

**TOWN OF LAKE HAMILTON  
MINUTES  
TOWN COUNCIL REGULAR MEETING  
TUESDAY, JUNE 2, 2020  
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday June 2, 2020 at 85 N Omaha Street, Lake Hamilton, FL 33851.

**CALL TO ORDER**

Mayor Kehoe called the meeting to order at 6:09 p.m.

**INVOCATION**

Invocation was given by Nathan Lewellen

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by all

**ROLL CALL**

Roberson, O'Neill, Wagner (present via video conference per Governor's Executive Order 2020-69) and Kehoe were present, Tomlinson was absent. Town Administrator Irvine, and Attorney Jeffrey Dawson were present.

**SCHEDULED PRESENTATIONS**

Clerk Sandovalsoto swore in Councilmember Roberson to office for her continuance in Seat 1.

**CONSENT AGENDA**

**Motion made** by Wagner and a second by O'Neill to approve items a in the consent agenda. No Comments. **Motion Passed 4-0.**

**RECOGNITION OF CITIZENS**

None.

**OLD BUSINESS**

**Mayor Kehoe closed the regular meeting at 6:12 PM and opened a public hearing.**

**Second reading of Ordinance O-20-04-** Attorney Dawson read the title of the Ordinance into the record.

An ordinance of the Town of Lake Hamilton, Florida establishing the water star program including water conservation regulations for efficient indoor plumbing fixtures and appliances, adopting standards for landscape design and installation and adopting standards irrigation design and installation, providing for severability; and providing for an effective date.

Town Administrator Irvine explained the meaning of the Ordinance.

**Motion made** by O'Neill and a second by Roberson to approve the second reading of Ordinance O-20-04 for the Water Star Program. No Comments. A Roll Call vote was taken Wagner aye, Roberson aye, O'Neil aye, Kehoe aye. **Motion Passed 4-0.**

**Mayor Kehoe closed the Public Hearing at 6:15 PM.**

### **Building Permit Fees-**

Town Administrator Irvine stated she researched the Ordinances and the costs listed and it was in line with the fees that were assessed. She explained the building valuation sheet that is used by the Town and how an average cost of a building is obtained. If there is a contract value then that number is used and when there is no estimated value given, one must be assessed using an average on the size and type of the building. Staff recommends no changes to the current Ordinance and they will hand out a copy of the Ordinance with the fee schedule along with the Permit application. Roberson questioned if homes were assessed the same as garages and Administrator Irvine answered that they are not they are assessed by type and square footage. She stated she thought there was a scripters error in the Ordinance regarding the numbers listed. Attorney Dawson stated it would need to be changed and the fees adjusted and returned for approval.

### **NEW BUSINESS**

#### **Onsyte Performance Master Agreement-**

Public Works Director Lewellen presented this agreement and stated that it was good for 5 years and the Town could exit at any time. Attorney Dawson stated there needs to be verbiage added regarding budgeting, if the Town does not budget for it the agreement can be cancelled. Lewellen stated a rate schedule will need to be developed and the Town will pay \$36.60.

**Motion made** by O'Neill and a second by Roberson to approve the Onsyte Performance Master Agreement with amendments made by Attorney Dawson. **Motion Passed 4-0.**

### **STAFF REPORTS:**

**Town Administrator-** Town Administrator Irvine noted that a budget workshop needs to be scheduled and she was thinking June 16<sup>th</sup> would be a good date.

Irvine received a call from Central Florida Regional Council regarding an opportunity of grants available that would include Dundee, but Dundee was not interested. Roberson stated there was no reason to deny an opportunity of free money. Irvine stated she would contact them and tell them to go ahead with the application.

**Town Clerk-** Included in Packet

**Police Department-** Included in Packet

**Code Enforcement-** Included in Packet

**Community development-** Included in Packet

**Public Works-** Included in Packet.

**Sewer Report-** Haines City has responded that they do not have the availability for Sewer for Scenic Hwy, the subdivision is still on the table. Irvine stated they were not keen on a bulk meter but Lewellen gave them a good argument. Mayor Kehoe stated he will get with Representative Soto about grants for wastewater treatment plants.

**Grands-** Administrator Irvine is dealing with issues with Dundee about sewer billing and the 25% upcharge. There was discussion regarding different options and the need to own the lines that are inside the town.

A budget workshop was scheduled for June 16<sup>th</sup> at 5:30 PM.

There was discussion regarding impacts fees for parks and police. Other discussions occurred regarding issues concerning Police Departments.

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**ATTORNEY COMMENTS:** No comments.

**COUNCIL COMMENTS:**

**ADJOURNMENT:**

**Motion made** by O'Neill and a second by Roberson to adjourn the meeting at 7:40 PM. **Motion Passed 4-0.**

ATTEST:

  
Brittney Sandovalsoto, Town Clerk

  
Michael Kehoe, Mayor

  
Sara K. Irvine, Town Administrator