIDA; DESCRIBING SAID ADDITONAL TERRITORY; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. THE PROPERTY LOCATION IS 4,000 FEET EAST OF DETOUR ROAD ON THE SOUTHWEST CORNER ALFORD ROAD CONTAINING 58.70 ACRES.

Motion made by Roberson and a second by Wagner to approve Ordinance O-2024-4 Detour Annexation.

Glenn Lawhorn on 11000 Jim Eduards and Ryan Garrehson on 79 N Haskins St. commented.

A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, Wagner aye and Kehoe aye. **Motion Passed 5-0.**

Public Hearing and First Reading of Ordinance O-2024-5 Water Tank Road Community Development District

Maxwell read the title for the record.

ORDINANCE O-2024-5:AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA ESTABLISHING THE WATER TANK ROAD COMMUNITY DEVELOPMENT DISTRICT PURSUANT TO CHAPTER 190, FLORIDA STATUTES (2023); PROVIDING A TITLE; PROVIDING FINDINGS; CREATING AND NAMING THE DISTRICT; DESCRIBING THE FUNCTIONS AND POWERS OF THE DISTRICT; DESIGNATING FIVE PERSONS TO SERVE AS THE INITIAL MEMBERS OF THE DISTRICTS BOARD OF SUPERVISORS; PROVIDING SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

Motion made by Roberson and a second by Wagner to approve Ordinance O-2024-5 Water Tank Road Community Development District.

Glenn Lawhorn on 11000 Jim Eduards commented.

A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, Wagner aye and Kehoe aye. **Motion Passed 5-0.**

Code Enforcement Inter-local Agreement for Special Magistrate

The Town Attorney, Heather Maxwell read and prepared a Interlocal Agreement between Eagle Lake and Town of Lake Hamilton. The services will provide Special Magistrates hearings for Code Enforcement, and Red Light Camera violations for the Police Department. Staff is recommending the approval of Interlocal Agreement between City of Eagle Lake and Town of Lake Hamilton.

Motion made by Slavens and a second by Wagner to approve Code Enforcement Inter-local Agreement for Special Magistrate.

Glenn Lawhorn on 11000 Jim Eduards commented.

A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, Wagner aye and Kehoe aye. **Motion Passed 5-0.**

Planning Advisory Services Agreement

The Town needs to have it's (LDR) Land Development Code update, with current building codes, and laws. The Town is a Member of the (CFRPC) Central Florida Regional Planning Council, and has provided a scope of work, to completely overhaul, and go through the current (LDR) brining it current, that will address the current development standards with the residential development, and future commercial development standards. Staff is recommending the approval of the Planning Service Agreement in the amount of \$46,000.

Motion made by Slavens and a second by Tomlinson to approve Planning Advisory Services Agreement in the amount of \$46,000.

A roll call vote was taken. Tomlinson aye, Roberson aye, Slavens aye, Wagner aye and Kehoe aye. **Motion Passed 5-0.**

STAFF REPORTS:

Town Administrator- Town Administrator Hunnicutt commented that he has submitted his letter of resignation and would like for Friday, March 1st, 2024, be his last day. Council approved his request.

Town Clerk- Town Clerk Borja mentioned to Council the Ridge League Dinner would be held on Thursday February 8, 2024 at Lake Ashton in Lake Wales. The wastewater facility ribbon cutting would be on Friday February 16, 2024 at 2:00pm. The chamber luncheon would on Thursday, February 22, 2024, located at Tom Fellows in Davenport. The Woman's Club will be hosting a spaghetti dinner on Saturday, February 10, 2024. February will be the bid opening for the road and drainage improvement at the council chamber at 2:00 pm.

Police Department- Included in Packet.

Community development- Included in Packet

Public Works- Included in Packet.

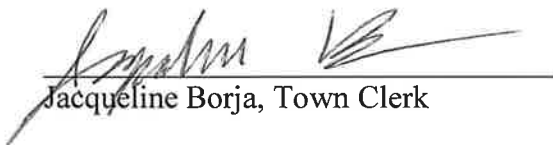
TOWN ATTORNEY COMMENTS: No comments.

COUNCIL COMMENTS: Mayor Kehoe commented there will be a special meeting on February 27, 2024, at 6:00 pm for Town Administrator Hunnicutt to rescind his resignation.


ADJOURNMENT:

Motion made by Slavens and a second by Wagner to adjourn the meeting at 8:00 PM. **Motion Passed 4-0.**

ATTEST:


Jacqueline Borja, Town Clerk


Michael Kehoe, Mayor


Michael Teague, Town Administrator Interim

